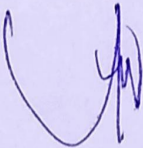


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Mehta& Modi Realty Kowkur LLP		Date:	10.12.2022
Site:	Greenwood Heights		Prepared by:	Asma
Report From / To	03-12-2022 To 10-12-2022		Approved by:	A.Suresh
Report Date	10.12.2022			
List of requisitions numbers missing in the report*:- 142415				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#
142284	17-10-2022	1	Fire rated door	Po to be issue
142294	20-10-2022	1	Modular kitchen work order	Po to be issue
142376	19-11-2022	1	Fire rated double leaf door with glass	Po to be issue
142420	02-12-2022	1	Laser toner refilling	Po to be issue
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵
142218	28-09-2022	1 to 3	Steel MS Grills	Po no 92445 sup: SSSLP delivery in week
142235	04-10-2022	1 to 4	Upvc windows	Po no 93137 sup : liberty21 venture delivery in next week
142238	04-10-2022	1	Glass balcony railing	Po no 92682 sup: chouhan steel installation work will finish on next week
142260	09-10-2022	1	Nitco biblos tiles	Po no 92763 sup: SSSLP delivery in week
142272	10-10-2022	1	Vitrifies tagus tile	Po no 93256 sup : SSSLP delivery in next week
142300	25-10-2022	1 to 8	Panel doors	Po no 93221 sup: SSSLP delivery in next week
142314	31-10-2022	1 to 3	Blancowhite & black bery	Po no 93485 sup: SSSLP delivery in week
142331	03-11-2022	1	Cc hume pipes	Po no 93724 sup: mody realty mallapur delivery on Monday
142338	04-11-2022	1 to 8	Panel doors & hardware	Po no 93647 sup: SSSLP delivery in next week
142357	12-11-2022	1 to 10	Panel doors & hardwares	Po no 93982 sup: SSSLP delivery in next two weeks
142358	12-11-2022	1 2	MS grills	Po no 93902 sup : SSSLP delivery in next week
142370	16-11-2022	1	Water Proofing cement	Po no 94382 sup : NISA INFRA delivery on delivery in week
142389	22-11-2022	1 to 3	Utility Tiles	Po no 94269 sup:SSSLP delivery on next week.
142390	23-11-2022	1 to 4	Malaysian Bathroom tiles	Po no 94417 sup:SSSLP delivery in this week.
142392	23-11-2022	1 to 4	Ulta sprinkles Bathroom wall tiles	Po no 94418 sup: SSSLP delivery in this week.
142401	26-11-2022	1 to 8	Panel doors	Po no 94399 sup:SSSLP delivery on next week.
142408	29-11-2022	1 to 3	UPVC windows	Po no 94558 sup: rainbow upvc doors & window delivery next week
142409	01-12-2022	1 to 10	Plumbing cp material	Po no 94598 sup: SSSLP delivery in next week
142410	01-12-2022	1 to 6	Plumbing cp material	Po no 94601 sup:SSSLP delivery in next week
142411	01-12-2022	1 to 6	Plumbing CP sanitary	Po no 94600 sup:SSSLP delivery in next week
142417	01-12-2022	1 to 3	Hardware material	Pono94634sup:SFShardware delivery on monday
142423	02-12-2022	1	Anchor bolt hardware	Po no 94643 sup:SFS hardware delivery monday
142424	03-12-2022	1	GI u clamp hardware	Po no 94666 sup:SFS hardware delivery Monday
142425	03-12-2022	1 to 2	Cutting blades	Po no 94661sup:sri laxmi ganesh steel delivery in week
142430	05-12-2022	1	Steel railing	Po no 94747sup:mohan ram delivery in week

142433	05-12-2022	1	MS L angle		Po no94743 sup:sri arihant steels delivery in week		
No. of gate passes issued this week:			01	From No.	Nil	To No.	Nil
Delivery van site visit on:			03-12-2022 to 10-12-2022				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?						Yes	
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	Nil	Nil	Nil	
2.	10mm	.617	7.404	Nil	Nil	Nil	
3.	12mm	.89	10.68	Nil	Nil	Nil	
4.	16mm	1.58	18.96	Nil	Nil	Nil	
5.	20mm	2.47	29.64	Nil	Nil	Nil	
6.	25mm	3.86	46.32	Nil	Nil	Nil	
7.	32mm	6.32	75.84	Nil	Nil	Nil	
8.	Binding wire			Nil	Nil	Nil	
OPC stock		OPC last weeks stock		PPC/PSC stock	535	PPC/PSC last weeks stock	278
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign		A.Suresh		Asma			
Date		10-12-2022		10-12-2022			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!


APPROVED BY
10 DEC 2022
A. SURESH
PROJECT MANAGER