PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	8/12/22	Prepared by	Deepa	Serial no.	11416
Supplier name	SShhp			HO inward no.	
Firm/Company	MMRK-Hhp	Project	GHT	HO received date	
PO/WO date	5/12/22	PO/WO No.	94648	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	21404	6/12/22	4,539/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,539/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 114707	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,539/-
Amount E – PO / WO value:	4539/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	12/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	8/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	27404
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	06-12-2022
	PO No.	94648
	PO Date.	05-12-2022
	Req ID	82097
	Req Date	02-12-2022
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	142422

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	15	126.00	1,890.00	18	340.20
2	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	36	9.00	324.00	18	58.32
3	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	15	16.75	251.25	0	0.00
4	659600 - CONS-Consumables - Bombay Brooms Big	96032900	10	88.20	882.00	0	0.00
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	15	16.75	251.25	5	12.56
6	4040 - Consumables - Mopping Cloth - NA - nos	6307	15	16.75	251.25	5	12.56
7	4065 - Consumables - Vim bar - NA - nos	3405	5	45.00	225.00	18	40.50
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,074.75	464.14
	232.07	232.07	Total Invoice Amount	4,538.89	

Rupees : Four Thousand Five Hundred Thirty Eight and Paise Eighty Nine Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 110225 Date: 6/12/22 Sign: * R.R. DIST. *

Authorised signatory

Purchase Order

 08-12-2022 12:10:56 PM

94648
29.11.22 5:43:09

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	94648	142422
Doc Date	05-12-2022	
Quote No	Nil	
Quote Date	02-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	15.00	126.00	0.00	18.00	2,230.20
2	368900 - GENE-General Items - Sponges-- - 12pack - Nos	36.00	9.00	0.00	18.00	382.32
3	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	15.00	16.75	0.00	0.00	251.25
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	10.00	88.20	0.00	0.00	882.00
5	4008 - Consumables - Cleaning Cloth - other - nos	15.00	16.75	0.00	5.00	263.81
6	4040 - Consumables - Mopping Cloth - NA - nos	15.00	16.75	0.00	5.00	263.81
7	4065 - Consumables - Vim bar - NA - nos	5.00	45.00	0.00	18.00	265.50
			Total Order Value . . .			**4,538.90**

Rupees : Four Thousand Five Hundred Thirty Eight and Paise Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order For site work purpose.
Completion Date	NA
Measurment	NA

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Purchase Order

08-12-2022 12:10:56 PM

Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	02-12-2022			
Site & Phase :	GHT	Time:	15:20			
Unit No./Block No.						
Supplier:		Req. No.	142422			
Material required before date:	03-12-2022	ID No.	82097			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TOOL1467-Tools-Plastic Gampa ---425mm-Nos – 2148	15		15		
2	GENE1417-General Items-Sponges---12pack-Nos – 3689.	36		36		
3	CONS9459-Consumables-Coconut Brooms----Nos – 9057 94648.	15		15		
4	CONS6564-Consumables-Bombay Brooms Big ----Nos – 6596.	10		10		
5	CONS6196-Consumables-Cleaning Cloth----Nos – 4008	15		15		
6	CONS8187-Consumables-Mopping cloth----Nos – 4040	15		15		
7	CONS4941-Consumables-Dish washing liquid/soap----Nos – 4065	5		5		
8						
9						
10						
Remarks:	GHT site work purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	02-12-2022					

APPROVED
03 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	23342
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	06-12-2022
	PO No.	94648
	PO Date.	05-12-2022
	Req ID	82097
GSTIN : 36ABLFM7631F1Z3	Req Date	02-12-2022
	Loc Req No	142422

	Description of Goods	HSN/SAC	Qty
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	15
2	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	36
3	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	15
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	10
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	15
6	4040 - Consumables - Mopping Cloth - NA - nos	6307	15
7	4065 - Consumables - Vim bar - NA - nos	3405	5
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INWARD
Inward No: 13468 Dt: 06/12/22
MRN No: 114707 Dt: 07/12/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 84501
Date: 8/12/22
Sign:
R.R. DIST.