PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 10/12/22 | Prepared by | Minish | Serial no. | 11522 |
| Supplier name | S.R. Lights | | | HO inward no. | |
| Firm/Company | SSLLP | Project | SHLLP | HO received date | |
| PO/WO date | 21/11/22 | PO/WO No. | 94204 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 4037 | 5/12/22 | 26,550/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 26,550/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 114815 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 26,550/- |
| Amount E – PO / WO value: | 26,550/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 19/12/22 |
| Remarks: | Final bill |

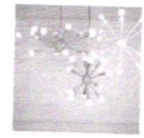
| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ashajyothi | APPROVED | | | |
| Sign: | Ashs | 10 DEC 2022 | | | |
| Date | 10/12/22 | MINISH PARIKH | | | |
| Approval limit | Upto 20k | MANAGER PROCUREMENT Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

☑ Original ☐ Duplicate ☐ Triplicate

## SR LIGHTS

846/4-3-2, RP ROAD , SECUNDERABAD -3 PH 040 66384943
Phone no. : 8886663135
Email : srlights888@gmail.com
GSTIN : 36AHMPR9714P1ZB
State: 36-Telangana



# Tax Invoice

**Bill To**

**SUMMIT SALES LLP**

3RD FLOOR 5-4-187 / 3 AND 4 SOHAM MANSION M.G ROAD SECUNDERABAD
Contact No. : 9246364748
GSTIN : 36ACQFS2044C1Z7
State: 36-Telangana

Place of supply: 36-Telangana
**Invoice No. : 4037**
**Date : 05-12-2022**

| # | Item name | HSN/ SAC | Quantity | Price/ Unit | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | WALL type 3 | | 20 | ₹ 750.00 | ₹ 2,700.00 (18%) | ₹ 17,700.00 |
| 2 | wall light type 6 | | 10 | ₹ 750.00 | ₹ 1,350.00 (18%) | ₹ 8,850.00 |
| | **Total** | | **30** | | **₹ 4,050.00** | **₹ 26,550.00** |

**Invoice Amount In Words**
Twenty Six Thousand Five Hundred Fifty Rupees only

**Terms and Conditions**
1.good once sold will note be taken back

| | |
|---|---|
| Sub Total | ₹ 22,500.00 |
| SGST@9% | ₹ 2,025.00 |
| CGST@9% | ₹ 2,025.00 |
| **Total** | **₹ 26,550.00** |
| Received | ₹ 0.00 |
| Balance | ₹ 26,550.00 |

**Pay To-**
Bank Name : YES BANK, RP ROAD, SECUNDERABAD
Bank Account No. : 041361900000335
Bank IFSC code : YESB0000413
Account holder's name : SR LIGHTS

For, : SR LIGHTS
S.R. LIGHTS
846/4-3-2, R.P. ROAD,
SECUNDERABAD-500 003.
Authorized Signatory

Doc No 94204-170453
P.R

SUMMIT SALES LLP
IN WARD
No. 10239
Date: 10/12/22
Sign:
R.R. DIST.

INWARD
Inward No. 19096 Dt: 9/12/22
GRN No: 114815 Dt: 9/12/22
Received By: Sign:
SUMMIT SALES LLP

# Purchase Order

 23-11-2022 11:01:19

94204
16.11.22 3:05:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

S.R.Lights
846/4-3-2, RP Road, Secunderbad-3

**GSTIN** 36AHMPR9714P1ZB
64594769
900008544/9246370769

| | | |
|---|---|---|
| **Doc No** | 94204 | 170453 |
| **Doc Date** | 21-11-2022 | |
| **Quote No** | NIL | |
| **Quote Date** | 17-11-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr.Seva Ram**

Purchase Order for the Supply of following Items.

| | **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|---|
| 1 | 198800 - ELEL-Electrical - Light above Main Door-Type -3- - - - Nos | 20.00 | 750.00 | 0.00 | 18.00 | 17,700.00 |
| 2 | 395800 - ELWL-Electrical - Wall Light-Type -6- - - - Nos | 10.00 | 750.00 | 0.00 | 18.00 | 8,850.00 |
| | Rupees : Twenty Six Thousand Five Hundred Fifty Only. | | | | **Total Order Value . . .** | **26,550.00** |

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | 1 Year |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for stock replenishing purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office .proof of delivery /DC can be sent by emai |

For ***Summit Sales LLP***
Authorised Signatory

Name : 23/11/22

Accepted the above Terms And Conditions
For ***S.R.Lights***

Name : ____________

Date : __/__/____

| ...on Form | | | | | | |
|---|---|---|---|---|---|---|
| ...mpany Name: | SSLLP | Date: | 17.11.2022 | | | |
| Site & Phase : | SHLLP | Time: | | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | Req. No. | 170453 | | | |
| Material required before date: | | ID No. | 81722 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELEC6666-Electrical-LED Flood Light -6500K-Wipro-D915065-50W-Nos | 8 | 2 | 8 | | |
| 2 | ELEC1988-Electrical-Light above Main Door-Type -3---Nos | 20 | 10 | 20 | | |
| 3 | ELEC3958-Electrical-Wall Light-Type -6---Nos | 10 | 10 | 10 | | |
| 4 | ELEC4199-Electrical-MCB---16 amps-Nos | 96 | 24 | 96 | | |
| 5 | ELEC4374-Electrical-Isolater-4 Pole--40 amps-Nos | 12 | 14 | 12 | | |
| 6 | ELEC1008-Electrical-Module Plate--Wipro NW-2 Module-Nos | 60 | 515 | 60 | | |
| 7 | ELEC6868-Electrical-Switch--Wipro NW-6amps-Nos | 1200 | 1992 | 1200 | | |
| 8 | ELEC8500-Electrical-Socket--Wipro NW-6amps-Nos | 300 | 1171 | 300 | | |
| 9 | ELEC8297-Electrical-Switch--Wipro NW-16amps-Nos | 100 | 82 | 100 | | |
| 10 | ELEC5228-Electrical-Socket--Wipro NW-16amps-Nos | 200 | 55 | 200 | | |
| Remarks: | For stock Replenishing purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Vanajakshi | | | | | |
| Approved By: | Minish | | | | | |
| Sign & Date: | | | | | | |

P08 94204 750/-
750/-
PO5 94202

APPROVED BY
19 NOV 2022
SOHAM MODI
MANAGING DIRECTOR.