PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:	9-12-22	Prepared by	S. Jaysudha	Serial no.	11435
Supplier name	Santhosh Tarpaulin			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	6-12-22	PO/WO No.	94739	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	276	7-12-22	7,137/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				7,137/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	114762	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			7,137/-
Amount E – PO / WO value:			7,137/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	19-12-22		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 09 DEC 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **276**
Invoice Date: 07/12/2022
P.O.No.94739/170518
P.O.Date: 03.12.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 18ft X 12ft 20 NOS	3926	4320 SFT	@ 1.40/-	**6,048.00**

Rupees in words
SEVEN THOUSAND ONE HUNDRED THIRTY SIX AND SIXTY FOUR PAISE ONLY

Total ::	**6,048.00**
CGST @ 9 %	**544.32**
SGST @ 9 %	**544.32**
IGST 18% ::	
Grand Total ::	**7,136.64**

Receiver Signature & Seal

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 102367 Date: 8/12/22 Sign:

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 19092 Dt: 7/12/22
MRN No: [illegible] Dt: 8/12/22
Received By: 114762 Sign:
SUMMIT SALES LLP

Purchase Order

 06-12-2022 16:17:54

94739
29.11.22 5:44:33

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	94739	170518
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	06-12-2022	
	Quote No	Nill	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	03-12-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	629900 - GENE-General Items - Plastic Blue Sheet-- - 3600Wx5400Lmm - Sft	4,320.00	1.40	0.00	18.00	7,136.64
					Total Order Value . . .	**7,136.64**

Rupees : Seven Thousand One Hundred Thirty Six and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock repleneshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : 07/12/22

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	03.12.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170518			
Material required before date:		ID No.	82189			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400LMM-Sqm	4320	0	4320		
2	PO :- 94739					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish			✓		
Sign & Date:						

APPROVED BY
05 DEC 2022
SOHAM MODI
MANAGING DIRECTOR