

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		9-12-22		Prepared by		S. Jaysudha		Serial no.		11439	
Supplier name		Summit Sales LLP						HO inward no.			
Firm/Company		GVDC		Project		Synetgy Srujan		HO received date			
PO/WO date		12-11-22		PO/WO No.		93892		Scan ID.			
Sl no.	Bill no.			Bill date			Bill amount			Original attached	
1.	26963			14-11-22			1,189/-			☐ Yes ☐ No	
2.										☐ Yes ☐ No	
3.										☐ Yes ☐ No	
4.										☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):										1,189/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		113853				Proof of delivery matches MRN			☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges											
Amount C – Other Debits :											
Amount D (D=A+B-C) – Amount to be credited to the supplier:										1,189/-	
Amount E – PO / WO value:										1,189/-	
Amount F – Difference (A – E):											
Quantity received as per PO / WO						☒ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / WO						☒ Yes ☐ No – wait for balance material ☐ Other					
Payment – due date						19-12-22					
Remarks: Final bill											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:											
Sign:											
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		26963			
GV Discovery Center Pvt Ltd 119,191, Synergy Square1				Invoice Date.		14-11-2022			
				PO No.		93892			
				PO Date.		12-11-2022			
				Req ID		81442			
				Req Date		10-11-2022			
GSTIN : 36AAHCG4940K1ZC				PAN AAHCG4940K		Loc Req No		196278	
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	411900 - CHEM-Chemical - Tile grout cement			38245090	20	50.40	1,008.00	18	181.44
2									
3									
4									
5									
6									
7									
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10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,008.00	181.44
		90.72		90.72		Total Invoice Amount		1,189.44	
Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.									

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Requisition Form		Date:	10-11-2022				
Company Name:		GV Discovery Center pvt ltd		Time:	3:30 PM		
Site & Phase :		Genopolis					
Unit No./Block No.							
Supplier:							
Material required before date:		urgent					
S No	Item	Req. No.	196278				
1	CHEM1278-Chemical-Tile grout cement based-Other-MYK-1Kg-Kgs	ID No.	81942				
2	CHEM4119-Chemical-Tile grout cement based-White-MYK-1Kg-Kgs	QTY required	20	QTY available at site	0	Order Qty	20
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		For south side lobby tiles purpose					
Prepared By:		Engineer					
Approved By:		Subba reddy					
Sign & Date:		10-11-2022					

Black 808 93892

APPROVED

Project Manager

12 NOV 2022

Purchase

MD

MINISH PARIKH

MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1, 14-11-2022

Sender / Transporter - Copy

Receiver Details

Discovery Center Pvt Ltd
9, 191, Synergy Square I

GSTIN: 36AAHCG4940K1ZC

DC No.	22961
DC Date	14-11-2022
PO No.	93892
PO Date	12-11-2022
Req ID	81442
Req Date	10-11-2022
Loc Req No	196278

HSN/SAC
38245090

Qty

20

Description of Goods

1 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs

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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1797	Date: 14/11/22
Invoice No: 113853	Date: 16/11/22
Received By: [signature]	Sign: nizam
Genuine Valley Discovery Center Pvt. Ltd.	

Authorized signatory