PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/12/22	Prepared by	Ashajyothi	Serial no.	11526
Supplier name	Sathyanarayana Hardwares			HO inward no.	
Firm/Company	MCS	Project	Green Towers	HO received date	
PO/WO date	7/12/22	PO/WO No.	94792	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1171	4/12/22	4,868/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,868/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	114899	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,868/-
Amount E – PO / WO value:	4,868/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	19/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	Asha	10 DEC 2022			
Date	10/12/22	MINISH PARIKH			
Approval limit	Upto 20k	MANAGER PROCUREMENT Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 1171 /22 - 23		Transportation Mode:	LR No:
Invoice Date : 07/1/2023		Vehicle Number:	No. of Cases:
State : Telangana	State Code36	P.O. Number :	Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Mody Consultancy Services	NAME:
Address: 5-4-187/3&4, M.G. Road	Address:
GSTIN: –	GSTIN:
State: Telangana. State Code: 36.	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8302	Glass Door handles	5	Sets	825/-		18%.	4125.00
2		SS 28mm Dia. Stainless						
3		brushed. Glass door.						
4								
5								
6								
7								
8		Material Received						
9								
10		@4868/-						
11								
12								
13								
14		6301163879						

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102410 Date: 16/1/23

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
						Total Amount before Tax	4125.00
						Add. CGST 9%.	371.25
						Add: SGST 9%.	371.50
						Add: IGST	
Amount in words:						GRAND TOTAL	4868.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: **00422000029168**
RTGS/IFSC Code : **HDFC0000042**

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For **Sathyavarapu Hardwares**

Authorised Signatory

Purchase Order

 07-12-2022 16:07:45

94792
29.11.22 5:52:46

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	94792	198101
	Doc Date	07-12-2022	
	Quote No	NIL	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	03-12-2022	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	323000 - HARD-Hardware - D Handle-SS- - NA - Nos	5.00	825.00	0.00	18.00	4,867.50
					Total Order Value . . .	**4,867.50**

Rupees : Four Thousand Eight Hundred Sixty Seven and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of 'PAG'brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order for MCS site purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must b

For *Mody Consultancy Services*
Authorised Signatory
Name : 08/12/2022

Name : __________

Accepted the above Terms And Conditions
For *Sathyavarapu Hardwares,*

Date : __/__/___

Requisition Form						
Company Name	MCS	Date:	2022-03-12			
Site & Phase :	Greens towers	Time:	15:30			
Unit No./Block No.						
Supplier:		Req. No.	198101			
Material required before date:	URGENT	ID No.	82228			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Dat
1	HARD3230-Hardware-D Handle-SS---Nos pag P08 94792	5	825+181-	5		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Above material order for mcs site					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Meenakshi					APPROV
Approved By:						05 DEC
Sign & Date:						SOHAM

MANAG