

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	10.12.22
Site:	Gulmohar Residency	Prepared by:	Basaveshwari
Report From / To	5.12.22	Approved by:	
Report Date	10.12.22		

List of requisitions numbers missing in the report*: Req no:

208309,208312,208336,208310,208241,208445,208311,208459,208426,208337

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
208449	9.12.22	1	30amp 4-way baklite connector strip	Requisition sent to MD approval.
208446	8.12.22	1 to 5	Panel door & hardware material	Requisition sent to MD approval.
208444	8.12.22	1 to 10	Panel doors & beading ,hard ware material	Requisition sent to MD approval.
208439	8.12..22	1 to 10	Panel doors & hardware material	Requisition sent to MD approval
208431	6.12.22	1 to 10	Plumbing and general item	Requisition sent to MD approval.
208430	6.12.22	1 to 10	Electrical wires	Requisition sent to MD approval.
208424	3.12.22	1	Asbestos cement sheets	Not made po from purchase.
208411	2.12.22	1	Pvc drums	Local purchased by raghu sir
208379	28.11.22	1	Toughned glass	Requisition sent MD approval.
208170	27.10.22	1	Electrical tools with box	Local purchased by raghu sir.
208006	8.10.22	1	Foam board	Promotion to be follow up.
193994	3.10.22	1	Breath analyzer	Local purchased by raghu sir.

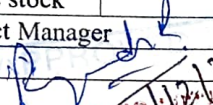
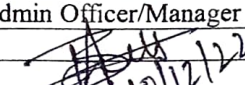
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
208418	3.12.22	1 to 10	Electrical wires	Monday will be delivered.
208417	3.12.22	1 to 10	Electrical wires	Today will be delivered.
208399	30.11.22	1 to 4	Ms l angle ans MS round pipe	Supplier arranging material.
208398	30.11.22	1 to 6	Electrical wires	Monday will be delivered.
208383	29.11.22	1 to 5	Ms grills	No stock at SSLLP.
208382	29.11.22	1 to 5	MS grills	No stock at SSLLP.
208381	29.11.22	1 to 5	MS grills	No stock at SSLLP.

208366	29.11.22	1 to 5	MS grills	No stock at SSLLP.
208358	26.11.22	1 to 10	Panel doors and door locks	No stock at SSLLP.
208354	25.11.22	3,4,5,9	Cp material	Partly delivered.
208344	25.11.22	1,3,7,8,9	Panel doors & hard ware material	Partly delivered.
208331	23.11.22	1,2,3	Butter fly valve ,nut bolt ,fixing for flanges watcher fixing	Ready with supplier we arranging vehicle.
208286	22.11.22	1	4 core armored cable	Partly delivered.
208285	15.11.22	1 to 4	Aluminium glass windows and doors	Supplier arranging material.
208278	16.11.22	1	Ss sink with drain board	No stock at SSLLP.
208255	15.11.22	1to 10	Panel doors and door locks	No stock at SSLLP.
208254	12.11.22	1,3,4,5	Ms grills	No stock at SSLLP.
208253	12.11.22	1,3,4,5	Ms grills	Partly delivered.
208252	12.11.22	1,5	Ms grills	No stock at SSLLP.
208244	12.11.22	1,2,3,4,7,8	Panel doors and door locks	No stock at SSLLP.
208191	9.11.22	1 to 5	MS grills	No stock at SSLLP.
208190	4.11.22	1 to 5	MS grills	No stock at SSLLP.
208189	4.11.22	1 to 5	MS grills	No stock at SSLLP.
208188	4.11.22	1 to 5	MS grills	No stock at SSLLP.
208131	4.11.22	1 to 11	Aluminium lungs ,glands ,Electrical gi strip	Supplier arranging material.
208112	26.10.22	1 to 10	Panel doors & hard ware material	No stock at SSLLP.
208009	22.10.22	1,2,3	MS grills	Partly delivered.
193967	8.10.22	1,3,4	MS grills	No stock at SSLLP.
193913	30.09.22	1 to 10	Panel doors hard ware material	No stock at SSLLP.
193773	24.09.22	1,2,3	MS grills	No stock at SSLLP.
193773	6.09.22			

No of gate passes issued this weak			From No.	-	To No.	-
Delivery van site visit on :			6.12.22,8.12.22,10.12.22			
Inward report (MRN/other) &stock report emailed in pdf format to purchase					Yes	
Item not ordered but received : Nill						
Detail of steel & cement stock						
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs	Previous stock in kgs
1.	8mm	0.395	4.74	50	237	
2.	10mm	0.617	7.41	50	370	

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	12mm	0.888	10.6	100	1060	
4.	16mm	1.580	18.9	60	1134	
5.	20mm	2.469	29.6	10	296	
6.	25mm	3.86	46.32	-	NILL	
7.	32mm	66.67		-	NILL	
8.	Binding wire				NILL	
OPC stock	200	OPC last weeks stock	250	PPC/PSC stock	250	PPC/PSC last weeks stock 300
Details	Project Manager			Admin Officer/Manager		Admin Audit
Sign						
Date	10/12/22			10/12/22		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, asbaiva@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input. 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!