PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 12/12/22 | Prepared by | Deepa | Serial no. | 11577 |
| Supplier name | SSHhp | | | HO inward no. | |
| Firm/Company | MRP Hhp | Project | NGH | HO received date | |
| PO/WO date | 6/12/22 | PO/WO No. | 94726 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 27479 | 9/12/22 | 5,017/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 5,017/- |

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 114873 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 5017/- |
| Amount E – PO / WO value: | 7,770/- |
| Amount F – Difference (A – E): | 2,753/- |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Part received |
| Close PO / WO | □ Yes ☑ No – wait for balance material □ Other |
| Payment – due date | 19/12/22 |
| Remarks: | Part bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deeps | | | | |
| Sign: | [signature] | | | | |
| Date | 12/12/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Realty Pocharam LLP | Invoice No. | 27479 |
| Nilgiri Heights, Pocharam, 500088 | Invoice Date. | 09-12-2022 |
| | PO No. | 94726 |
| | PO Date. | 06-12-2022 |
| | Req ID | 82177 |
| GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H | Req Date | 05-12-2022 |
| | Loc Req No | 182342 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 283000 - CONS-Consumables - Floor cleaner --Lizol | 84807900 | 6 | 88.20 | 529.20 | 18 | 95.26 |
| 2 | 998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos | 29331940 | 6 | 52.00 | 312.00 | 18 | 56.16 |
| 3 | 659600 - CONS-Consumables - Bombay Brooms Big | 96032900 | 10 | 88.20 | 882.00 | 0 | 0.00 |
| 4 | 661500 - CONS-Consumables - Cleaning Cloth-- - - - | 630710 | 20 | 16.75 | 335.00 | 5 | 16.76 |
| 5 | 649300 - CONS-Consumables - Mopping cloth-- - - - | 680510 | 6 | 16.75 | 100.50 | 5 | 5.04 |
| 6 | 905700 - CONS-Consumables - Coconut Brooms-- - | 96032900 | 20 | 16.75 | 335.00 | 0 | 0.00 |
| 7 | 639400 - CONS-Consumables - Toilet | 84807900 | 4 | 87.00 | 348.00 | 18 | 62.64 |
| 8 | 663900 - CONS-Consumables - Handwash liquid-- - | 34013090 | 6 | 186.00 | 1,116.00 | 18 | 200.88 |
| 9 | 722700 - CONS-Consumables - Air Freshner-- - - - | 96161010 | 6 | 88.00 | 528.00 | 18 | 95.04 |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 4,485.70 | 531.78 |
| | 265.89 | 265.89 | Total Invoice Amount | 5,017.46 | |

Rupees : Five Thousand Seventeen and Paise Fourty Six Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 62437 Date: 9/12/22 Sign: R.R. DIST.

# Purchase Order

 06-12-2022 2:06:03 PM

94726

29.11.22 5:44:33

Div.Copy

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secund
G S T No. : 36ABIFM1836H1Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 94726 | 182342 |
| **Doc Date** | 06-12-2022 | |
| **Quote No** | NIl | |
| **Quote Date** | 05-12-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos | 10.00 | 88.20 | 0.00 | 18.00 | 1,040.76 |
| 2 | 998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos | 6.00 | 52.00 | 0.00 | 18.00 | 368.16 |
| 3 | 659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos | 10.00 | 88.20 | 0.00 | 0.00 | 882.00 |
| 4 | 661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos | 20.00 | 16.75 | 0.00 | 5.00 | 351.75 |
| 5 | 649300 - CONS-Consumables - Mopping cloth-- - - - Nos | 6.00 | 16.75 | 0.00 | 5.00 | 105.53 |
| 6 | 670300 - CONS-Consumables - Colin 500 ml-- - - - Nos | 10.00 | 84.00 | 0.00 | 18.00 | 991.20 |
| 7 | 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos | 20.00 | 16.75 | 0.00 | 0.00 | 335.00 |
| 8 | 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos | 8.00 | 87.00 | 0.00 | 18.00 | 821.28 |
| 9 | 663900 - CONS-Consumables - Handwash liquid-- - - - Nos | 6.00 | 186.00 | 0.00 | 18.00 | 1,316.88 |
| 10 | 722700 - CONS-Consumables - Air Freshner-- - - - Nos | 15.00 | 88.00 | 0.00 | 18.00 | 1,557.60 |
| | | | | **Total Order Value . . .** | | **7,770.16** |

Rupees : Seven Thousand Seven Hundred Seventy and Paise Sixteen Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | All items shall be of branded |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |
| **Penality For Delay** | Nil |

Transport cost shall be borne by us.

PART DELIVERY DETAILS

| S.no. | Bill no. | Bill Dt. | Amt |
|---|---|---|---|
| 1. | 27479 | 9/12/22 | 5017/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For *Modi Realty Pocharam LLP*

Authorised Signatory

Venu 07/12/22

Name : ______

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

# Purchase Order



06-12-2022 2:06:03 PM

Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Transportation** | |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for site & sales office use work use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | MRPLLP | Date: | 05.12.22 | | | |
| Site & Phase : | NGH | Time: | 11:20 | | | |
| Flat/Block no. | site office , sales office | | | | | |
| Supplier: | | Req. No. | 182342 | | | |
| Material required before date: | 07.12.22 | ID No. | 82177 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos | 10 | 0 | 10 | | |
| 2 | CONS9989-Consumables-Phinyl---1 Ltr-Nos | 6 | 0 | 6 | | |
| 3 | CONS6596-Consumables-Bombay Brooms Big ----Nos | 10 | 0 | 10 | | |
| 4 | CONS6615-Consumables-Cleaning Cloth----Nos | 20 | 0 | 20 | | |
| 5 | CONS6493-Consumables-Mopping cloth----Nos 94726 | 6 | 0 | 6 | | |
| 6 | CONS6703-Consumables-Colin 500 ml----Nos | 10 | 0 | 10 | | |
| 7 | CONS9057-Consumables-Coconut Brooms----Nos | 20 | 0 | 20 | | |
| 8 | CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos | 8 | 0 | 8 | | |
| 9 | CONS6639-Consumables-Handwash liquid----Nos | 6 | 0 | 6 | | |
| 10 | CONS7227-Consumables-Air Freshner----Nos | 15 | 0 | 15 | | |
| 11 | | | 0 | 0 | | |
| Remarks: | for model flats , site office and sales office use purpsoe . | | | | | |
| | Note : we need Air freshner bottles sprey. | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | A.Sravani | | | APPROVED 06 DEC 2022 P. VEN[illegible] MANAGE[illegible] | | |
| Approved By: | | | | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 23411 |
|---|---|---|
| Modi Realty Pocharam LLP | DC Date. | 09-12-2022 |
| Nilgiri Heights, Pocharam, 500088 | PO No. | 94726 |
| | PO Date. | 06-12-2022 |
| | Req ID | 82177 |
| | Req Date | 05-12-2022 |
| GSTIN : 36ABIFM1836H1Z7 | Loc Req No | 182342 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos | 84807900 | 6 |
| 2 | 998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos | 29331940 | 6 |
| 3 | 659600 - CONS-Consumables - Bombay Brooms Big ----- Nos | 96032900 | 10 |
| 4 | 661500 - CONS-Consumables - Cleaning Cloth----- Nos | 630710 | 20 |
| 5 | 649300 - CONS-Consumables - Mopping cloth----- Nos | 680510 | 6 |
| 6 | 905700 - CONS-Consumables - Coconut Brooms----- Nos | 96032900 | 20 |
| 7 | 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos | 84807900 | 4 |
| 8 | 663900 - CONS-Consumables - Handwash liquid----- Nos | 34013090 | 6 |
| 9 | 722700 - CONS-Consumables - Air Freshner----- Nos | 96161010 | 6 |
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for Summit Sales LLP

INWARD

Inward No: 12201 Dt: 9/12/22

MRN No: 114873 Dt:

Received By: Bishnu Sign:

NILGIRI HEIGHTS

Subject to Hyderabad Jurisdiction

*Authorised signatory*

SUMMIT SALES LLP * R.R. DIST. * INWARD No: 85074 Date: 12/12/22 Sign: