

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/12/22		Prepared by: Deepa		Serial no. 18585	
Supplier name: ARN upvc windows & Doors		Project: GHT		HO inward no.	
Firm/Company: MMRK-WP		PO/WO No. 92685		HO received date	
PO/WO date: 21/10/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	014	23/11/22	3,45,268/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 3,45,268/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report

MRN nos.: Installation report attached	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value: 3,45,268/-

Amount F – Difference (A – E): 666,545/-

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☒ Short received ☐ Part received

Close PO / WO ☐ Yes ☒ No – wait for balance material ☐ Other

Payment – due date: 19/12/22

Remarks: Part bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name: Deepa		V. S. S.			
Sign: DP					
Date: 12/12/22					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST No. : 36BNJPC2335M1ZY

TAX INVOICEOriginal for Recipient
Duplicate for Supplest / Transport
Triplicate for Supplier**014****ARN UPVC WINDOWS AND DOORS**

Plot No. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad. Mob. : 9700057664

DETAILS OF RECEIVER (BILLED TO)M/s - Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, II Floor, MG Road,
Soham Mansion, Sec bad - 500003

TRANSPORTATION NAME :

VEHICLE NO. :

L/R No.

DATE & TIME OF SUPPLY 23/11/2022

PLACE OF PF SUPPLY

DETAILS OF CONSIGNEE (SHIPPED TO)

P.O NO:- 92685

P.O DATE :- 21-10-2022

STATE CODE : GSTIN NO.

STATE CODE : 36 GSTIN NO. 36ABLFM7631F123

S.No.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
1)	39252000	UPVC sliding window - 6'x4'	20 Nos	7752/-	1,55,040 = 00
2)	39252000	" " " 3'x4'	5 Nos	3990/-	19,950 = 00
3)	39252000	UPVC top hung 2'x2 1/2'	10 Nos	2,850/-	28,500 = 00
4)	39252000	UPVC french window 8'x7'	5 Nos	17,822/-	89,110 = 00

Flat no:- 510, 511, 306,
108, 111**BANK DETAILS : STATE BANK OF INDIA, MOULALI BRANCH**
ARN UPVC WINDOWS AND DOORS

A/C. No. 39583763458 IFSC Code : SBIN0020096

TOTAL BEFORE TAX

3,92,600 = 00

ADD : CGST

9%

26,334 = 00

ADD : SGST

9%

26,334 = 00

ADD : IGST

TAX AMOUNT GST

52,668 = 00

GRAND TOTAL

3,45,268 = 00

Rupees in words :

Once goods will not be taken back

Interest @24% p.a. will be charged if payment not made within 15 days from the date of the Bill.

Subject to Secunderabad Jurisdiction only.

We are not Responsible Cases sooner the goods leave our premises

E.O.E.,

Reviver Stamp & Signature

For ARN UPVC WINDOW AND DOORS

Authorised Signature

Purchase Order

Page(s) 1 Of 1

21-10-2022 14:20:47



92685

03.10.22 5:38:37

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-501
G S T No. : 36ABLFM7631F1Z3

Supplier Details

ARN UPVC Windows and Doors

Plot no. 44, Surya Nagar, Beside Govt. Hospital, Mallapur, Hyderabad - 500040

GSTIN 36BNJPC2335M1ZY

9700057664

Doc No	92685	142235
Doc Date	21-10-2022	
Quote No	nil	
Quote Date	04-10-2022	
SupplyType	Supply	

Kind Attn : Mr. Rohith Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos 6'x4'	41.00	7,752.00	0.00	18.00	375,041.76
2 776300 - WIND-Windows - UPVC-French door Sliding with mesh- - 2400WX2100Hmm - Nos 8'x7'	9.00	17,822.00	0.00	18.00	189,269.64
3 766200 - WIND-Windows - UPVC-Ventilator top hung - - 750WX600Hmm - Nos 2 1/2'x2'	15.00	2,850.00	0.00	18.00	50,445.00
4 121900 - WIND-Windows - UPVC-Sliding without mesh- - 1200WX900Hmm - Nos 4'x3'	11.00	3,990.00	0.00	18.00	51,790.20
Total Order Value . . .					666,546.60
Rupees : Six Lakh(s) Sixty Six Thousand Five Hundred Forty Six and Paise Sixty Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.

S.no. Bill no. Amount

Delivery Date 013 All materials must be delivered within As per site engineers request days.

Delivery Location Greenwood Heights

3. Sy no. 196, Kowkur

Phone. 040-66335551

Penalty For Delay Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs.66,655/-Cheque .

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for 111,108,309,312,306,311,409,410,413,510,511 purpose.

Completion Date Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

Measurement Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For Mehta & Modi Realty Kowkur LLP

Authorised Signatory

Name : _____

Name : _____

Date : __/__/__

Accepted the above Terms And Conditions

For ARN UPVC Windows and Doors

APPROVED BY

22 OCT 2022

SOHAM MODI
MANAGING DIRECTOR

Position Form

Company Name:		MEHTA & MODI REALTY KOWKUR LLP	
Site & Phase :	GHT	Date:	04-10-2022
Supplier:	SSLIP	Time:	12.00pm
Material required before date:		Req. No.	142235
S No	Item	15-10-2022 ID No.	80318
1	WIND5126-Windows-UPVC-Sliding with mesh--1800WX1200Hmm-Nos	Qty required	40
2	WIND7763-Windows-UPVC-French door Sliding with mesh--2400WX2100Hmm-Nos	Qty available at site	40
3	WIND7662-Windows-UPVC-Ventilator top hung --750WX600Hmm-Nos	Order Qty	9
4	WIND1219-Windows-UPVC-Sliding without mesh--1200WX900Hmm-Nos		15
5			11
6			
7			
8			
9			
10			
Remarks:	B Block Balance flats Fixing Purpose (Flat nos area 111,108,309,312,306,311, 409, 410,413, 510,511,		
	Engineer	Project Manager	Purchase
Prepared By:	ASMA		MD
Approved By:	A SURESH		
Sign & Date:			

APPROVED BY
22 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
21 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

INSTALLATION REPORT

Company/ firm:	MMRK-LLP	Requisition nos.:	142235
Project:	GHT	PO no.:	92685
Supplier:	ARN UPVC windows & doors	Material type:	UPVC windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	25-11-22	20	UPVC Sliding window	6'x4'	480
2.	25-11-22	05	UPVC window	3'x4'	60
3.	25-11-22	10	UPVC top hung	2x2 1/2	50
4.	25-11-22	05	UPVC french door	8x7	280
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Remarks:

Flat no 510, 511, 306, 108, 111
Windows Installation work
Completed.

Total:

870 Sft.

Approved by	Project manager	Security	Admin (Audit)
	<i>[Signature]</i>	<i>[Signature]</i>	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, doors, balcony, staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. How often to be provided within one working day of request from purchase.