PURCHASE DIVISION
Advice for approval for credit to supplier

C

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|---|---|---|---|---|---|
| Date: | 12/12/22 | Prepared by | Venkatesh | Serial no. | 11549 |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm/Company | MRMLLP | Project | GMR | HO received date | |
| PO/WO date | 16/11/22 | PO/WO No. | 94061 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 27015 | 17/11/22 | 27,124/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 27,124/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 114899 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 27,124 |
| Amount E – PO / WO value: | 27,124 |
| Amount F – Difference (A – E): | - |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 19/12/22 |
| Remarks: | Final Bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Veeru | | | |
| Sign: | | APPROVED | | | |
| Date | | 12 DEC 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

R. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 27015 |
|---|---|---|
| Modi Reality Mallapur LLP | Invoice Date. | 17-11-2022 |
| 5-4-187/3 & 4, MG Road, Secunderabad | PO No. | 94061 |
| | PO Date. | 16-11-2022 |
| | Req ID | 81159 |
| | Req Date | 03-11-2022 |
| GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R | Loc Req No | 203151 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 112000 - COMP-Peripherals - Laptop computer-- - - - | 84713010 | 1 | 22681.77 | 22,681.77 | 18 | 4,082.72 |
| 2 | 348500 - COMP-Peripherals - Mouse-- - - - Nos | 84716060 | 1 | 304.50 | 304.50 | 18 | 54.80 |
| 3 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 22,986.27 | 4,137.52 |
| | 2,068.76 | 2,068.76 | Total Invoice Amount | 27,123.80 | |

Rupees : Twenty Seven Thousand One Hundred Twenty Three and Paise Eighty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 10981 Date: 17/11/22 Sign:

# Purchase Order

 16-11-2022 13:31:35

94061
15.11.22 1:41:01

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 94061 | 203151 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 16-11-2022 | |
| | **Quote No** | nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 03-11-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 112000 - COMP-Peripherals - Laptop computer-- - - - Nos | 1.00 | 22,681.77 | 0.00 | 18.00 | 26,764.49 |
| 2 | 348500 - COMP-Peripherals - Mouse-- - - - Nos | 1.00 | 304.50 | 0.00 | 18.00 | 359.31 |
| | **Total Order Value . . .** | | | | | **27,123.80** |

Rupees : Twenty Seven Thousand One Hundred Twenty Three and Paise Eighty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Acer Extensa laptop intel Pentium quard core( 4GB/256GB NVMe SSD/Windows 11 Home /Black )EX215-31 with 39.6cm (15.6 inch) |
| **Payment Terms** | After delivery and production of bill |
| **Tax** | GST included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Head Office<br>5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order for new accounts intern purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : 17/11/22

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | Modi Reallty Mallapur | Date: | 2022-11-03 | | | |
| Site & Phase : | HO | Time: | | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | Req. No. | 203151 | | | |
| Material required before date: | | ID No. | 81159 | | | |
| S No | Item PO0094061 | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | COMP1120-Peripherals-Laptop computer----Nos | 1 | 0 | 1 | | |
| 2 | COMP1896-Peripherals-Laptop bag----Nos | 1 | 0 | 1 | | |
| 3 | COMP3485-Peripherals-Mouse----Nos | 1 | 0 | 1 | | |
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| Remarks: | This is for new accounts intern | | | | | |
| | | | | | | |
| | Engineer | Project Manager | APPROVED | Purchase | | MD |
| Prepared By: | Suneel | | 17 NOV 2022 | | | |
| Approved By: | | | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Sign & Date: | | | | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Reality Mallapur LLP | DC No. | 23013 |
| 5-4-187/3 & 4, MG Road, Secunderabad | DC Date. | 17-11-2022 |
| | PO No. | 94061 |
| | PO Date. | 16-11-2022 |
| | Req ID | 81159 |
| GSTIN : 36AAEFM1459R1ZP | Req Date | 03-11-2022 |
| | Loc Req No | 203151 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 112000 - COMP-Peripherals - Laptop computer-- - - - Nos | 84713010 | 1 |
| 2 | 348500 - COMP-Peripherals - Mouse-- - - - Nos | 84716060 | 1 |
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INWARD
Inward No: 674 Dt: 17/11/22
MRN No: 114899 Dt: 10/11/22
Received By: Samaiah Sign:
MODI PROPERTIES

SR

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD No: 84465
Date: 23/11/22
Sign:

for Summit Sales LLP

*Authorised signatory*