PURCHASE DIVISION
Advice for approval for credit to supplier

e

Date:	12/12/22	Prepared by	K. Mounika	Serial no.	11988
Supplier name	Graflats (India) Pvt Ltd.			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	28/11/22	PO/WO No.	94431	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	136	05/12/22	9,062/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,646/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114660 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges 1200 + 18%.	1,416
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,062/-
Amount E – PO / WO value:	7,646/-
Amount F – Difference (A – E):	1,416
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/12/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K.Mounika				
Sign:	[signature]				
Date	12/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GRAFLAKS (INDIA) PVT.LTD
Plot No.1211, Road No.60,
Jubilee Hills,
Hyderabad - 500033.
GSTIN/UIN: 36AABCG4647F1ZP
State Name : Telangana, Code : 36
Contact : 040-23600774 / 23541451,9246363621
E-Mail : giplhyd@gmail.com

Buyer (Bill to)
Nilgiri Estates
5-4-187/3 & 4, II Floor,
M.G.Road,
SECUNDERABAD - 500003.
GSTIN/UIN : 36AAHFN0766F1ZA
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. **136**	Dated **5-Dec-22**
Delivery Note **194**	Mode/Terms of Payment **1 Days**
Reference No. & Date.	Other References
Buyer's Order No. **94431-175554**	Dated **28-Nov-22**
Dispatch Doc No. **194**	Delivery Note Date **5-Dec-22**
Dispatched through **Vehicle**	Destination **Rampally**
Bill of Lading/LR-RR No.	Motor Vehicle No. **TS09UA4914**
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Wallz Scratch Plaster**	3209	**12.00 Bags**	540.00	Bags	**6,480.00**
	Transportation Charges					**1,200.00**
	SGST Output					**691.20**
	CGST Output					**691.20**
	Less : ***Round Off***					**(-)0.40**
	Total		**12.00 Bags**			**₹ 9,062.00**

PROPERTIES PVT. LTD. INWARD No. 5132 Date 8/12/22

Amount Chargeable (in words)
INR Nine Thousand Sixty Two Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3209	7,680.00	9%	691.20	9%	691.20	1,382.40
Total	**7,680.00**		**691.20**		**691.20**	**1,382.40**

Tax Amount (in words) : **INR One Thousand Three Hundred Eighty Two and Forty paise Only**

Company's Bank Details
A/c Holder's Name : **GRAFLAKS (INDIA) PVT.LTD**
Bank Name : **YES BANK LTD**
A/c No. : **000684600000164**
Branch & IFS Code : **Raj Bhavan Road, Somajiguda & YESB0000006**

Declaration
* Goods Once sold will not be taken back.
* We are not Responsible for Damage or Pilferage in Transit. * Payment to be made within agreed credit period otherwise interest payable @24% per annum.

for GRAFLAKS (INDIA) PVT.LTD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP INWARD No. 10262 Date 5/12/22 Sign R.R. DIST.

GRAFLAKS (INDIA) PVT. LTD. PLOT NO: 1211, ROAD NO: 60. JUBILEE HILLS, HYD-33

Purchase Order

Page(s) 1 Of 1 28-11-2022 4:41:18 PM

94431
16.11.22 3:28:16

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
GRAFLAKS (INDIA) PVT. LTD. PLOT-1211, RD-60, JUBILEE HILLS,HYDERABAD - 500033	**Doc No**	94431	175554
	Doc Date	28-11-2022	
	Quote No	nil	
GSTIN 36AABCG4647F1ZP	**Quote Date**	26-11-2022	
23600774 9246363621,9849003568	**SupplyType**	Supply	

Kind Attn : Samit gangwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	387100 - PATE-Paints - Texture -Scratch Plaster-Wallz - 25kgs - bags	12.00	540.00	0.00	18.00	7,646.40
					Total Order Value . . .	**7,646.40**

Rupees : Seven Thousand Six Hundred Fourty Six and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wallz' Brand.
Payment Terms	After Delivery
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specification . Above order for mortigage compound wall and site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	.Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be

For ***Nilgiri Estates***

Authorised Signatory

Venu 28/11/22

Name : ________

Accepted the above Terms And Conditions

For ***GRAFLAKS (INDIA) PVT. LTD.***

Name : ________

Date : __/__/___

Requisition Form						
Company Name:	NE	Date:	26.11.2022			
Site & Phase :	NE	Time:	5:16			
Supplier:	M.Narsing Rao	Req. No.	175554			
Material required before date:	Urgent	ID No.	81942			
S No	Item 94431	Qty required		Order Qty	Inward No	Inward Date
1	PATE3871-Paints-Texture -Scratch Plaster-Wallz-25kgs-bags	12	0	12		
Remarks:	For mortigage compound wall and site use purpose					
	Engineer	Project		Purchase		MD
Prepared By:	Sravani	G.VIjay raj				
Approved By:						
Sign & Date:						

APPROVED
28 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

GRAFLAKS (INDIA) PVT. LTD.
Plot No. 1211, Road No. 60, Jubilee Hills,
Hyderabad-500 033. Tel. : 23600774 / 65523553
TIN : [redacted]
CST No. [redacted]
Valid from : [redacted]

DELIVERY CHALLAN

NO. 197

DATE: 05-12-22

To M/S. NILIGIRI ESTATES
5-4-187/3&4 IInd Floor M.G. Road
Secunderabad - 500003
Delivery address: RAMPALLY
GSTNo: 36AAHFN0726F1ZA
Cell no. 9030931172

UR Order No.: 94431-175334
Date: 28-11-22

S. No.	Description of Goods	Pckg.	Qty.	Remarks
	Scratchplaster [Hamel-3209]	12 Bags		
	Auto no. TS09UA4914			
	SUMMIT SALES LLP R.R. DIST. INWARD No. 35209 Date: 12/12/22 Sign:			
	GSTIN-36AABCG4647F1ZP			

INWARD No. 22958 11400 5/12/22 Niligiri Estates

Received the above material in good condition,
7032211906

Receiver's Sign. & Stamp

For GRAFLAKS (INDIA) PVT. LTD.

Works : Bollaram, Medak Dist.