

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/12/22		Prepared by: CHAKRA		Serial no.	
Supplier name: MCHTA PROPPROPERTY ONLINE PVT LTD		Project: MALABRIKUR GMA		HO inward no.	
Firm/Company: MODI REALTY		FO/VO No.		HO received date	
FO/VO date		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1	SAL/104	28/11/22	12,460/-	☐ Yes ☐ No
2				☐ Yes ☐ No
3				☐ Yes ☐ No
4				☐ Yes ☐ No

Amount A - Bill total (Excluding Transport & Handle Charges):

Proof of delivery by way of ☐ DC bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN no.:	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits: Transportation charges

Amount C - Other Debits:

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO/VO value: 12,460/-

Amount F - Difference (A - E): 12,460/-

Quantity received as per PO/VO ☐ Yes ☐ Surplus received ☐ Short received ☐ Part received

Close PO/VO ☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date: 19/12/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	CHAKRA				
Sign:					
Date:	12/12/22				
Approval Limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bill total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch report, duplicate documents, Every bill, test reports, etc. 4. In Amount A, include transport, Handle charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

Mehta Propproperty Online Private Limited			Invoice No.	SAL/104
# 4-3-41/2, First Floor			Invoice Date.	28/11/2022
Ghasmandi Road, Secunderabad			Mehta Propproperty Online Private Limited	
GSTIN/UIN: 36AAKCM3777H1Z1			Account Details	
Statem Name : Telangana,Code :03			Account Holder Name:	MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED
Modi Realty (Mallapur) LLP			Account Number:	009763300000776
5-4-187/3&4,2nd Floor,Soham Mansion			IFSC Code:	YESB0000097
MG Road Secunderabad				
Hyderabad				
GSTIN/UIN: 36AAEFM1459R1ZP				
Statem Name : Telangana,Code :03				

S.No	Project Name	Address	Qty	Rate	Amount
1	Gulmohar Residency - GMR	Mallapur	16	660	10,560.00
	CGST +9%	Near Habsiguda			950.40
	SGST +9%	Hyderabad			950.40
Total					12,460.80

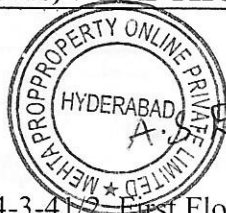
Amount Chargeable(in words)

E.&O.E

Indian Rupees: TWELVE THOUSAND FOUR HUNDRED ND SIXTY RUPEES

	Taxable Value	Central Tax		State Tax	
		Rate	Amount	Rate	Amount
	10,560.00	9%	950.40	9%	950.40
Total	10,560.00		950.40		950.40

Tax Amount (in words) : ONE THOUSAND NINE HUNDRED RUPEES ONLY



Thanks & Regards,
Annaboina S Divya

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