PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:	12-12-22	Prepared by	S. Jaysudha	Serial no.	**11601**
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	MRM LLp	Project	GMR	HO received date	
PO/WO date	1-12-22	PO/WO No.	94574	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27360	3-12-22	3,049/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,049/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114686	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,049/-
Amount E – PO / WO value:	3,049/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		12 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

V. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	27360
Modi Reality Mallapur LLP		Invoice Date.	03-12-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076		PO No.	94574
		PO Date.	01-12-2022
		Req ID	82034
GSTIN : 36AAEFM1459R1ZP	PAN AAEFM1459R	Req Date	30-11-2022
		Loc Req No	208388

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	4	21.00	84.00	18	15.12
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4	52.00	208.00	18	37.44
3	4014 - Consumables - Colin - 500ml - nos	3402	4	55.00	220.00	18	39.60
4	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	4	53.00	212.00	18	38.16
5	663900 - CONS-Consumables - Handwash liquid-- -	34013090	4	186.00	744.00	18	133.92
6	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	20	16.75	335.00	0	0.00
7	659600 - CONS-Consumables - Bombay Brooms Big	96032900	10	88.20	882.00	0	0.00
8	656400 - CONS-Consumables - Bombay Brooms	96032900	10	10.00	100.00	0	0.00
9							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,785.00	264.24
	132.12	132.12	Total Invoice Amount	3,049.24	

Rupees : Three Thousand Fourty Nine and Paise Twenty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97715 Date: 3/12/22 Sign:

Authorised signatory

Purchase Order

 01-12-2022 16:07:27

94574
29.11.22 5:41:43

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	94574	208388
Doc Date	01-12-2022	
Quote No	nil	
Quote Date	30-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	4.00	21.00	0.00	18.00	99.12
2	4046 - Consumables - Phinyle - 1Ltr - nos	4.00	52.00	0.00	18.00	245.44
3	4014 - Consumables - Colin - 500ml - nos	4.00	55.00	0.00	18.00	259.60
4	767300 - CONS-Consumables - Detergent --Vim - - - Nos	4.00	53.00	0.00	18.00	250.16
5	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	4.00	186.00	0.00	18.00	877.92
6	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	20.00	16.75	0.00	0.00	335.00
7	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	10.00	88.20	0.00	0.00	882.00
8	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	10.00	10.00	0.00	0.00	100.00
				Total Order Value . . .		**3,049.24**

Rupees : Three Thousand Fourty Nine and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for GMR site office work purpose purpose.
Completion Date	NA

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 01-12-2022 16:07:27 Original / Office Copy / Purchase Div.Copy

Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP		Date:	30.11.22			
Site & Phase :	GMR		Time:				
Unit No. Block No.	GMR site office work purpose.						
Supplier:			Req. No.	208388			
Material required before date:	URGENT		ID No.	82034			
S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Acid---1Ltr-Nos	– 471700	4	0	4		
2	CONS7608-Consumables-Phinyl---1 Ltr-Nos	– 4046	4	0	4		
3	CONS8873-Consumables-Colin 500 ml----Nos	– 4014	4	0	4		
4	CONS9748-Consumables-Detergent --Vim --Nos	– 767300	4	0	4		
5	CONS1624-Consumables-Handwash liquid----Nos	– 663900	4	0	4		
6	CONS9459-Consumables-Coconut Brooms----Nos	– 905700	20	0	20		
7	CONS6564-Consumables-Bombay Brooms Big ----Nos	– 659600	10	0	10		
8	CONS8566-Consumables-Bombay Brooms Small----Nos	– 656400	10	0	10		
9							
10							
Remarks:	For GMR site office work purpose at GMR site.						
	Engineer		Project Manager		Purchase		MD
Prepared By:	Basaveshwari	94574	Ram prasad				
Approved By:							
Sign & Date:			30 NOV 2022				

APPROVED
01 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No	23306
Modi Realty Mallapur LLP	DC Date	03-12-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No	94574
	PO Date	01-12-2022
	Req ID	82034
	Req Date	30-11-2022
GSTIN : 36AAEFM1459R1ZP	Loc Req No	208388

	Description of Goods	HSN/SAC	Qty
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	4
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4
3	4014 - Consumables - Colin - 500ml - nos	3402	4
4	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	4
5	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	4
6	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	20
7	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	10
8	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	96032900	10
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INWARD
MODI REALTY MALLAPUR LLP
Inward No 10202 Dt. 03/12/22
MRN No 114686 Dt. 06/12/22
Received By ... Sign.... 03/12/22

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: SA4580
Date: 10/12/22
Sign:
R.R. DIST.