PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:	12-12-22	Prepared by	S. JaySudha	Serial no.	11596
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRM LLP	Project	GMR	HO received date	
PO/WO date	29-11-22	PO/WO No.	94493	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27359	3-12-22	4,543/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,543/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114698	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,543/-
Amount E – PO / WO value:	4,543/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED (signature)			
Date		12 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

A. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Modi Reality Mallapur LLP		Invoice No.	27359
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076		Invoice Date.	03-12-2022
		PO No.	94493
		PO Date.	29-11-2022
		Req ID	81955
GSTIN : 36AAEFM1459R1ZP	PAN AAEFM1459R	Req Date	28-11-2022
		Loc Req No	208369

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189800 - HARD-Hardware - SS Screws-CSK Head- -	73181500	10	215.00	2,150.00	18	387.00
2	132400 - HARD-Hardware - Wall plug --Fisher -	85044090	10	170.00	1,700.00	18	306.00
3							
4							
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IGST	CGST	SGST	Total Taxable Amount	3,850.00	693.00
	346.50	346.50	Total Invoice Amount	4,543.00	

Rupees : Four Thousand Five Hundred Fourty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 21714 Date: 3/12/22 Sign:

Purchase Order

 29-11-2022 3:25:47 PM

94493
16.11.22 3:30:05

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	94493	208369
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	10.00	215.00	0.00	18.00	2,537.00
2	132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	10.00	170.00	0.00	18.00	2,006.00
					Total Order Value . . .	**4,543.00**

Rupees : Four Thousand Five Hundred Fourty Three Only.

Terms and Conditions :-

Specification /	Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for D-Block Flat no.301 to 304 grills fitting work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Venneth 28/11/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________ Name : ______________ Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	28.11.2022			
Site & Phase :	GMR PO.NO	Time:	10:00			
Unit No./Block No.	D-BLOCK flat no. 301 to 304 94493					
Supplier:		Req. No.	208369			
Material required before date:	Urgent	ID No.	81955			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD1916-Hardware-SS Screws-CSK Head--8x32mm-Pkts — 189800	10	0	10		
2	HARD6365-Hardware-Wall plug --Fisher- 5mm-Pkts — 132400	10	0	10		
3						
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10						
Remarks:	Towards D-block Flat no. 301 to 304 grills fitting work					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Rahul.T	Ram Prasad				
Approved By:		28 NOV 2022				
Sign & Date:	28.11.22					

APPROVED
29 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Reality Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP

DC No.	23305
DC Date	03-12-2022
PO No.	94493
PO Date.	29-11-2022
Req ID	81955
Req Date	28-11-2022
Loc Req No	208369

	Description of Goods	HSN/SAC	Qty
1	189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	73181500	10
2	132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	85044090	10
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INWARD
MODI REALTY MALLAPUR LLP
Ward No 10207 Dt. 03/12/22
MRN No 114898 Dt. 06/12/22
Received By Suman Sign 03/12/22

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 34986
Date: 10/12/22
Sign:
R.R. DIST.