PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	13-12-22	Prepared by	S. Jaysudha	Serial no.	**11618**
Supplier name	Prabul Sanitary			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	23-11-22	PO/WO No.	94297	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	896	8-12-22	23,244/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	23,244/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114817	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,244/-
Amount E – PO / WO value:	23,244/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
13 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **PS/22-23/ 896**	Dated **8-Dec-22**
Delivery Note **Invoice**	
Reference No. & Date.	Other References **Credit**
Buyer's Order No. **94297**	Dated **23-Nov-22**
Dispatch Doc No. **Invoice**	Delivery Note Date **8-Dec-22**
Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Ewc Seat Cover Premium (White)**	3922	18 %	**6 No:**	1,030.00	No:	30 %	**4,326.00**
2	**Syphon Set D/F (Superflo)**	3922	18 %	**9 No:**	2,440.00	No:	30 %	**15,372.00**
								19,698.00
	Output CGST							**1,772.82**
	Output SGST							**1,772.82**
	ROUNDING OFF							**0.36**
	Total			**15 No:**				**₹ 23,244.00**

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Twenty Three Thousand Two Hundred Forty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3922	19,698.00	9%	1,772.82	9%	1,772.82	3,545.64
9965		9%		9%		
99		14%		14%		
Total	**19,698.00**		**1,772.82**		**1,772.82**	**3,545.64**

Tax Amount (in words) : **Indian Rupees Three Thousand Five Hundred Forty Five and Sixty Four paise Only**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 5268 Date 9/12/22 Sign.

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No. 19098	Dt: 9/12/22
MRN No: 114817	Dt: 9/12/22
Received By:	Sign:
SUMMIT SALES LLP	

SUMMIT SALES LLP R.R. DIST. IN WARD No: 162455 Date: 12/12/22 Sign:

Purchase Order

94297
16.11.22 3:08:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	94297	170465
	Doc Date	23-11-2022	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	21-11-2022	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7309 - Plumbing - sanitary - Seat Cover - NA - nos *Etios -seat cover*	6.00	1,030.00	30.00	18.00	5,104.68
2	7299 - Plumbing - sanitary - Fittings - NA - nos *Etios-Tank fitting*	9.00	2,440.00	30.00	18.00	18,138.96
				Total Order Value . . .		**23,243.64**

Rupees : Twenty Three Thousand Two Hundred Fourty Three and Paise Sixty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 30days of delivery of all materials & production of bill.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock repeleneshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 24/11/22

Accepted the above Terms And Conditions
For ***Praful Sanitary***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	21.11.2022
Site & Phase :	SHLLP	Time:	10:00
Supplier		Req.No.	170465
Material required before date:		ID No.	81727.

No	Description	Size	Quantity	Units	Inward No	Date
1.	Etios-Seat cover 1,030-L30%. +18%	PO 0094297	6	No's		
2.	Etios-Tank Fitting 2,440/- L30%. +18%.		9	No's		

Remarks: For Powder coating purpose .

Prepared By	M.Ashajyothi	Approved by	
Sign.& Date	21.11.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED

22 NOV 2022

MINISH PARIKH
MANAGER PROCUREMENT