

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

②

|               |                  |             |               |                  |              |
|---------------|------------------|-------------|---------------|------------------|--------------|
| Date:         | 13-12-22         | Prepared by | S. Jaysudha   | Serial no.       | <b>11617</b> |
| Supplier name | Pratful Sanitary |             | HO inward no. |                  |              |
| Firm/Company  | SS/LLP           | Project     | SHILLP        | HO received date |              |
| PO/WO date    | 29-11-22         | PO/WO No.   | 94335         | Scan ID.         |              |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached                                        |
|--------|----------|-----------|-------------|----------------------------------------------------------|
| 1.     | 881      | 5-12-22   | 59,342/-    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Amount A – Bills total (Excluding Transport & Hamali Charges): 59,342/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

|           |        |                               |                                                          |
|-----------|--------|-------------------------------|----------------------------------------------------------|
| MRN nos.: | 114811 | Proof of delivery matches MRN | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|-----------|--------|-------------------------------|----------------------------------------------------------|

Amount B – Other Credits : Transportation charges —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier:

59,342/-

Amount E – PO / WO value:

59,342/-

Amount F – Difference (A – E): —

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date 19-12-22

Remarks: final bill

|                |                                                                                                                                                                                                 |                  |            |            |                  |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------|------------|------------------|
| Approved by    | Purchase Officer                                                                                                                                                                                | Purchase Manager | M D        | Accountant | Accounts Manager |
| Name:          | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>APPROVED</b><br/><br/> <b>13 DEC 2022</b><br/><br/> <b>MINISH PARIKH</b><br/> <b>MANAGER - PROCUREMENT</b> </div> |                  |            |            |                  |
| Sign:          |                                                                                                                                                                                                 |                  |            |            |                  |
| Date           |                                                                                                                                                                                                 |                  |            |            |                  |
| Approval limit | Upto 20k                                                                                                                                                                                        | Above 20k        | Above 100k | Upto 20k   | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

|                          |                    |
|--------------------------|--------------------|
| <b>Goods Vehicle</b>     | <b>Cherlapally</b> |
| Bill of Lading/LR-RR No. | Motor Vehicle No.  |



MODI PROPERTIES PVT. LTD.  
INWARD  
No. S27A  
Date 21/12/13  
Sign [Signature]  
SEC'Y AD

|                         |                                                                                           |
|-------------------------|-------------------------------------------------------------------------------------------|
| <b>INWARD</b>           |                                                                                           |
| Inward No. 19089        | Dr: 5.12.22                                                                               |
| MRN No: 11481           | Dr:                                                                                       |
| Received By:            | Sign:  |
| <b>SUMMIT SALES LLP</b> |                                                                                           |



# Purchase Order

Page(s) 1 Of 2

24-11-2022 15:09:53

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7



94335

16.11.22 3:26:22

| Supplier Details                                                                                                     |            |            |        |
|----------------------------------------------------------------------------------------------------------------------|------------|------------|--------|
| Praful Sanitary<br>3-6-138/5, Himayat Nagar, Hyderabad.<br><br>GSTIN 36ACWPG864A1ZG 40077300<br>65526886. 9849624797 | Doc No     | 94335      | 170468 |
|                                                                                                                      | Doc Date   | 24-11-2022 |        |
|                                                                                                                      | Quote No   | NIL        |        |
|                                                                                                                      | Quote Date | 22-11-2022 |        |
|                                                                                                                      |            | SupplyType | Supply |

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

| Item Name                                                      | Qty    | Rate   | Dis%  | GST   | Amount    |
|----------------------------------------------------------------|--------|--------|-------|-------|-----------|
| 1 911800 - PLUM-Plumbing - CPVC-Elbow-- - 20mm - Nos           | 400.00 | 19.98  | 42.00 | 18.00 | 5,469.72  |
| 2 592500 - PLUM-Plumbing - CPVC-Elbow-- - 20x15mm - Nos        | 360.00 | 77.58  | 42.00 | 18.00 | 19,114.47 |
| 3 568200 - PLUM-Plumbing - CPVC-Tee-- - 20mm - Nos             | 300.00 | 29.14  | 42.00 | 18.00 | 5,983.02  |
| 4 476200 - PLUM-Plumbing - CPVC-Reducer Tee-- - 20x15mm - Nos  | 40.00  | 91.72  | 42.00 | 18.00 | 2,510.93  |
| 5 264900 - PLUM-Plumbing - CPVC-Reducer MTA -- - 20x15mm - Nos | 50.00  | 139.68 | 42.00 | 18.00 | 4,779.85  |
| 6 455300 - PLUM-Plumbing - CPVC-Coupling-- - 20mm - Nos        | 200.00 | 15.56  | 42.00 | 18.00 | 2,129.85  |
| 7 144700 - PLUM-Plumbing - CPVC-Thread End Plug-- - 15mm - Nos | 500.00 | 10.51  | 42.00 | 18.00 | 3,596.52  |
| 8 805200 - PLUM-Plumbing - CPVC-End cap-- - 20mm - Nos         | 90.00  | 13.43  | 42.00 | 18.00 | 827.23    |
| 9 259900 - PLUM-Plumbing - CPVC-Solution-- - 500gms - Nos      | 36.00  | 523.00 | 50.00 | 18.00 | 11,108.52 |
| 10 157200 - PLUM-Plumbing - CPVC-Coupling-- - 32mm - Nos       | 100.00 | 55.84  | 42.00 | 18.00 | 3,821.69  |
| Total Order Value . . .                                        |        |        |       |       | 59,341.82 |

Rupees : Fifty Nine Thousand Three Hundred Fourty One and Paise Eighty Two Only.

## Terms and Conditions :-

**Specification /** All items shall be of Sudhakar brand/company  
**Payment Terms** After Delivery & Production of bill  
**Tax** All taxes included in above price.  
**Delivery Date** Next Working Day.  
**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad

## For MDs APPROVAL

- ☐ High Value/quantity beyond limits.  
☒ Po/Req. processed-post approval.  
☐ Approval for technical details/clarification.  
☐ Replenishing SSSLP stock  
☐ Other

For **Summit Sales LLP**  
Authorised Signatory

Name : \_\_\_\_\_

APPROVED BY  
29 NOV 2022  
SOHAM MODI  
MANAGING DIRECTOR

Accepted the above Terms And Conditions  
For **Praful Sanitary**

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

## Purchase Order

Page(s) 2 Of 2

24-11-2022 15:09:53

Original / Office Copy / Purchase Div.Copy

Phone. 9618244433, Hamendra

**Penalty For Delay** Nil

**Transportation** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** NIL

**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for stock replenishing purpose.

**Completion Date** NA

**Measurment** Nil

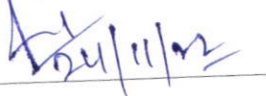
**Security** Nil

**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name :

 24/11/22

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

|                                |                                                   |                                |                       |            |                       |
|--------------------------------|---------------------------------------------------|--------------------------------|-----------------------|------------|-----------------------|
| Requisition Form               |                                                   |                                |                       |            |                       |
| Company Name:                  |                                                   | SSLLP                          | Date:                 | 22.11.2022 |                       |
| Site & Phase :                 |                                                   | SHLLP                          | Time:                 |            |                       |
| Unit No./Block No.             |                                                   |                                |                       |            |                       |
| Supplier:                      |                                                   |                                | Req. No.              | 170468     |                       |
| Material required before date: |                                                   |                                | ID No.                | 81820      |                       |
| S No                           | Item                                              | Qty required                   | Qty available at site | Order Qty  | Inward No Inward Date |
| 1                              | PLUM9118-Plumbing-CPVC-Elbow---20MM-Nos           | 400 ✓                          | 555                   | 400        |                       |
| 2                              | PLUM5925-Plumbing-CPVC-Elbow---20x15MM-Nos        | 360 ✓                          | 341                   | 360        |                       |
| 3                              | PLUM5682-Plumbing-CPVC-Tee---20MM-Nos             | 300 ✓                          | 177                   | 300        |                       |
| 4                              | PLUM4762-Plumbing-CPVC-Reducer Tee---20x15MM-Nos  | 40 ✓                           | 6                     | 40         |                       |
| 5                              | PLUM2649-Plumbing-CPVC-Reducer MTA ---20x15MM-Nos | 50 ✓                           | 77                    | 50         |                       |
| 6                              | PLUM4553-Plumbing-CPVC-Coupling---20MM-Nos        | 200 ✓                          | 85                    | 200        |                       |
| 7                              | PLUM1447-Plumbing-CPVC-Thread End Plug---15MM-Nos | 500 ✓                          | 189                   | 500        |                       |
| 8                              | PLUM8052-Plumbing-CPVC-End cap---20MM-Nos         | 90 ✓                           | 36                    | 90         |                       |
| 9                              | PLUM2599-Plumbing-CPVC-Solution---500gms-Nos      | 36 ✓                           | 24                    | 36         |                       |
| 10                             | PLUM1572-Plumbing-CPVC-Coupling---32MM-Nos        | 100 ✓                          | 94                    | 100        |                       |
| Remarks:                       |                                                   | For Stock Replenishing purpose |                       |            |                       |
|                                |                                                   |                                |                       |            |                       |
| Engineer                       |                                                   | Project Manager                |                       | Purchase   | MD                    |
| Prepared By: Ashajyothi        |                                                   |                                |                       |            |                       |
| Approved By: Minish            |                                                   |                                |                       |            |                       |
| Sign & Date:                   |                                                   |                                |                       |            |                       |

**APPROVED BY**  
 22 NOV 2022  
 SOHAM MODI  
 MANAGING DIRECTOR