MODI PROPERTIES PVT. LTD.
INWARD
No. 2797
Date 1/12/22
Sign.
SEC'BAD

OFFICE OF THE COMMISSIONER OF CENTRAL TAX & GST
केंद्रीय करऔर जी.एस.टी के आयुक्त का कार्यालय
HYDERABAD AUDIT – II COMMISSIONERATE,
हैदराबाद लेखापरीक्षा आयुक्तालय -II,
D.No. 1-98/B/20,21, SANVI YAMUNA PRIDE, KRITHIKA LAYOUT,
HI-TECH CITY, MADHAPUR,HYDERABAD-500081
द.स. 1-98/B/20,21, सानवी यमुना प्राइड्, कृतिका लेआउट,
हाई-टेक सिटि, माधापुर, हैदराबाद-500081

File C. No. GADT/CnG/ADT/GST/6708/2022-Gr 4-CGST-ADT CIR-1-ADT II HYDERABAD

Date:28.11.2022

DIN- 20221156YS0000777BAF
mail id: cgst-hyda2cr1gr4@gov.in

सेवा में/ To
M/s SILVER OAK VILLAS LLP
GSTN: 36ADBFS3288A2Z7
5-4-187/3 AND 4, 2ND FLOOR,
SOHAM MANSION, M.G ROAD,
SECUNDERABAD, Rangareddy, Telangana, 500003

Mobile No.: 9121282859
Mail id: gst@modipropeties.com

Period - F.Y – 2017-18 (July to March), 2018-19, 2019-20 & 2020-21 (Apr – Mar)

Sir/Madam,

<u>ऑडिट संचालन के लिए सूचना</u>

<u>Notice for conducting audit</u>

वित्तीय वर्ष 2017-18 (जुलाई से मार्च), 2018-19, 2019-20 और 2020-21 (अप्रैल से मार्च) के लिए धारा 65 के प्रावधानों के अनुसार आपकी लेखा पुस्तकों की लेखा परीक्षा करने का निर्णय लिया गया है। हमारे ऑडिट समूह - 14 में शामिल अधिकारी श्री. राजेश रोशन, अधीक्षक (मोबाइल नंबर 984924703), श्री विकास सेहरा, अधीक्षक (मोबाइल नंबर 9030147366) और श्री आलोक कुमार, अधीक्षक (मोबाइल नंबर 8332029627) दिसंबर, 2022 को या उससे पहले उक्त ऑडिट करने का प्रस्ताव करते हैं।

Whereas it has been decided to undertake audit of your books of account for the financial years 2017-18 (July to March), 2018-19, 2019-20 & 2020-21 (Apr to Mar) in accordance with the provisions of Section 65. Audit Group 14 having the officers viz., Shri RAJESH ROSHAN, Superintendent (Mob No.984924703), Shri VIKAS SEHRA, Superintendent (Mob No.9030147366) & Shri ALOK KUMAR, Superintendent (Mob No.8332029627) propose to conduct the said audit on or before 31st December'2022.

And whereas you are required to: -
(i) afford the undersigned the necessary facility to verify the books of account and records or other documents as may be required in this context, and
(ii) Furnish such information as may be required and render assistance for timely Completion of the audit.

You are hereby requested to email/courier legible copies of the below mentioned documents within a fortnight of receiving this communication. Digitally signed email sent from the registered email id does not require your signature. If you prefer to send them by courier, the documents may please be signed on each page by the authorized representative. Address for correspondence:

The Assistant Commissioner of Central Tax, Circle-I, Audit-II Commissionerate, D.No. 1-98/B/20,21, SANVI YAMUNA PRIDE, KRITHIKA LAYOUT, HI-TECH CITY. (email – hydaudit2gr14@gmail.com)

Further documents will be called for as may be required after scrutiny.

1. Annual Report, Copies of Balance Sheet along with schedules and auditor's notes, Trial Balances and Annual Financial Statement for the Audit period.
2. Annual return submitted to the Registrar of Companies, Sales Tax, and Income Tax Returns along with Annexure (Form 3 CD & Form 3 CB) and copies of 3CA, 3CB/3CD and 3CEB for the Audit period.
3. Cost Audit, Tax Audit and Internal Audit reports, wherever applicable for Audit period.
4. Bank Account Statements and Form 26AS for the Audit period.
5. Annexure-GSTAM-I – Master File (Annexure has to be filled and submitted to Audit by the Tax Payers)
6. Annexure-GSTAM- V (Comparative Chart of items from Financial Statements/ Returns)
7. Annexure- GSTAM -VI for Internal Control System (Annexure has to be filled and submitted to Audit by the Tax Payers)
8. Work orders / Purchase Orders / Agreements for the audit period.
9. Invoices/Bills for sale/supply
10. Details of Major Outward supplies in following proforma:

Sl. No.	Description of outward supplies	HSN	Exemption Notification availed	Rate of tax

11. Details of Major Inward supplies in following proforma:

Sl. No.	Description of Inward supplies	HSN	Exemption Notification availed	Rate of tax

12. संशोधित सीजीएसटी अधिनियम, 2017 की धारा 35 के अनुसार आपके द्वारा अनुरक्षित अभिलेखों की सूची

List of records maintained by you as per Section 35 of CGST Act, 2017 as amended.

इस नोटिस का पालन करने में विफलता के मामले में, यह माना जाएगा कि आपके पास ऐसी लेखा पुस्तकों का अधिकार नहीं है और अधिनियम के प्रावधानों और उसके तहत बनाए गए नियमों के अनुसार उचित समझी जाने वाली कार्यवाही शुरू की जा सकती है।

In case of failure to comply with this notice, it would be presumed that you are not in possession of such books of account and proceedings as deemed fit may be initiated as per the provisions of the Act and the rules made there under.

भवदीय/Yours faithfully,

28/11/22

(आर. साई सूर्य प्रसाद)
(R. SAI SURYA PRASAD)
सहा. आयुक्त / Asst. Commissioner
(लेखावृत्त – I, लेखा परीक्षा –II आयुक्तालय)
Circle-I, Audit-II Commissionerate