

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 14/12/22		Prepared by: Venkatesh		Serial no. 11663	
Supplier name: Vidya Shankar.v.				HO inward no.	
Firm/Company: MRMLUP		Project: GMR		HO received date	
PO/WO date: 05/12/22		PO/WO No. 94672		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	113	10/12/22	42,639/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 42,639/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report

MRN nos.: Installation report attached	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 42,639

Amount E – PO / WO value: 42,639

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 19/12/22

Remarks: final Bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Ven-			
Sign:					
Date		14 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36AEKPV0495G1C0

TAX INVOICE

Cell : 9246889529

**VIDYA SHANKAR V.****INTERIORS**Plot No. 171, Shree Krishna Nagar Colony, Beside Venkata Sai Nagar,
Chengicherla, Boduppal, Hyderabad - 500 039, Telangana.

E-mail : vidyashankar3256@gmail.com

M/s. : Modi Realty Mallapur LLP

Invoice No.:

113

Date

10/12/2022

D.C. No.

Date

P.O. No.

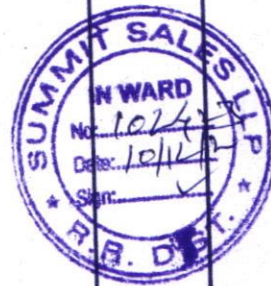
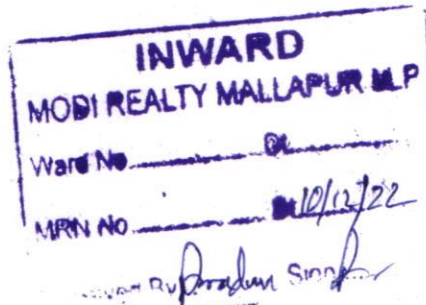
94672

Date

05/12/2022Party GSTIN: 36AAFF M1459 R1ZP

Despatch Through

S. No.	DESCRIPTION	HSN Code	Qty	Rate	Amount Rs.	Ps.
	Towals G-Block flat no : 307. Design false ceiling work done.	—	73 S.M.	495	36,135	

Rupees In Words : fourty two thousand sixhundred and thirty nine rupees only

TOTAL	36,135
SGST @ 9 %	3,252
CGST @ 9 %	3,252
IGST @ - %	
GRAND TOTAL	42,639

For VIDYA SHANKAR V.

Declaration :

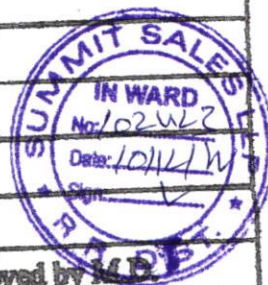
1. Goods once sold will not be taken back.
2. Any Dispute is Subject to Hyderabad Jurisdiction only

Receiver's Signature

Authorised S:

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. -- site bills register		1750		Date - site bills Register		10/12/2022	
Company Name:		MAMLP		Site:		GMA	
Name of Contractor		Vidya Shankar					
Nature of work		Design false ceiling - G-307.					
Work done		From Date		10/11/2022		To Date	
						09/12/2022	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Towards G-Block	73	495	Sq.M.	36,135		
2.	Flat - No : G-307						
3.	Design false						
4.	ceiling work						
5.	done						
6.							
7.							
8.							
9.							
10.							
11.	Total:				36,135		
Bill required		☒ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☐ Not required		Measurement & estimate sheet:		☐ Enclosed ☐ Not enclosed	
PO/WO no.		94672		PO/WO date:		05/12/2022	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by			
Date:		Date:		Date:			
Sign:		Sign:		Sign:			



Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, masonry civil construction. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for masonry jobs where guideline rates are clearly given.

Purchase Order

Page(s) 1 Of 1

05-12-2022 12:20:21



copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderaba
G S T No. : 36AAEFM1459R1ZP

94672
29.11.22 5:43:09

Supplier Details

Mr. V. Vidya Shankar
Plot no. 171, Krishna Nagar Colony, Chengi Cherla, Ghatkesar Mandal,

GSTIN 36AEKPV0495G1Z2

9246889529

Doc No	94672	208338
Doc Date	05-12-2022	
Quote No	Nil	
Quote Date	05-12-2022	
SupplyType	Supply	

Kind Attn : Mr. V. Vidya Shankar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 153500 - BUIL-Building Material - Design False Ceiling-Gypsum- - - - sqm	73.00	495.00	0.00	18.00	42,639.30
Total Order Value . . .					42,639.30
Rupees : Fourty Two Thousand Six Hundred Thirty Nine and Paise Thirty Only.					

Terms and Conditions :-

Specification / Brand	Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	50% asadvance
Tax	All taxes included in above price.
Delivery Date	Within 7days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, 8309938133
Penalty For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% ply on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	One year on workmanship
Advance Paid	43,615/- vide cheque no _____
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for G-Block flat no-307 purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For **Modi Reality Mallapur LLP**

Authorised Signatory

Venkat

Name : _____

Accepted the above Terms And Conditions

For **Mr. V. Vidya Shankar**

Name : _____

Date : __/__/__

Requisition Form

Company Name: MRMLLP

Site & Phase : Gulmohar Residency

Flat/Block no. G-Block /307

Supplier: Vidya Shobkol

Material required before date: urgent

S No Item

1 BUIL 1535-Building Material-Design False Ceiling-Cypsum---sqm

qn 6xv

Remarks: Towards G-Block flat.no 307 false ceiling work purpose.

Engineer

Gosika Rajesh

Approved By:

Sign & Date: 23.11.2022

Date: 23.11.2022

Time: 12:00

Req. No. 208338

ID No. 82147

Qty required at site Qty available Order Qty Inward No Inward Date

73 0 73

APPROVED
05 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
23 NOV 2022
RAM PRASAD (G.M.R.)
Project Manager

Purchase

MD

INSTALLATION REPORT

Company/ firm:	MRMLLP	Requisition nos.:	208338.
Project:	GMR	PO no.:	94672.
Supplier:	V. Vidya Shankar	Material type:	Design false ceiling - gypsum.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	10/12/2022		Design false ceiling - gypsum.	73	73 Sq. M.
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					73.89 M.

Remarks: All works are completed.

Approved by	Project manager	Security	Admin (Audit)
	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

