PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/12/22	Prepared by	Deepa	Serial no.	11741
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	10/12/22	PO/WO No.	94872	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27524	12/12/22	1,882/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,882/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114970	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,882/-
Amount E – PO / WO value:	1,882/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	14/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	27524
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	12-12-2022
	PO No.	94872
	PO Date.	10-12-2022
	Req ID	82316
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	09-12-2022
	Loc Req No	178864

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	6	280.00	1,680.00	12	201.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,680.00	201.60
	100.80	100.80	Total Invoice Amount	1,881.60	

Rupees : One Thousand Eight Hundred Eighty One and Paise Sixty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 102557
Date: 12/12/22
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 10-12-2022 1:17:54 PM

94872
29.11.22 5:53:07

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	94872	178864
Doc Date	10-12-2022	
Quote No	Nil	
Quote Date	09-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	6.00	280.00	0.00	12.00	1,881.60
					Total Order Value . . .	**1,881.60**

Rupees : One Thousand Eight Hundred Eighty One and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Venu
Ch

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name	MODIPROPERTIES PVT LTD		Date	9/12/2022		
Site & Phase	MAYFLOWER PLATINUM		Time			
Unit No /Block No						
Supplier			Req No	178864		
Material required before date		12/12/2022	ID No.	82316		
S No	Item		Qty required	Qty available at site	Order Qty	Inward No
1	STAT5901-Stationary-Paper A4----Bundles 4663		10		10	
2						
3	94872					
4						
5						
6						
7						
8						
9				APPROVED		
10				10 DEC 2022		
Remarks				P. VENK MANAG		
	Engineer		Project Manager		Purchase	
Prepared By						
Approved By						
Sign & Date						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / ~~Customer~~ / Transporter - Copy

Customer Details

Modi Properties Private Limited,.
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	23450
DC Date.	12-12-2022
PO No.	94872
PO Date.	10-12-2022
Req ID	82316
Req Date	09-12-2022
Loc Req No	178864

	Description of Goods	HSN/SAC	Qty
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	6
2			
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Inward No: 24063 Dt: 12-12-22
MRN No: 114970 Dt: 12/12/22
Received By: Sign:
MODI PROPERTIES PVT. LTD. SY.No. 82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 85036
Date: 14/12/22
Sign:
R.R. DIST.