

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/12/22		Prepared by	kalpana		Serial no.	11728	
Supplier name		vivid world				HO inward no.			
Firm/Company		SOV UP		Project	HO		HO received date		
PO/WO date		14/12/22		PO/WO No.	95039		Scan ID.		
Sl no.	Bill no.			Bill date		Bill amount		Original attached	
1.	2507			12/12/22		655 /-		☒ Yes ☐ No	
2.								☐ Yes ☐ No	
3.						1		☐ Yes ☐ No	
4.								☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):								655/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report									
MRN nos.:		115080				Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges								-	
Amount C – Other Debits :								-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:								655/-	
Amount E – PO / WO value:								655/-	
Amount F – Difference (A – E):								-	
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other					
Payment – due date				19/12/22					
Remarks: Final Bill									
Approved by	Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager
Name:	kalpana								
Sign:									
Date	15/12/22								
Approval limit	Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2507

Invoice Date : 12/12/2022

Reverse Charge (Y/N) :

State : TELANGANA

Code

36

Bill to Party

Address: M/s . MODI REALITY MALLAPUR LLP,
5-4-187/3&4, 2ND FLOOR, SOHAM MASION, MGRD, SECBAD.

Transport Mode :

Vehicle Number :

Date of Supply :

Ship to Party

GATE PASS NO:6728

GST: 36AAEFM1459R1ZP

GSTIN :

State : TELANGANA

State :

Code

Product Description

HSN
Code

U
O
M

Qty.

Rate

Amount

TAXABLE
VALUE

CGST

SGST

TOTAL

RATE

AMT

RATE

AMT

HP 12A LASER TONER REFILLING

3707

01

230.00

230.00

41.40

9%

20.70

9%

20.70

271.40

HP 12A LASER TONER DRUM

8443

01

325.00

325.00

58.50

9%

29.25

9%

29.25

383.50

555.00

99.90

654.90

RS. SIX HUNDRED FIFTY FOUR AND NINTY PAISE ONLY...

(RS.654.90)

ADD:CGST 9%

555.00

ADD: SGST 9%

49.95

Total Amount After Tax

49.95

Bank Details

Bank Name : INDIAN BANK

Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

Purchase Order

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14-12-2022 5:10:37 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	95039	203191
Doc Date	14-12-2022	
Quote No	NIL	
Quote Date	12-12-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40
2 992900 - COMP-Peripherals - Laser Toner-Drum-HP - 12A - Nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					654.90

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.
Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : __/__/__

Requisition Form							
Company Name:		Silver Oak Villas LLP		Date:	2022-12-12		
Site & Phase :		HO		Time:			
Unit No./Block No.							
Supplier:				Req. No.	203191		
Material required before date:				ID No.	82419		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	COMP3485-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1			
2	COMP4047-Peripherals-Laser Toner-Drum-HP-12A-Nos	1	0	1			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		This is for HO					
Prepared By:		Engineer	Project Manager	Purchase		MD	
Approved By:		Suneel					
Sign & Date:							