PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	14-12-22	Prepared by	S. JaySudha	Serial no.	**11659**
Supplier name	Rainbow UPVC Doors & windows			HO inward no.	
Firm/Company	SOV LLP	Project	SOV Part III	HO received date	
PO/WO date	26-11-22	PO/WO No.	94423	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	Gst- 69	1-12-22	94,197/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	94,197/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114509- Installation report attached	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	94,197/-
Amount E – PO / WO value:	94,191/-
Amount F – Difference (A – E):	6/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		16 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

RAINBOW UPVC DOORS AND WINDOWS

RAINBOW
UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No: GST-69-2022/2023
DATE : 01-12-2022

Delivery Location:
Silver Oak Villas Part III

To
Silver Oak Villas LLP
5-4-187/3&4,II nd floor, MG Road,
Secunderabad-500003
GSTIN : 36ADBFS3288A2Z7
PO No: 94423 Dated: 26-11-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	6	144	340.00	48,960.00
2	39252000	657300-WIND-Windows-UPVC Sliding With mesh- 3' x 3' 1/2'	1	10	385.00	3,807.65
3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	4	32	490.00	15,680.00
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	3	12	515.00	6,180.00
5	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	1	16	325.00	5,200.00
						-
						-
		SUB TOTAL				79,827.65
		Forwarding				0.00
		CGST	9%			7184.49
		SGST	9%			7184.49
		IGST 0.00%				0.00
		Round Off				0.00
		Total: Rupees Ninty Four Thousand One Hundred and Ninty Six and Paise Sixty Three Only.				94,196.63

Ac/No : 919020007284349
Bank : AXIS BANK,PATANCHERU BRANCH.
IFSC : UTIB 0000687

Received

Signature with seal

For RAINBOW UPVC DOORS AND WINDOWS

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 102/24
Date: 2/12/22
Sign:
R.R. DIST.

Purchase Order

 29-11-2022 17:31:39

94423
16.11.22 3:28:16

Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	94423	184830
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	26-11-2022	
	Quote No	Nil	
GSTIN 36AAXFR3365G1ZN	**Quote Date**	26-11-2022	
9100007123	**SupplyType**	Supply	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos *6'x4'-24Sft*	6.00	8,160.00	0.00	18.00	57,772.80
2	657300 - WIND-Windows - UPVC-Sliding with mesh- - 900WX1050Hmm - Nos *3'x3'.6"-10.5Sft*	1.00	4,042.50	0.00	18.00	4,770.15
3	973900 - WIND-Windows - UPVC-Openable- - 600WX1200Hmm - Nos *2'x4'-8Sft*	4.00	3,920.00	0.00	18.00	18,502.40
4	415200 - WIND-Windows - UPVC-Ventilator top hung - - 600WX600Hmm - Nos *2'x2'-4Sft*	3.00	2,060.00	0.00	18.00	7,292.40
5	498200 - WIND-Windows - UPVC-Fixed- - 1200WX1200Hmm - Nos *4'x4'-16Sft*	1.00	4,960.00	0.00	18.00	5,852.80
					Total Order Value . . .	**94,190.55**

Rupees : Ninty Four Thousand One Hundred Ninty and Paise Fifty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 09/03/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 25 days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs 10004./-Cheque
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V-no 183 purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.

For ***Silver Oak Villas LLP***

Authorised Signatory

Venkatesh 28/11/22

Name : ____________________

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ____________________

Date : __/__/____

Purchase Order

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ____________________

Name : ____________________

Date : __/__/____

Estimate/Draft PO

 26-11-2022 3:34:52 PM Original / Office Copy / Purc

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	94423	184830
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	26-11-2022	
	Quote No	Nil	
GSTIN 36AAXFR3365G1ZN	**Quote Date**	26-11-2022	
9100007123	**SupplyType**	Supply	

Kind Attn : Mr. Shiva Kumar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
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4	415200 - WIND-Windows - UPVC-Ventilator top hung - - 600WX600Hmm - Nos *2'x2'-4Sft*	3.00	2,060.00	0.00	18.00	7,292.40
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				Total Order Value . . .		**94,190.55**

Rupees : Ninty Four Thousand One Hundred Ninty and Paise Fifty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation dt. 09/03/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 25 days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 1.0% plus of value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs 10004./-Cheque
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V-no 183 purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock
☐ Other

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Vasudev 26/11/22

APPROVED BY
29 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name :

Date : __/__/____

Estimate/Draft PO

 26-11-2022 3:34:52 PM Original / Office Copy / Purchase Div.Copy

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Venu 26/11/22

Name : ______________________

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name: SOV LLP

Site & Phase : SOV-III

Flat Block no. V no 183

Supplier:

Material required before date: 30-11-2022

Date: 24-11-2022

Time: 10:49

Req. No. 184830

ID No. 81892

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	WIND5126-Windows-UPVC-Sliding with mesh--1800WX1200HMM-Nos	6	0	6		
2	WIND6573-Windows-UPVC-Sliding with mesh--900WX1050HMM-Nos	1	0	1		
3	WIND9739-Windows-UPVC-Openable--600WX1200HMM-Nos	4	0	4		
4	WIND4152-Windows-UPVC-Ventilator top hung --600WX600HMM-Nos	3	0	3		
5	WIND7578-Windows-UPVC-Fixed--900WX1200HMM-Nos	0	0	0		
6	WIND4982-Windows-UPVC-Fixed--1200WX1200HMM-Nos	1	0	1		
7	WIND5038-Windows-UPVC-Sliding with mesh--1200WX1200HMM-Nos	0	0	0		
8						
9						
10						

6x4

9443

Remarks: For V no 183 (Please issue the PO to Rainbow)

	Engineer	Project Manager	Purchase	MD
Prepared By:	G.chandra kanth			
Approved By:				
Sign & Date:				

APPROVED

26 NOV 2022

P. VENKATESHWARLU
MANAGER PURCHASE

RAINBOW UPVC DOORS AND WINDOWS

RAINBOW
UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

Delivery Challan

Delivery Challan No: DC NO-27-2022/2023 DATE : 01-12-2022 Delivery Location: Silver Oak Villas Part III	To Silver Oak Villas LLP 5-4-187/3&4,II nd floor, MG Road, Secunderabad-500003 GSTIN : 36ADBFS3288A2Z7 PO No: 94423 Dated: 26-11-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	6	144	340.00	48,960.00
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3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	4	32	490.00	15,680.00
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	3	12	515.00	6,180.00
5	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	1	16	325.00	5,200.00
						-
						-

Ac/No : 919020007284349 Bank : AXIS BANK,PATANCHERU BRANCH. IFSC : UTIB 0000687	SUB TOTAL		79,827.65
	Forwarding		0.00
	CGST	9%	7184.49
	SGST	9%	7184.49
	IGST 0.00%		0.00
	Round Off		0.00
Total: Rupees Ninty Four Thousand One Hundred and Ninty Six and Paise Sixty Three Only.			94,196.63

Received Signature with seal	For RAINBOW UPVC DOORS AND WINDOWS Rainbow UPVC Doors And Windows Authorized Signatory

INWARD
Inward No: 3116 Dt: 1/12/22
MRN No: 14509 Dt: 1/12/22
Received By: Sign:
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP
IN WARD
No: 5496
Date: 5/12/22
Sign:
R.R. DIST.

INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	184830
Project:	SOV - III	PO no.:	94423
Supplier:	Rainbow upvc Doors & windows	Material type:	upvc windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	01/12/22	183	upvc sliding with mesh	6'x4'	6 no's
2.	"	"	"	3'x3' 1/2	1 no
3.	"	"	upvc openable	2'x4'	4 no's
4.	"	"	upvc ventilator top hung	2'x2'	3 no's
5.	"	"	upvc fixed window	4'x4'	1 no
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	15 no's

Remarks:

Approved by	Project manager APPROVED BY 02 DEC 2022	Security	Admin (Audit)

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

SUMMIT SALES LLP
IN WARD
No: 2024
Date: 13/12/22
Sign:
R.R. DIST.