PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	17/12/22	Prepared by	Minish	Serial no.	
Supplier name	Shubham Enterprises			HO inward no.	11823
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	22/10/22	PO/WO No.	93156	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/3539	15/12/22	9,919/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,919/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 115103 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,919/-
Amount E – PO / WO value:	49,305/-
Amount F – Difference (A – E):	39,386/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	26/12/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
17 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3539 **Date :** 15-Dec-22 P.O. No. : 93156 // 170305 Date : 15-Dec-22

Reverse Charge (Y/N) : No D.C. No. : BY OWN Date : 15-Dec-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	8M METAL BOX	85381010	40.00 NOS.	62.10	2,484.00
2	6M METAL BOX	85381010	140.00 NOS.	42.30	5,922.00
					8,406.00
	CGST TAX 9 %				756.54
	SGST TAX 9%				756.54
	ROUNDED				(-)0.08
					9,919.00

INWARD
Inward No. 1940 Dt: 15/12/22
MRN No: 115103 Dt: 16/12/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. INWARD No. 182774 Date: 17/12/22 Sign:

Indian Rupees Nine Thousand Nine Hundred Nineteen Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 28-10-2022 11:44:23

93156
18.10.22 2:23:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	Doc No	93156	170305
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	Doc Date	22-10-2022	
	Quote No	Nill	
GSTIN 36AELFS6374J1ZC 6656-8151..	Quote Date	19-10-2022	
040-66318150/23468151 9849153774	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	1,000.00	9.00	0.00	18.00	10,620.00
2	898000 - ELCD-Electrical - Metal Box-- - 8Way - Nos 40P	80.00	138.00	55.00	18.00	5,862.24
3	564400 - ELCD-Electrical - Metal Box-- - 6Way - Nos P	320.00	94.00	55.00	18.00	15,972.48
4	803400 - ELCD-Electrical - Spring wire-- - 30mtrs bundle - Bundles	10.00	380.00	0.00	18.00	4,484.00
5	750700 - ELCD-Electrical - Round covers -PVC- - 150mm - Nos	200.00	13.00	0.00	18.00	3,068.00
6	556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	1,000.00	6.00	0.00	18.00	7,080.00
7	472300 - ELEC-Electrical - Flexible pipe-- - 20MM-50Mtrs - Bundle	400.00	4.70	0.00	18.00	2,218.40
					Total Order Value . . .	**49,305.12**

Rupees : Fourty Nine Thousand Three Hundred Five and Paise Twelve Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	2818	28/10/22	20,390/-
2.	2858	31/10/22	7,080/-
3.	3065	12/11/22	2,931/-
4.	3539	15/12/22	9,919/-
5.			

Terms and Conditions :-

Specification / Brand	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil

For *Summit Sales LLP*

Authorised Signatory

29/10/22

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Purchase Order

28-10-2022 11:44:23

Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

29/10/22

Name : ______________________

Contact

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	19.10.22		
Site & Phase :	SHLLP	Time:	11:48		
Unit No./Block No.					
Supplier:		Req. No.	170305		
Material required before date:		ID No.	80781		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	ELCD4680-Electrical-Insulation tapes---20nos-Boxes	1000	82	1000	
2	ELCD8980-Electrical-Metal Box---8Way-Nos	80	71	80	
3	ELCD5644-Electrical-Metal Box---6Way-Nos	320	149	320	
4	ELCD8034-Electrical-Spring wire---30mtrs bundle -Bundles	10	10	10	
5	ELCD7507-Electrical-Round covers -PVC--150MM-Nos	200	170	200	
6	ELCD5567-Electrical-Round covers -PVC--75MM-Nos	1000	0	1000	
7	ELEC4723-Electrical-Flexible pipe---20MM-50Mtrs-Bundle 93156	400	50	400	
8					
9					
10					
Remarks:					
	Engineer	Project Manager		Purchase	
Prepared By:	P.sneha				
Approved By:	P.Prabhakar				
Sign & Date:					

APPROVED BY
20 OCT 2022
SOHAM MODI
MANAGING DIRECTOR