PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:	17/12/22	Prepared by	Minish	Serial no.	L1822
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	4/11/22	PO/WO No.	93618	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/3540	15/12/22	584/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	584/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	115102	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	584/-
Amount E – PO / WO value:	7,959/-
Amount F – Difference (A – E):	7,375/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	26/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
17 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3540 **Date :** 15-Dec-22 P.O. No. : 93618 // 170345 Date : 15-Dec-22

Reverse Charge (Y/N) : **No** D.C. No. : BY OWN Date : 15-Dec-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 2M METAL BOX	85381010	20.00 NOS.	24.75	495.00
				495.00
CGST TAX 9 %				44.55
SGST TAX 9%				44.55
ROUNDED				(-)0.10
				584.00

INWARD
Inward No. 19129 Dt: 15/12/22
MRN No: 115102 Dt: 16/12/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 102725
Date: 17/12/22
Sign:

Indian Rupees Five Hundred Eighty Four Only
Despatched Through :
Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
   IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SECUNDERABAD

Purchase Order

 04-11-2022 16:48:32 O

93618
01.11.22 2:52:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	93618	170345
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	04-11-2022	
	Quote No	Nill	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	01-11-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

20 Pending

	Item Name	Qty	Rate	Dis%	GST	Amount
1	119700 - ELCD-Electrical - Metal Box-- - 2Way - Nos 20	100.00	55.00	55.00	18.00	2,920.50
2	803400 - ELCD-Electrical - Spring wire-- - 30mtrs bundle - Bundles	10.00	380.00	0.00	18.00	4,484.00
3	472300 - ELEC-Electrical - Flexible pipe-- - 20MM-50Mtrs - Bundle	100.00	4.70	0.00	18.00	554.60
					Total Order Value . . .	**7,959.10**

Rupees : Seven Thousand Nine Hundred Fifty Nine and Paise Ten Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	3066	12/11/22	7,375/-
2.			
3.			
4.			
5.			

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Summit Sales LLP*
Authorised Signatory
Name : 05/11/22

Accepted the above Terms And Conditions
For *Shubham Enterprises*
Name : ______
Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	01.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170345			
Material required before date:		ID No.	81173			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC1197-Electrical-Metal Box---2Way-Nos	100	200	100		
2	ELEC8034-Electrical-Spring wire---30mtrs bundle -Bundles	10	10	10		
3	ELEC4723-Electrical-Flexible pipe---20MM-50Mtrs-Bundles mts.	100	400	100		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock Replenishing Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

PO 93618
shubam

APPROVED BY
03 NOV 2022
SOHAM MODI
MANAGING DIRECTOR