

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 16/12/22		Prepared by: Deepa		Serial no. 11818	
Supplier name: Sshp				HO inward no.	
Firm/Company: MMRK-hhp		Project: GHT		HO received date	
PO/WO date: 13/12/22		PO/WO No. 94985		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27571	14/12/22	6094/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			6094/-
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 115050	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6094/-
Amount E – PO / WO value:			6094/-
Amount F – Difference (A – E):			—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		26/12/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date:	16/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500007

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		27571	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

Rupees : Six Thousand Ninty Four and Paise Fourty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

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94985

29.11.22 5:59:41

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	94985	142454
Doc Date	13-12-2022	
Quote No	Nil	
Quote Date	13-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 600200 - STAT-Stationary - Box File Big-- - - - Nos	5.00	90.00	0.00	18.00	531.00
2 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
3 659600 - CONS-Consumables - Bombay Brooms Big - - - - Nos	20.00	88.20	0.00	0.00	1,764.00
4 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	20.00	16.75	0.00	0.00	335.00
5 368900 - GENE-General Items - Sponges-- - 12pack - Nos	24.00	9.00	0.00	18.00	254.88
6 974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
7 663900 - CONS-Consumables - Handwash liquid-- - - - Nos	10.00	186.00	0.00	18.00	2,194.80
8 935700 - GENE-General Items - Helmets Labour Male-- - - - Nos	10.00	58.00	0.00	18.00	684.40
Total Order Value . . .					6,094.48

Rupees : Six Thousand Ninty Four and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site work purpose

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form									
Company Name:		Mehata & Modi realty kowkur LLP		Date:		13-12-2022			
Site & Phase :		GHT		Time:		11:30			
Unit No./Block No.									
Supplier:		SSLLP		Req. No.		142454			
Material required before date:				14-12-2022 ID No.		82389			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	STAT1083-Stationary-Box File Big----Nos -6602	5		5					
2	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos -7304	20		20					
3	CONS6564-Consumables-Bombay Brooms Big ----Nos -6596	20		20					
4	CONS9459-Consumables-Coconut Brooms----Nos -9057	20		20					
5	GENE1417-General Items-Sponges---12pack-Nos -3689	24		24					
6	CONS3861-Consumables-Detergent powder---500gms-Pkts -9748	5		5					
7	GENE7265-General Items-Safety Hand Gloves---STD-Pairs -	5		5					
8	CONS1624-Consumables-Handwash liquid---Nos -6639	10		10					
9	GENE1226-General Items-Helmets Labour Male----Nos -9357	10		10					
10									
Remarks:		GHT site work purpose							
Engineer		Project Manager							
Prepared By: Asma									
Approved By: A suresh									
Sign & Date:		13-12-2022							

APPROVED
13 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

MD

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

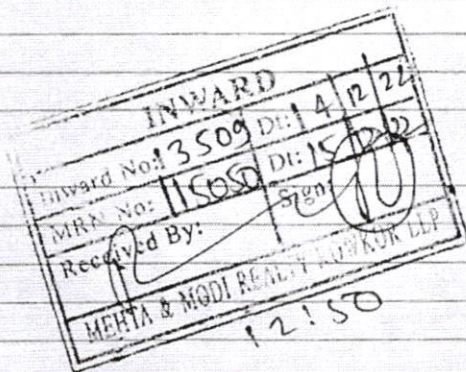
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

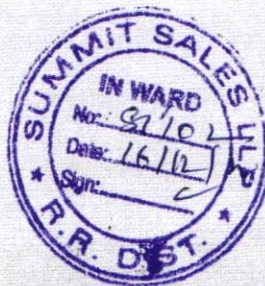
1 of 1 : 14-12-2022

Customer Details		DC No.	23496
Mehta & Modi Realty Kowkur LLP		DC Date.	14-12-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	94985
		PO Date.	13-12-2022
		Req ID	82389
		Req Date	13-12-2022
GSTIN : 36ABLFM7631F1Z3		Loc Req No	142454
	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big---- Nos	481960	5
2	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip --- Nos	960899	20
3	659600 - CONS-Consumables - Bombay Brooms Big ---- Nos	96032900	20
4	905700 - CONS-Consumables - Coconut Brooms---- Nos	96032900	20
5	368900 - GENE-General Items - Sponges--- 12pack - Nos	39129020	24
6	974800 - CONS-Consumables - Detergent powder--- 500gms - pkts	34022090	5
7	663900 - CONS-Consumables - Handwash liquid---- Nos	34013090	10
8	935700 - GENE-General Items - Helmets Labour Male---- Nos	65061090	10
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory