PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:	16/12/22	Prepared by	Deepa	Serial no.	**11818**
Supplier name	SSHHP			HO inward no.	
Firm/Company	MMRK-HHP	Project	GHT	HO received date	
PO/WO date	13/12/22	PO/WO No.	94985	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27571	14/12/22	6,094/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6094/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115050	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,094/-
Amount E – PO / WO value:	6,094/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	16/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	27571
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	14-12-2022
	PO No.	94985
	PO Date.	13-12-2022
	Req ID	82389
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	13-12-2022
	Loc Req No	142454

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	5	90.00	450.00	18	81.00
2	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	6.00	120.00	18	21.60
3	659600 - CONS-Consumables - Bombay Brooms Big	96032900	20	88.20	1,764.00	0	0.00
4	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	20	16.75	335.00	0	0.00
5	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	24	9.00	216.00	18	38.88
6	974800 - CONS-Consumables - Detergent powder-- -	34022090	5	32.00	160.00	18	28.80
7	663900 - CONS-Consumables - Handwash liquid-- -	34013090	10	186.00	1,860.00	18	334.80
8	935700 - GENE-General Items - Helmets Labour	65061090	10	58.00	580.00	18	104.40
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,485.00	609.48
	304.74	304.74	Total Invoice Amount	6,094.48	

Rupees : Six Thousand Ninty Four and Paise Fourty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 101063 Date: 15/12/22 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 13-12-2022 3:53:35 PM

94985
29.11.22 5:59:41

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	94985	142454
Doc Date	13-12-2022	
Quote No	Nil	
Quote Date	13-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	5.00	90.00	0.00	18.00	531.00
2	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	20.00	88.20	0.00	0.00	1,764.00
4	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	20.00	16.75	0.00	0.00	335.00
5	368900 - GENE-General Items - Sponges-- - 12pack - Nos	24.00	9.00	0.00	18.00	254.88
6	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
7	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	10.00	186.00	0.00	18.00	2,194.80
8	935700 - GENE-General Items - Helmets Labour Male-- - - - Nos	10.00	58.00	0.00	18.00	684.40
					Total Order Value . . .	**6,094.48**

Rupees : Six Thousand Ninty Four and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Vcent 13/12/22

Name : ____

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____

Date : __/__/____

Purchase Order

 13-12-2022 3:53:35 PM Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site work purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Veeru

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Mehata & Modi realty kowkur LLP	Date:	13-12-2022			
Site & Phase :	GHT	Time:	11:30			
Unit No./Block No.						
Supplier:	SSLLP	Req. No.	142454			
Material required before date:	14-12-2022	ID No.	82389			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT1083-Stationary-Box File Big----Nos - 6002	5		5		
2	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos - 7304	20		20		
3	CONS6564-Consumables-Bombay Brooms Big ----Nos - 6596	20		20		
4	CONS9459-Consumables-Coconut Brooms----Nos - 9057 94985	20		20		
5	GENE1417-General Items-Sponges---12pack-Nos - 3689	24		24		
6	CONS3861-Consumables-Detergent powder---500gms-Pkts - 9748	5		5		
7	GENE7265-General Items-Safety Hand Gloves---STD-Pairs -	5		5		
8	CONS1624-Consumables-Handwash liquid----Nos - 6639	10		10		
9	GENE1226-General Items-Helmets Labour Male----Nos - 9357	10		10		
10						
Remarks:	GHT site work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asma					
Approved By:	A suresh					
Sign & Date:	13-12-2022					

APPROVED
13 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	23496
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	14-12-2022
	PO No.	94985
	PO Date.	13-12-2022
	Req ID	82389
GSTIN : 36ABLFM7631F1Z3	Req Date	13-12-2022
	Loc Req No	142454

	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big----- Nos	481960	5
2	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
3	659600 - CONS-Consumables - Bombay Brooms Big ----- Nos	96032900	20
4	905700 - CONS-Consumables - Coconut Brooms----- Nos	96032900	20
5	368900 - GENE-General Items - Sponges--- 12pack - Nos	39129020	24
6	974800 - CONS-Consumables - Detergent powder--- 500gms - pkts	34022090	5
7	663900 - CONS-Consumables - Handwash liquid----- Nos	34013090	10
8	935700 - GENE-General Items - Helmets Labour Male----- Nos	65061090	10
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INWARD
Inward No: 13509 Dt: 14/12/22
MRN No: 11505 Dt: 15/12/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
12:50

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No.: 9110
Date: 16/12
Sign:
R.R. DIST.