PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20-12-22	Prepared by	Minish	Serial no.	11869
Supplier name	S.R. Lights			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	9-12-22	PO/WO No.	94842	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4055	13-12-22	7,965/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7,965/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 115184 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,965/-
Amount E – PO / WO value:	7,965/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Retail INVOICE / CASH MEMO / BILL **ORIGINAL**

GST : 36AHMPR9714P1ZB

S.R. LIGHTS

846/4-3-2, R.P. ROAD, SECUNDERABAD - 3.
Ph : 040-8886663135, e-mail : srlights@gmail.com

S. No. 4055

Date : 13 12 2022

Purchaser R.C. No. / GST No. 36ACQFS2044C1Z7

M.S. Summit Sales LLP (94842 170528)

RR/GR No.................Date.................Goods through.........Freight.........Weight.........

S. No.	PARTICULARS	HSN Code	QTY.	RATE	AMOUNT Rs.	Ps.
1	Wall Light type-8	9405	10	675	6750	00

SUMMIT SALES LLP IN WARD No: 102860 Date: 19/12/22 Sign: R.R. DIST.

S.R. LIGHTS 846, 4-3-2, R.P. ROAD, SECUNDERABAD-500 003.

INWARD	
Inward No. 19154	Dt: 16/12/22
MRN No: 115184	Dt: 19/12/22
Received By:	Sign:
SUMMIT SALES LLP	

Rupees in words : Seven thousand Nine hundred Sixty five only

Total		6750	00
CGST	9 %	607	50
SGST	9 %	607	50
IGST	%		
Grand Total		7965	00

Bank Details
YES BANK
A/c No. 041361900000335
IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

For S.R. Lights

Purchase Order

    10-12-2022 10:36:58   94842   29.11.22 5:53:07   /.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
S.R.Lights		**Doc No**	94842	170528
846/4-3-2, RP Road, Secunderbad-3		**Doc Date**	09-12-2022	
		Quote No	NIL	
GSTIN 36AHMPR9714P1ZB		**Quote Date**	07-12-2022	
64594769	900008544/9246370769	**SupplyType**	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	670100 - ELWL-Electrical - Wall Light-Type -8- - - - Nos	10.00	675.00	0.00	18.00	7,965.00
					Total Order Value . . .	**7,965.00**

Rupees : Seven Thousand Nine Hundred Sixty Five Only.

Terms and Conditions :-

Specification /	All items shall be of' wipro' brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for stock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office .proof of delivery /DC can be sent by emai

For ***Summit Sales LLP***
Authorised Signatory

Name : 10/12/2022

Accepted the above Terms And Conditions
For ***S.R.Lights***

Name : ____________

Date : __/__/____

...on Form						
...mpany Name:	SSLLP	Date:	07.12.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170528			
Material required before date:		ID No.	82292			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC5086-Electrical-LED Tube Light-6500K-Wipro-D531065-600MMX10W-Nos	20	20	20		
2	ELEC6666-Electrical-LED Flood Light -6500K-Wipro-D915065-50W-Nos	4	5	4		
3	ELEC6701-Electrical-Wall Light-Type -8---Nos	10	10	10		
4	ELEC4199-Electrical-MCB---16 amps-Nos	48	182	48		
5	ELEC4375-Electrical-MCB---06 amps-Nos	48	193	48		
6	ELEC4374-Electrical-Isolater-4 Pole--40 amps-Nos	24	18	24		
7	ELEC1008-Electrical-Module Plate--Wipro NW-2 Module-Nos	90	236	90		
8	ELEC6868-Electrical-Switch--Wipro NW-6amps-Nos	600	3002	600		
9	ELEC8500-Electrical-Socket--Wipro NW-6amps-Nos	300	1557	300		
10	ELEC9595-Electrical-DB-TPN-3-Phase--6Way-Nos	10	12	10		
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

PO 94842

PO 94838

PO 94840

APPROVED BY
09 DEC 2022
SOHAM MODI
MANAGING DIRECTOR