

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 20-12-22		Prepared by: Minish		Serial no. 11865	
Supplier name: Veerabhadra Enterprises				HO inward no.	
Firm/Company: SS LLP		Project: SHLLP		HO received date	
PO/WO date: 14-12-22		PO/WO No. 95029		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	618	14-12-22	23,151/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 23,151/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 115168	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B –Other Credits : Transportation charges —

Amount C –Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 23,151/-

Amount E – PO / WO value: 22,995/-

Amount F – Difference (A – E): 156/-

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	26-12-22

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit			Upto 20k	Above 20k	Above 100k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP
 Address : MGR Road Secunderabad
95029 / 170553
 GSTIN No : 36ACAFS2044C127
 State : TS State Code : 36

Invoice No. : **618**
 Invoice Date : 14/12/22
 DC No. :
 State : Telangana State Code : 36

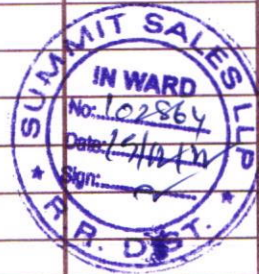
Transportation Mode :

Vehicle Number :

Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	12% - 0%
1	Acid re ✓		60 ✓	15/-		900.00	
2	Biofence ✓		48 ✓	70/-		3360.00	
3	B-Brooms ✓		50 ✓	80/-			4000.00
4	Coco brooms ✓		100 ✓	15/-			1500.00
5	P.V.C backing tubing ✓		10 ✓	200/-		2000.00	
6	Etching Chem. ✓		120 ✓	15/-	1800.00		
7	Wattle Tr-Claw (Gum) ✓		48 ✓	80/-		3840.00	
8	mopping Chem ✓		120 ✓	15/-	1800.00		
9	Shower Inc ✓		20 ✓	35/-		700.00	
10	Detergent Powder ✓		30 ✓	31/-		930.00	

INWARD	
Inward No. <u>15145</u>	D: <u>16/12/22</u>
MRN No: <u>115168</u>	D: <u>19/12/22</u>
Received By: _____	Sign: _____
SUMMIT SALES LLP	



Amount in words : _____

Total Amount before Tax	3600.00	11720.00	5500.00
Add SGST	90.00	1055.70	
Add CGST	90.00	1055.70	
Add IGST			
Round Off		-40	
Total Amount after Tax	3780.00	13841.00	5500.00
Total Tax Amount	3780.00	GRAND TOTAL	23151.00

Bank Details :

A/c No. 303011023425
 Branch : General Bazar, Secunderabad,
 IFSC Code : KKBK0007450
 Main Branch : Kotak Mahindra Bank

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

 Authorised Signatory

Purchase Order

Page(s) 1 Of 2

14-12-2022 15:44:50



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From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

95029

13.12.22 3:48:41

Supplier Details

Veerabhadra Enterprises

D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No

95029

170553

Doc Date

14-12-2022

Quote No

Nil

Quote Date

12-12-2022

SupplyType

Supply

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	60.00	15.00	0.00	18.00	1,062.00
2 722700 - CONS-Consumables - Air Freshner-- - - - Nos odonil	48.00	70.00	0.00	18.00	3,964.80
3 659600 - CONS-Consumables - Bombay Brooms Big - - - - - Nos	50.00	80.00	0.00	0.00	4,000.00
4 905700 - CONS-Consumables - Coconut Brooms-- - - - - Nos	100.00	15.00	0.00	0.00	1,500.00
5 975200 - CONS-Consumables - PVC Bucket-- - - - - Nos with mug	10.00	200.00	0.00	18.00	2,360.00
6 661500 - CONS-Consumables - Cleaning Cloth-- - - - - Nos	120.00	15.00	0.00	5.00	1,890.00
7 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	48.00	80.00	0.00	18.00	4,531.20
8 649300 - CONS-Consumables - Mopping cloth-- - - - - Nos	120.00	14.00	0.00	5.00	1,764.00
9 998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	20.00	35.00	0.00	18.00	826.00
10 974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	30.00	31.00	0.00	18.00	1,097.40

Total Order Value . . .**22,995.40**

Rupees : Twenty Two Thousand Nine Hundred Ninty Five and Paise Fourty Only.

Terms and Conditions :-**Specification /** After Delivery & Production of bill**Payment Terms** Inclusive of all taxes**Tax** Next Day.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name :

14/12/2022

Name :

Date : _/_/

Purchase Order

Page(s) 2 Of 2

14-12-2022 15:44:50

Original / Office Copy / Purchase Div.Copy

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenishing Purpose

Completion Date Nil

Measurment Nil

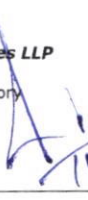
Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name :


14/12/2022

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Date : __/__/__

Requisition Form									
Company Name:		SSLLP		Date:		12.12.22			
Site & Phase :		SHLLP		Time:					
Unit No./Block No.									
Supplier:				Req. No.		170553			
Material required before date:				ID No.		82435			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	CONS7227-Consumables-Acid---1Ltr-Nos	60 ✓	33	60					
2	CONS7495-Consumables-Air Freshner----Nos odori	48 ✓	6	48					
3	CONS6564-Consumables-Bombay Brooms Big ----Nos	50 ✓	45	50					
4	CONS9459-Consumables-Coconut Brooms----Nos	100 ✓	150	100					
5	CONS3499-Consumables-PVC Bucket----Nos with mug	10 ✓	5	10					
6	CONS6196-Consumables-Cleaning Cloth----Nos yellow	120 ✓	44	120					
7	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos	48 ✓	5	48					
8	CONS8187-Consumables-Mopping cloth----Nos	120 ✓	117	120					
9	CONS7608-Consumables-Phenyl---1 Ltr-Nos	20 ✓	18	20					
10	CONS3861-Consumables-Detergent powder---500gms-Pkts	30 ✓	15	30					
Remarks:		For Stock Replenishing Purpose							
Prepared By:		Engineer		Project Manager		Purchase		MD	
Approved By:		Asha jyothis							
Sign & Date:		Minish							

APPROVED BY

13 DEC 2022

SORAM MODI
MANAGING DIRECTOR