PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20-12-22	Prepared by	Minish	Serial no.	11865
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	14-12-22	PO/WO No.	95029	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	618	14-12-22	23,151/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	23,151/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115168	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,151/-
Amount E – PO / WO value:	22,995/-
Amount F – Difference (A – E):	156/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.	Invoice No. : 618
Address : M.G.Road Secbad. 95029 / 170553.	Invoice Date : 14/12/22.
GSTIN No : 36ACBFS2044C1Z7	DC No. :
State : T.S. State Code : 36	State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1	Acid ve		60	15/-		900.00	
2	Airfreshner		48	70/-		3360.00	
3	B. Brooms.		50	80/-			4000.00
4	Coco brooms		100	15/-			1500.00
5	P.V.C bucket wringer		10	200/-		2000.00	
6	cleaning cloth.		120	15/-	1800.00		
7	Harpic T-Clean (Sam)		48	80/-		3840.00	
8	mopping cloth		120	15/-	1800.00		
9	Phenyl ve		20	35/-		700.00	
10.	Detergent Powder		30.	31/-		930.00	

INWARD
Inward No. 19145 Dt: 16/12/22
MRN No: 115168 Dt: 19/12/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102864 Date: 15/12/22 Sign:

	5%	18%	12% - 0%
Total Amount before Tax	3600.00	11730.00	5500.00
Add SGST	90.00	1055.70.	
Add CGST	90.00	1055.70.	
Add IGST			
Round Off		-.40	
Total Amount after Tax	3780.00	13841.00.	5500.00.
Total Tax Amount	3780.00	GRAND TOTAL	23151.00

Amount in words :

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Purchase Order

 14-12-2022 15:44:50

.Copy

95029
13.12.22 3:48:41

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises	**Doc No**	95029	170553
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	14-12-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	12-12-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	60.00	15.00	0.00	18.00	1,062.00
2	722700 - CONS-Consumables - Air Freshner-- - - - Nos *odonil*	48.00	70.00	0.00	18.00	3,964.80
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	50.00	80.00	0.00	0.00	4,000.00
4	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	100.00	15.00	0.00	0.00	1,500.00
5	975200 - CONS-Consumables - PVC Bucket-- - - - Nos *with mug*	10.00	200.00	0.00	18.00	2,360.00
6	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	120.00	15.00	0.00	5.00	1,890.00
7	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	48.00	80.00	0.00	18.00	4,531.20
8	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	120.00	14.00	0.00	5.00	1,764.00
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	20.00	35.00	0.00	18.00	826.00
10	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	30.00	31.00	0.00	18.00	1,097.40
					Total Order Value . . .	**22,995.40**

Rupees : Twenty Two Thousand Nine Hundred Ninty Five and Paise Fourty Only.

Terms and Conditions :-

Specification / After Delivery & Production of bill

Payment Terms Inclusive of all taxes

Tax Next Day.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

For ***Summit Sales LLP***

Authorised Signatory

Name : 14/12/2022

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________

Date : __/__/____

Purchase Order

14-12-2022 15:44:50

Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Repleneshing Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

14/12/2022

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	12.12.22			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170553			
Material required before date:		ID No.	82435			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Acid---1Ltr-Nos	60	33	60		
2	CONS7495-Consumables-Air Freshner----Nos odonil	48	6	48		
3	CONS6564-Consumables-Bombay Brooms Big ----Nos	50	45	50		
4	CONS9459-Consumables-Coconut Brooms----Nos	100	150	100		
5	CONS3499-Consumables-PVC Bucket----Nos with mug	10	5	10		
6	CONS6196-Consumables-Cleaning Cloth----Nos yellow	120	44	120		
7	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos PO :- 95029	48	5	48		
8	CONS8187-Consumables-Mopping cloth----Nos	120	117	120		
9	CONS7608-Consumables-Phenyl---1 Ltr-Nos	20	18	20		
10	CONS3861-Consumables-Detergent powder---500gms-Pkts	30	15	30		
Remarks:	For Stock Replenishing Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asha jyothi					
Approved By:	Minish					
Sign & Date:						

APPROVED BY
13 DEC 2022
SOHAM MODI
MANAGING DIRECTOR