PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	19-12-22	Prepared by	S. Jaysudha	Serial no.	11860
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	SOV LLp	Project	SOV Part-III	HO received date	
PO/WO date	9-12-22	PO/WO No.	94847	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27533	12-12-22	1,746/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,746/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114947	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,746/-
Amount E – PO / WO value:	1,746/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Vem-			
Sign:		APPROVED			
Date		20 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	27533
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	12-12-2022
	PO No.	94847
	PO Date.	09-12-2022
	Req ID	82278
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	09-12-2022
	Loc Req No	184891

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	2	90.00	180.00	18	32.40
	Blue						
2	605800 - COMP-Peripherals - Ink Tank	84433910	2	650.00	1,300.00	18	234.00
3							
4							
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7							
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11							
12							
13							
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15							

IGST	CGST	SGST	Total Taxable Amount	1,480.00	266.40
	133.20	133.20	Total Invoice Amount	1,746.40	

Rupees : One Thousand Seven Hundred Fourty Six and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 62545 Date: 12/12/22 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 12-12-2022 11:05:07

94847
29.11.22 5:53:07

Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	94847	184891
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	600200 - STAT-Stationary - Box File Big-- - - - Nos *Blue*	2.00	90.00	0.00	18.00	212.40
2	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	2.00	650.00	0.00	18.00	1,534.00
	Total Order Value . . .					**1,746.40**

Rupees : One Thousand Seven Hundred Fourty Six and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for blue color box for circulars filing purpose & ink for printer purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Silver Oak Villas LLP*

Authorised Signatory

Veer 09/12

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form

Company Name	Silver Oak Villas LLP	Date	08-12-2022				
Site & Phase	SOV-III	Time	3:00				
Unit No /Block No	For office Use						
Supplier		Req No	184891				
Material required before date	Urgent	ID No	82278				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT1083-Stationary-Box File Big---Nos	2	0	2			
2	COMP7247-Peripherals-Ink Tank Printer--Epson M205--Nos	2	0	2			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Blue color box for circulars filing purpose & Ink for Printer						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	K.Tulasi Rani						
Approved By:	K Purshotham						
Sign & Date:	08-12-2022						

P.O.no, 94847

APPROVED
09 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	23459
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	12-12-2022
	PO No.	94847
	PO Date.	09-12-2022
	Req ID	82278
	Req Date	09-12-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184891

	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big- - - - Nos	481960	2
2	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	84433910	2
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INWARD
Inward No: 3184 Dt: 12/12/22
MRN No: 114947 Dt: 13/12/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 85060
Date: 13/12/22
Sign: