

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 19-12-22		Prepared by: S. Jagsudha		Serial no. 11860	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: SOV LLP		Project: SOV part III		HO received date	
PO/WO date: 9-12-22		PO/WO No. 94847		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27533	12-12-22	1,746 /-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,746 /-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 114947	Proof of delivery matches MRN		☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,746 /-
Amount E – PO / WO value:			1,746 /-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		26-12-22	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. S. S. S.			
Sign:		APPROVED			
Date		20 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		27533				
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				Invoice Date.		12-12-2022				
				PO No.		94847				
				PO Date.		09-12-2022				
				Req ID		82278				
				Req Date		09-12-2022				
GSTIN : 36ADBFS3288A2Z7				PAN ADBFS3288A		Loc Req No		184891		
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	600200 - STAT-Stationary - Box File Big--- - - Nos			481960	2	90.00	180.00	18	32.40	
	Blue									
2	605800 - COMP-Peripherals - Ink Tank			84433910	2	650.00	1,300.00	18	234.00	
3										
4										
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11										
12										
13										
14										
15										
IGST		CGST		SGST		Total Taxable Amount		1,480.00		266.40
		133.20		133.20		Total Invoice Amount		1,746.40		
Rupees : One Thousand Seven Hundred Fourty Six and Paise Fourty Only.										

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 of 1

12-12-2022 11:05:07



Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

94847
29.11.22 5:53:07

Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	94847	184891
	Doc Date	09-12-2022	
	Quote No	Nil	
	Quote Date	08-12-2022	
	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 600200 - STAT-Stationary - Box File Big-- - - - Nos Blue	2.00	90.00	0.00	18.00	212.40
2 605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	2.00	650.00	0.00	18.00	1,534.00
Total Order Value . . .					1,746.40
Rupees : One Thousand Seven Hundred Forty Six and Paise Forty Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Part III
Sy.No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for blue color box for circulars filing purpose & ink for printer purpose

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

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Requisition Form

Company Name	Silver Oak Villas LLP	Date	08-12-2022
Site & Phase	SOV-III	Time	3 PM
Unit No /Block No	For office Use	Req No	184391
Supplier		ID No	82278
Material required before date	Urgent	Qty required	2
S No	Item	Qty available at site	0
1	STAT1083-Stationary-Box File Big---Nos	Order Qty	2
2	COMP7247-Peripherals-Ink Tank Printer--Epson M205--Nos	Inward No	2
3		Inward Date	
4			
5			
6			
7			
8			
9			
10			
Remarks:	Blue color box for circulars filing purpose & Ink for Printer		
	Engineer	Project Manager	
Prepared By:	K. Tulasi Rani		
Approved By:	K Purshotham		
Sign & Date	08-12-2022		

P.O.No. 91847

APPROVED
Purchase
19 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

VID

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

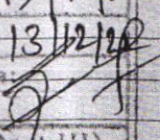
1 of 1 : 12-12-2022

Customer Details		DC No.	23459
Silver Oak Villas LLP		DC Date.	12-12-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	94847
		PO Date.	09-12-2022
		Req ID	82278
		Req Date	09-12-2022
GSTIN : 36ADBFS3288A2Z7		Loc Req No	184891
Description of Goods		HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	2
2	605800 - COMP-Peripherals - Ink Tank Printer--Epson-M205 - - - Nos	84433910	2
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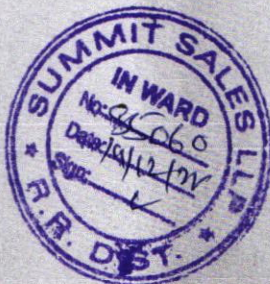
Inward No: 3184 Dt: 12/12/22

MRN No: 114942 Dt: 13/12/22

Received By: Sign: 

(Silver Oak Villas-Part III)

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory