PURCHASE DIVISION
Advice for approval for credit to supplier

①

Date:	19-12-22	Prepared by	S. Jaysudha	Serial no.	**11856**
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV part-III	HO received date	
PO/WO date	10-12-22	PO/WO No.	94854	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27494	10-12-22	559/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	559/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	114898	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	559/-
Amount E – PO / WO value:	559/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED 20 DEC 2022 P. VENKATESH... MANAGER			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	27494
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	10-12-2022
	PO No.	94854
	PO Date.	10-12-2022
	Req ID	82288
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	09-12-2022
	Loc Req No	184823

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	725300 - GENE-General Items - Safety Shoe-Male-- -	640699	1	499.00	499.00	12	59.88
2							
3							
4							
5							
6							
7							
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10							
11							
12							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	499.00	59.88
	29.94	29.94	Total Invoice Amount	558.88	

Rupees : Five Hundred Fifty Eight and Paise Eighty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102452 Date: 10/12/22 Sign:

Purchase Order

 10-12-2022 12:37:32 94854 iv.Copy

29.11.22 5:53:07

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	94854	184823
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	725300 - GENE-General Items - Safety Shoe-Male-- - No-6 - Nos	1.00	499.00	0.00	12.00	558.88
					Total Order Value . . .	**558.88**

Rupees : Five Hundred Fifty Eight and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for sanket sir use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Veeru 10/12

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	SOV LLP	Date:	09-12-2022				
Site & Phase:	SOV-III	Time:	10:00				
Unit No./Block No.	For Staff use Purpose						
Supplier:		Req. No.	184823				
Material required before date:	12-12-2022	ID No.	82288				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	GENE1756-General Items-Safety Shoe Male---No 6-Nos	1No		1No			
2							
3							
4							
5	P.O.no. 94854						
6							
7							
8							
9							
10							
Remarks:	For sanketh sir Purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	K.Tulasi Rani		APPROVED 09 DEC 2022 P. VENKATESHWARLU MANAGER PURCHASE				
Approved By:							
Sign & Date:							

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	23422
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	10-12-2022
	PO No.	94854
	PO Date.	10-12-2022
	Req ID	82288
	Req Date	09-12-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184823

	Description of Goods	HSN/SAC	Qty
1	725300 - GENE-General Items - Safety Shoe-Male-- - No-6 - Nos	640699	1
2			
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INWARD	
Inward No: 3182	Dt: 16/12/22
MRN No: 114898	Dt: 10/12/2022
Received By:	Sign:
(Silver Oak Villas-Part-III)	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 6058
Date: 14/12/22
R.R. DIST.