PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 20-12-22 | Prepared by | S. Jaysudha | Serial no. | 11922 |
| Supplier name | Sumit Sales LLp | | | HO inward no. | |
| Firm/Company | SOV LLp | Project | SOV part-II | HO received date | |
| PO/WO date | 9-12-22 | PO/WO No. | 94845 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 27678 | 17-12-22 | 6,262/- | ☒ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 6,262/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 115176 — Proof of delivery matches MRN | ☒ Yes □ No |
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 6,262/- |
| Amount E – PO / WO value: | 6,262/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☒ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☒ Yes □ No – wait for balance material □ Other |
| Payment – due date | 26-12-22 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | [signature] | | | |
| Sign: | | APPROVED | | | |
| Date | | 21 DEC 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 27678 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | Invoice Date. | 17-12-2022 |
| | PO No. | 94845 |
| | PO Date. | 09-12-2022 |
| | Req ID | 82283 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date | 09-12-2022 |
| | Loc Req No | 184886 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4046 - Consumables - Phinyle - 1Ltr - nos | 2907 | 6 | 52.00 | 312.00 | 18 | 56.16 |
| 2 | 283000 - CONS-Consumables - Floor cleaner --Lizol | 84807900 | 12 | 88.20 | 1,058.40 | 18 | 190.52 |
| 3 | 670300 - CONS-Consumables - Colin 500 ml-- - - - | 84807900 | 12 | 84.00 | 1,008.00 | 18 | 181.44 |
| 4 | 663900 - CONS-Consumables - Handwash liquid-- - | 34013090 | 6 | 186.00 | 1,116.00 | 18 | 200.88 |
| 5 | 639400 - CONS-Consumables - Toilet | 84807900 | 6 | 87.00 | 522.00 | 18 | 93.96 |
| 6 | 767300 - CONS-Consumables - Detergent --Vim - - - | 34022090 | 6 | 53.00 | 318.00 | 18 | 57.24 |
| 7 | 974800 - CONS-Consumables - Detergent powder-- - | 34022090 | 6 | 32.00 | 192.00 | 18 | 34.56 |
| 8 | 722700 - CONS-Consumables - Air Freshner-- - - - | 96161010 | 6 | 88.00 | 528.00 | 18 | 95.04 |
| 9 | 722700 - CONS-Consumables - Air Freshner-- - - - odonil | 96161010 | 6 | 42.00 | 252.00 | 18 | 45.36 |
| 10 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 5,306.40 | | 955.16 |
| | 477.58 | 477.58 | Total Invoice Amount | 6,261.55 | | |

Rupees : Six Thousand Two Hundred Sixty One and Paise Fifty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10282
Date: 17/12/22
Sign:

# Purchase Order

    10-12-2022 12:37:32    Div.Copy

94845
29.11.22 5:53:07

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 94845 | 184886 |
| | **Doc Date** | 09-12-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 08-12-2022 | |
| 040-66335551    9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4046 - Consumables - Phinyle - 1Ltr - nos | 6.00 | 52.00 | 0.00 | 18.00 | 368.16 |
| 2 | 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos | 12.00 | 88.20 | 0.00 | 18.00 | 1,248.91 |
| 3 | 670300 - CONS-Consumables - Colin 500 ml-- - - - Nos | 12.00 | 84.00 | 0.00 | 18.00 | 1,189.44 |
| 4 | 663900 - CONS-Consumables - Handwash liquid-- - - - Nos | 6.00 | 186.00 | 0.00 | 18.00 | 1,316.88 |
| 5 | 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos | 6.00 | 87.00 | 0.00 | 18.00 | 615.96 |
| 6 | 767300 - CONS-Consumables - Detergent --Vim - - - Nos | 6.00 | 53.00 | 0.00 | 18.00 | 375.24 |
| 7 | 974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts | 6.00 | 32.00 | 0.00 | 18.00 | 226.56 |
| 8 | 722700 - CONS-Consumables - Air Freshner-- - - - Nos | 6.00 | 88.00 | 0.00 | 18.00 | 623.04 |
| 9 | 722700 - CONS-Consumables - Air Freshner-- - - - Nos<br>*odonil* | 6.00 | 42.00 | 0.00 | 18.00 | 297.36 |
| | | | | **Total Order Value . . .** | | **6,261.55** |

Rupees : Six Thousand Two Hundred Sixty One and Paise Fifty Five Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of branded |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |

For ***Silver Oak Villas LLP***

Authorised Signatory

Veeru 10/12

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

# Purchase Order

 10-12-2022 12:37:32 Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for site office & sales office use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Silver Oak Villas LLP***

Authorised Signatory

Vaeu

Name : ____________________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________________

Date : __/__/____

Requisition Form

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 08-12-2022 | | | | |
| Site & Phase : | SOV-III | Time: | 3:00 | | | | |
| Unit No./Block No. | For Site office & Slaes office use Purpose | | | | | | |
| Supplier: | P.O.No. 94845 | Req. No. | 184886 | | | | |
| Material required before date: | 12-12-2022 | ID No. | 82283 | | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | | Inward No | Inward Date |
| 1 | CONS7608-Consumables-Phenyl---1 Ltr-Nos 4046 | 6 | 0 | 6 | | | |
| 2 | CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos 283000 | 12 | 0 | 12 | | | |
| 3 | CONS8873-Consumables-Colin 500 ml---Nos 4014, 670300 | 12 | 0 | 12 | | | |
| 4 | CONS1624-Consumables-Handwash liquid---Nos 663900 | 6 | 0 | 6 | | | |
| 5 | CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos 639400 | 6 | 0 | 6 | | | |
| 6 | CONS9748-Consumables-Detergent --Vim --Nos 767300 | 6 | 0 | 6 | | | |
| 7 | CONS3861-Consumables-Detergent powder---500gms-Pkts 9748 | 6 | 0 | 6 | | | |
| 8 | CONS7495-Consumables-Air Freshner----Nos 722700 | 6 | 0 | 6 | | | |
| 9 | CONS7495-Consumables-Air Freshner----Nos ODONIL 90861 | 6 | 0 | 6 | | | |
| 10 | | | | | | | |
| Remarks: | For Site office & Slaes office use Purpose (Air freshner Spray & odonil) | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD | |
| Prepared By: | K.Tulasi Rani | | | | | | |
| Approved By: | K.Purshotham | | | | | | |
| Sign & Date: | 08-12-2022 | | | | | | |

P.O.No. 94845

APPROVED
09 DEC 2022
P. VENKATESHWARLU
MANAGER-PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Silver Oak Villas LLP | DC No. | 23593 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | DC Date. | 17-12-2022 |
| | PO No. | 94845 |
| | PO Date. | 09-12-2022 |
| | Req ID | 82283 |
| | Req Date | 09-12-2022 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 184886 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4046 - Consumables - Phinyle - 1Ltr - nos | 2907 | 6 |
| 2 | 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos | 84807900 | 12 |
| 3 | 670300 - CONS-Consumables - Colin 500 ml-- - - - Nos | 84807900 | 12 |
| 4 | 663900 - CONS-Consumables - Handwash liquid-- - - - Nos | 34013090 | 6 |
| 5 | 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos | 84807900 | 6 |
| 6 | 767300 - CONS-Consumables - Detergent --Vim - - - Nos | 34022090 | 6 |
| 7 | 974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts | 34022090 | 6 |
| 8 | 722700 - CONS-Consumables - Air Freshner-- - - - Nos | 96161010 | 6 |
| 9 | 722700 - CONS-Consumables - Air Freshner-- - - - Nos | 96161010 | 6 |
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INWARD
Inward No: 3214 Dt: 17/12/22
MRN No: 115176 Dt: 19/12/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 85138
Date: 19/12/22
Sign:
R.R. DIST.