PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20-12-22	Prepared by	S.Jaysudha	Serial no.	11927
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV part-III	HO received date	
PO/WO date	16-12-22	PO/WO No.	95099	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27675	17-12-22	5,534/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,534/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115168	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,534/-
Amount E – PO / WO value:	5,534/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V cent/			
Sign:		APPROVED			
Date		21 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER - PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27675
Silver Oak Villas LLP	Invoice Date.	17-12-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	95099
	PO Date.	16-12-2022
	Req ID	82477
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	13-12-2022
	Loc Req No	184902

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	198000 - ELCD-Electrical - Conducting Bends -PVC-	39174000	250	18.76	4,690.00	18	844.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	4,690.00		844.20
	422.10	422.10	Total Invoice Amount	5,534.20		

Rupees : Five Thousand Five Hundred Thirty Four and Paise Twenty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10256 Date: 17/12/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 17-12-2022 10:26:56

95099
13.12.22 4:21:44

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	95099	184902
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	198000 - ELCD-Electrical - Conducting Bends -PVC- - 25X1.5mm - Nos	250.00	18.76	0.00	18.00	5,534.20
					Total Order Value . . .	**5,534.20**

Rupees : Five Thousand Five Hundred Thirty Four and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per given quotation.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for electrical work purpose.
Completion Date	Nil
Measurment	nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Vasu 12/12

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas LLP	Date:	13-12-2022			
Site & Phase :	Sov-III	Time:	15:00			
Unit No./Block No.	For electrical work purpose					
Supplier:		Req. No.	184902			
Material required before date:	Urgent	ID No.	82477			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC3590-Electrical-Conducting Bends -PVC--25X1.5mm-Nos	250	0	250		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For electrical work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	B.Meenakshi					
Approved By:	K.Purshotham					
Sign & Date:	13-12-2022					

P.O.No. 98099

APPROVED
15 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	23590
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	17-12-2022
	PO No.	95099
	PO Date.	16-12-2022
	Req ID	82477
	Req Date	13-12-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184902

	Description of Goods	HSN/SAC	Qty
1	198000 - ELCD-Electrical - Conducting Bends -PVC- - 25X1.5mm - Nos	39174000	250
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INWARD

Inward No: 3209 Dt: 19/12/22

MRN No: 115168 Dt: 19/12/22

Received By: Sign:

(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *

IN WARD No: 85164 Date: 19/12/22 Sign:

Subject to Hyderabad Jurisdiction