PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/12/22	Prepared by	Deepa	Serial no.	11900
Supplier name	SSHP			HO inward no.	
Firm/Company	MMRK-HP	Project	GHT	HO received date	
PO/WO date	17/12/22	PO/WO No.	95125	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27706	19/12/22	5,900/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,900/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115221	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,900/-
Amount E – PO / WO value:	5,900/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/12/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	22/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	27706
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	19-12-2022
	PO No.	95125
	PO Date.	17-12-2022
	Req ID	82533
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	16-12-2022
	Loc Req No	142471

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	456000 - ELSW-Electrical - Al service wire -2	85446020	4	1250.00	5,000.00	18	900.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,000.00	900.00
	450.00	450.00	Total Invoice Amount	5,900.00	

Rupees : Five Thousand Nine Hundred Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 102869
Date: 19/12/22
Sign:

Purchase Order

 17-12-2022 1:24:27 PM

Copy

95125
13.12.22 3:51:57

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secundera
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	95125	142471
Doc Date	17-12-2022	
Quote No	Nil	
Quote Date	16-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	456000 - ELSW-Electrical - Al service wire -2 mm-South Kimg - 90mtrs - Bundles	4.00	1,250.00	0.00	18.00	5,900.00
Rupees : Five Thousand Nine Hundred Only.				**Total Order Value . . .**		**5,900.00**

Terms and Conditions :-

Specification /	As per given quotation.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for site work purpose.
Completion Date	Nil
Measurment	nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

16/12

Name : ____________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	16-12-2022			
Site & Phase :	GHT	Time:	12:06			
Unit No./Block No.	A & B					
Supplier:		Req. No.	142471			
Material required before date:	17-12-2022	ID No.	82533			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC4560-Electrical-Al service wire -2 mm-South Kimg-90mtrs-Bundles 4560	4		4		
2						
3	95125					
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT site work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	16-12-2022					

APPROVED
17 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	23606
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	19-12-2022
	PO No.	95125
	PO Date.	17-12-2022
	Req ID	82533
GSTIN : 36ABLFM7631F1Z3	Req Date	16-12-2022
	Loc Req No	142471

	Description of Goods	HSN/SAC	Qty
1	456000 - ELSW-Electrical - Al service wire -2 mm-South Kimg - 90mtrs - Bundles	85446020	4
2			
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19			
20			
21			
22	INWARD		
23	Inward No: 3534 Dt: 19/12/22		
24	MRN No: 115221 Dt: 20/12/22		
25	Received By: Sign:		
26	Rohit		
27	MEHTA & MODI REALTY KOWKUR LLP		
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 35187
Date: 21/12/22
Sign: