

PURCHASE DIVISION  
Advice for approval for credit to supplier



|                                                                                                                                                                                                                                                   |          |                  |  |                                                                                                                                                                 |  |                               |  |                  |                                                                     |                  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------|--|------------------|---------------------------------------------------------------------|------------------|--|
| Date:                                                                                                                                                                                                                                             |          | 22/12/22         |  | Prepared by                                                                                                                                                     |  | Deepa                         |  | Serial no.       |                                                                     | 11895            |  |
| Supplier name                                                                                                                                                                                                                                     |          | SSHP             |  |                                                                                                                                                                 |  | HO inward no.                 |  |                  |                                                                     |                  |  |
| Firm/Company                                                                                                                                                                                                                                      |          | MMRK-HHP         |  | Project                                                                                                                                                         |  | GHT                           |  | HO received date |                                                                     |                  |  |
| PO/WO date                                                                                                                                                                                                                                        |          | 22/11/22         |  | PO/WO No.                                                                                                                                                       |  | 94239                         |  | Scan ID.         |                                                                     |                  |  |
| Sl no.                                                                                                                                                                                                                                            | Bill no. |                  |  | Bill date                                                                                                                                                       |  | Bill amount                   |  |                  | Original attached                                                   |                  |  |
| 1.                                                                                                                                                                                                                                                | 27204    |                  |  | 26/11/22                                                                                                                                                        |  | 3275/-                        |  |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |  |
| 2.                                                                                                                                                                                                                                                |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |  |
| 3.                                                                                                                                                                                                                                                |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |  |
| 4.                                                                                                                                                                                                                                                |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                                    |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | 3,275/-                                                             |                  |  |
| Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |          |                  |  |                                                                                                                                                                 |  |                               |  |                  |                                                                     |                  |  |
| MRN nos.:                                                                                                                                                                                                                                         |          | 114340           |  |                                                                                                                                                                 |  | Proof of delivery matches MRN |  |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                                 |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | -                                                                   |                  |  |
| Amount C – Other Debits :                                                                                                                                                                                                                         |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | -                                                                   |                  |  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                                       |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | 3275/-                                                              |                  |  |
| Amount E – PO / WO value:                                                                                                                                                                                                                         |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | 3,275/-                                                             |                  |  |
| Amount F – Difference (A – E):                                                                                                                                                                                                                    |          |                  |  |                                                                                                                                                                 |  |                               |  |                  | -                                                                   |                  |  |
| Quantity received as per PO / WO                                                                                                                                                                                                                  |          |                  |  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |  |                               |  |                  |                                                                     |                  |  |
| Close PO / WO                                                                                                                                                                                                                                     |          |                  |  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |  |                               |  |                  |                                                                     |                  |  |
| Payment – due date                                                                                                                                                                                                                                |          |                  |  | 26/12/22                                                                                                                                                        |  |                               |  |                  |                                                                     |                  |  |
| Remarks:                                                                                                                                                                                                                                          |          |                  |  |                                                                                                                                                                 |  |                               |  |                  |                                                                     |                  |  |
|                                                                                                                                                                                                                                                   |          |                  |  |                                                                                                                                                                 |  |                               |  |                  |                                                                     |                  |  |
| Approved by                                                                                                                                                                                                                                       |          | Purchase Officer |  | Purchase Manager                                                                                                                                                |  | M D                           |  | Accountant       |                                                                     | Accounts Manager |  |
| Name:                                                                                                                                                                                                                                             |          |                  |  | <input checked="" type="checkbox"/> <i>eeu</i>                                                                                                                  |  |                               |  |                  |                                                                     |                  |  |
| Sign:                                                                                                                                                                                                                                             |          |                  |  |                                                                                                                                                                 |  |                               |  |                  |                                                                     |                  |  |
| Date                                                                                                                                                                                                                                              |          |                  |  |                                                                                                                                                                 |  |                               |  |                  |                                                                     |                  |  |
| Approval limit                                                                                                                                                                                                                                    |          | Upto 20k         |  | Above 20k                                                                                                                                                       |  | Above 100k                    |  | Upto 20k         |                                                                     | Above 20k        |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## TAX INVOICE

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

| Customer Details                                                                                                                              |                                                |  |  | Invoice No.   |     | 27204      |          |                      |         |
|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--|--|---------------|-----|------------|----------|----------------------|---------|
| Mehta & Modi Realty Kowkur LLP<br>Sy No. 196, Kowkur, Hyderabad, 500010<br><br>GSTIN : 36ABLFM7631F1Z3                      PAN    ABLFM7631F |                                                |  |  | Invoice Date. |     | 26-11-2022 |          |                      |         |
|                                                                                                                                               |                                                |  |  | PO No.        |     | 94239      |          |                      |         |
|                                                                                                                                               |                                                |  |  | PO Date.      |     | 22-11-2022 |          |                      |         |
|                                                                                                                                               |                                                |  |  | Req ID        |     | 81753      |          |                      |         |
|                                                                                                                                               |                                                |  |  | Req Date      |     | 21-11-2022 |          |                      |         |
|                                                                                                                                               |                                                |  |  | Loc Req No    |     | 142388     |          |                      |         |
|                                                                                                                                               | Description of Goods                           |  |  | HSN/SAC       | Qty | Rate       | Gross    | Tax%                 | Tax Amt |
| 1                                                                                                                                             | 189800 - HARD-Hardware - SS Screws-CSK Head- - |  |  | 73181500      | 5   | 215.00     | 1,075.00 | 18                   | 193.50  |
| 2                                                                                                                                             | 132400 - HARD-Hardware - Wall plug --Fisher -  |  |  | 85044090      | 10  | 170.00     | 1,700.00 | 18                   | 306.00  |
| 3                                                                                                                                             |                                                |  |  |               |     |            |          |                      |         |
| 4                                                                                                                                             |                                                |  |  |               |     |            |          |                      |         |
| 5                                                                                                                                             |                                                |  |  |               |     |            |          |                      |         |
| 6                                                                                                                                             |                                                |  |  |               |     |            |          |                      |         |
| 7                                                                                                                                             |                                                |  |  |               |     |            |          |                      |         |
| 8                                                                                                                                             |                                                |  |  |               |     |            |          |                      |         |
| 9                                                                                                                                             |                                                |  |  |               |     |            |          |                      |         |
| 10                                                                                                                                            |                                                |  |  |               |     |            |          |                      |         |
| 11                                                                                                                                            |                                                |  |  |               |     |            |          |                      |         |
| 12                                                                                                                                            |                                                |  |  |               |     |            |          |                      |         |
| 13                                                                                                                                            |                                                |  |  |               |     |            |          |                      |         |
| 14                                                                                                                                            |                                                |  |  |               |     |            |          |                      |         |
| 15                                                                                                                                            |                                                |  |  |               |     |            |          |                      |         |
| IGST                                                                                                                                          |                                                |  |  | CGST          |     | SGST       |          | Total Taxable Amount |         |
|                                                                                                                                               |                                                |  |  | 249.75        |     | 249.75     |          | Total Invoice Amount |         |
|                                                                                                                                               |                                                |  |  |               |     | 2,775.00   |          | 499.50               |         |
|                                                                                                                                               |                                                |  |  |               |     | 3,274.50   |          |                      |         |
| Rupees : Three Thousand Two Hundred Seventy Four and Paise Fifty Only.                                                                        |                                                |  |  |               |     |            |          |                      |         |

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

## Purchase Order

From Company : **Mehta & Modi Realty Kowkur LLP**  
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003  
G S T No. : 36ABLFM7631F1Z3

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 94239      | 142388 |
| <b>Doc Date</b>   | 22-11-2022 |        |
| <b>Quote No</b>   | nil        |        |
| <b>Quote Date</b> | 21-11-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                      | Qty   | Rate   | Dis% | GST   | Amount          |
|----------------------------------------------------------------|-------|--------|------|-------|-----------------|
| 1 189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts | 5.00  | 215.00 | 0.00 | 18.00 | 1,268.50        |
| 2 132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts     | 10.00 | 170.00 | 0.00 | 18.00 | 2,006.00        |
| <b>Total Order Value . . .</b>                                 |       |        |      |       | <b>3,274.50</b> |

Rupees : Three Thousand Two Hundred Seventy Four and Paise Fifty Only.

**Terms and Conditions :-**

**Specification /** Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset

**Payment Terms** After delivery and production of bill

**Tax** Included in the above prices

**Delivery Date** With in a day

**Delivery Location** Greenwood Heights  
Sy no: 196, Kowkur.  
Phone. 040-66335551

**Penalty For Delay** Nil

**Transportation** Nil

**Warranty** One year on doors, 5 years on mortise lock, one year on other hardware items.

**Advance Paid** Nil

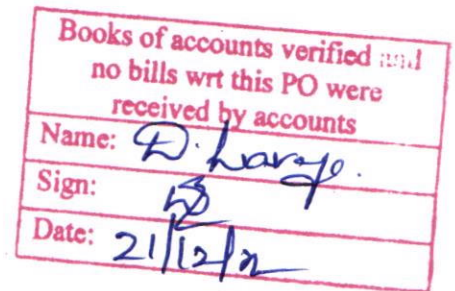
**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for GHT site purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks** Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.



For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

|                                |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
|--------------------------------|---------------------------------------------------|--------------------------------|-----------------------|-----------------|-----------|-------------|--|----------|--|----|--|
| Requisition Form               |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| Company Name:                  |                                                   | Mehta & Modi Realty Kowkur LLP |                       | Date:           |           | 0:00        |  |          |  |    |  |
| Site & Phase :                 |                                                   | GHT                            |                       | Time:           |           | 14:05       |  |          |  |    |  |
| Unit No./Block No.             |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| Supplier:                      |                                                   |                                |                       | Req. No.        |           | 142388      |  |          |  |    |  |
| Material required before date: |                                                   |                                |                       | 22-11-2022      |           | ID No.      |  |          |  |    |  |
| S No                           | Item                                              | Qty required                   | Qty available at site | Order Qty       | Inward No | Inward Date |  |          |  |    |  |
| 1                              | HARD1916-Hardware-SS Screws-CSK Head--8x32mm-Pkts | 5                              | 5                     | 5               |           |             |  |          |  |    |  |
| 2                              | HARD6365-Hardware-Wall plug --Fisher- 5mm-Pkts    | 10                             | 10                    | 10              |           |             |  |          |  |    |  |
| 3                              |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| 4                              |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| 5                              |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| 6                              |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| 7                              |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| 8                              |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| 9                              |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| 10                             |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
| Remarks:                       |                                                   | GHT site work purpose.         |                       |                 |           |             |  |          |  |    |  |
|                                |                                                   |                                |                       |                 |           |             |  |          |  |    |  |
|                                |                                                   | Engineer                       |                       | Project Manager |           |             |  | Purchase |  | MD |  |
| Prepared By:                   |                                                   | D Devi                         |                       |                 |           |             |  |          |  |    |  |
| Approved By:                   |                                                   | A Suresh                       |                       |                 |           |             |  |          |  |    |  |
| Sign & Date:                   |                                                   |                                |                       | 21-11-2022      |           |             |  |          |  |    |  |

## DELIVERY CHALLAN

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

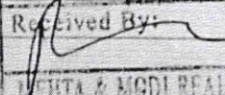
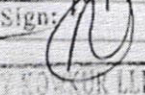
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 26-11-2022

| Customer Details                                                                                       |                                                              | DC No.     | 23174      |
|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------|------------|
| Mehta & Modi Realty Kowkur LLP<br>Sy No. 196, Kowkur, Hyderabad, 500010<br><br>GSTIN : 36ABLFM7631F1Z3 |                                                              | DC Date.   | 26-11-2022 |
|                                                                                                        |                                                              | PO No.     | 94239      |
|                                                                                                        |                                                              | PQ Date.   | 22-11-2022 |
|                                                                                                        |                                                              | Req ID     | 81753      |
|                                                                                                        |                                                              | Req Date   | 21-11-2022 |
|                                                                                                        |                                                              | Loc Req No | 142388     |
| Description of Goods                                                                                   |                                                              | HSN/SAC    | Qty        |
| 1/                                                                                                     | 189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts | 73181500   | 5          |
| 2/                                                                                                     | 132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts     | 85044090   | 10         |
| 3/                                                                                                     |                                                              |            |            |
| 4/                                                                                                     |                                                              |            |            |
| 5/                                                                                                     |                                                              |            |            |
| 6/                                                                                                     |                                                              |            |            |
| 7/                                                                                                     |                                                              |            |            |
| 8/                                                                                                     |                                                              |            |            |
| 9/                                                                                                     |                                                              |            |            |
| 10/                                                                                                    |                                                              |            |            |
| 11/                                                                                                    |                                                              |            |            |
| 12/                                                                                                    |                                                              |            |            |
| 13/                                                                                                    |                                                              |            |            |
| 14/                                                                                                    |                                                              |            |            |
| 15/                                                                                                    |                                                              |            |            |
| 16/                                                                                                    |                                                              |            |            |
| 17/                                                                                                    |                                                              |            |            |
| 18/                                                                                                    |                                                              |            |            |
| 19/                                                                                                    |                                                              |            |            |
| 20/                                                                                                    |                                                              |            |            |
| 21/                                                                                                    |                                                              |            |            |
| 22/                                                                                                    |                                                              |            |            |
| 23/                                                                                                    |                                                              |            |            |
| 24/                                                                                                    |                                                              |            |            |
| 25/                                                                                                    |                                                              |            |            |
| 26/                                                                                                    |                                                              |            |            |
| 27/                                                                                                    |                                                              |            |            |
| 28/                                                                                                    |                                                              |            |            |
| 29/                                                                                                    |                                                              |            |            |
| 30/                                                                                                    |                                                              |            |            |

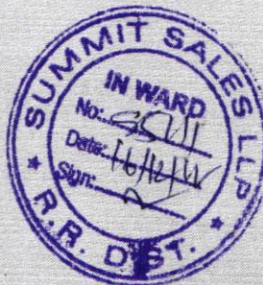
**INWARD**

|                                                                                                  |                                                                                           |
|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Inward No: 13416                                                                                 | Dr: 26/11/22                                                                              |
| MRN No: 114340                                                                                   | Dr: 28/11/22                                                                              |
| Received By:  | Sign:  |
| MEHTA & MODI REALTY KOWKUR LLP                                                                   |                                                                                           |

13:50

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory