PURCHASE DIVISION
Advice for approval for credit to supplier E

Date:	23/12/22	Prepared by	Vanajarshi	Serial no.	12004
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	18/11/22	PO/WO No.	94137	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2022-23/343	21/11/22	15,750/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,750/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114187 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,750/-
Amount E – PO / WO value:	15,750/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	02/01/2023
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarshi				
Sign:	Vanaja				
Date	23/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : , Code :	Invoice No. **2022-23/343**	Dated **21-Nov-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **G V Research Centre Pvt. Ltd.** GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **94137 206447**	Dated **18-Nov-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Gova Rope**		**100.0 Nos**	150.00	Nos	**15,000.00**
	Output CGST @ 2.5 %			*2.50*	*%*	**375.00**
	Output SGST @ 2.5%			*2.50*	*%*	**375.00**
	Total		**100.0 Nos**			**₹ 15,750.00**

INWARD
Inward No: 10545 Dt: 23/11/22
MRN No: 14187 Dt: 23/11/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Amount Chargeable (in words)

E. & O.E

INR Fifteen Thousand Seven Hundred Fifty Only

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

AKSHAYA TRADERS

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No: 10218
Date: 3/12/22
Sign:
R.R. DIST.

Purchase Order

 18-11-2022 14:39:24 Origin

94137
16.11.22 2:57:25

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Akshaya Traders	**Doc No**	94137	206447
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	18-11-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	18-11-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	764600 - GENE-General Items - Gova Rope-- - - - Bundles	100.00	150.00	0.00	5.00	15,750.00
					Total Order Value . . .	**15,750.00**
Rupees : Fifteen Thousand Seven Hundred Fifty Only.						

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

18/11/22

Name : ____________

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	GVRC					
Site & Phase:	innopolis	Date:	18.11.2022			
Unit No./Block No.		Time:	10 20			
Supplier:						
Material required before date:	urgent	Req. No.	206447			
S No	Item	ID No.	61670			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE1226-General Items-Helmets Labour Male----Nos	100	0	100		
2	GENE9357-General Items-Gova Rope----Bundles PO8 94137	100	0	100		
3	GENE7265-General Items-Safety Hand Gloves---STD-Pairs PO8 94136	100	0	100		
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards site use purpose					
	Engineer					
Prepared By:	S.Nagamani	Project Manager	Purchase		MD	
Approved By:	Mr Madhu					
Sign & Date:	18.11.2022					

APPROVED
18 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT