PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/12/22	Prepared by	Ashajyothi	Serial no.	**11964**
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	5/12/22	PO/WO No.	94656	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	599	5/12/22	590/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				590/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	114753		Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				590/-
Amount E – PO / WO value:				590/-
Amount F – Difference (A – E):				–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received			
Close PO / WO	☑ Yes □ No – wait for balance material □ Other			
Payment – due date	26/12/22			
Remarks:	Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	Asha	23 DEC 2022			
Date	22/12/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : GV Research Center Pvt LTD.
Address : DOC-no - 94656 - 206491

GSTIN No : 36AAHCG4562D1Z8
State : T.S State Code : 36

Invoice No. : 599
Invoice Date : 5/12/2022
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1)	cover.		5Pac	100/-		500=00	

INWARD
Inward No: 10726 Dt: 8/12/22
MRN No: 14753 Dt: 8/12/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Amount in words :

Total Amount before Tax		500=00	
Add SGST		45=00	
Add CGST		45=00	
Add IGST			
Round Off			
Total Amount after Tax		590=00	
Total Tax Amount		GRAND TOTAL	590=00

SUMMIT SALES LLP * R.R. DIST. * INWARD No. 1628 Date: 8/12/22 Sign:

Bank Details :
A/c No. 303011023425
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 05-12-2022 15:53:44

94656
29.11.22 5:43:09

Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderal
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Veerabhadra Enterprises	**Doc No**	94656	206491
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	05-12-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	03-12-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	969200 - CONS-Consumables - Plastic Covers-- - - - Nos	5.00	100.00	0.00	18.00	590.00
	Total Order Value . . .					**590.00**

Rupees : Five Hundred Ninty Only.

Terms and Conditions :-

Specification /	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 05/12/2022

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name	GVRC	Date	03 12 2022			
Site & Phase	Innopolis	Time	10.00			
Unit No/Block No	-					
Supplier		Req No.	206491			
Material required before date	05 12 2022	ID No.	82121			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS1624-Consumables-Handwash liquid----Nos	5		5		
2	CONS3861-Consumables-Detergent powder---500gms-Pkts	3		3		
3	CONS9748-Consumables-Detergent --Vim --Nos	3		3		
4	CONS9459-Consumables-Coconut Brooms----Nos	100		100		
5	CONS6196-Consumables-Cleaning Cloth----Nos	30		30		
6	CONS8187-Consumables-Mopping cloth----Nos PO:-94651	30		30		
7	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos	3		3		
8	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos	2		2		
9	CONS1763-Consumables-Door Mats ----Nos	3		3		
10	CONS8219-Consumables-Plastic Covers---Nos Dust bin covers × PO:-94656	5		5		
Remarks:	Towards site office purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By	P Sridevi					
Approved By	T Madhu					
Sign & Date	03 12 2022					

APPROVED
05 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT