PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/12/22	Prepared by	Ashajyothi	Serial no.	11962
Supplier name	Mahalakshmi Traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	15/11/22	PO/WO No.	94030	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	6107	21/12/22	65,042/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	65,042/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115320	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	65,042/-
Amount E – PO / WO value:	65,042/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/12/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi	APPROVED			
Sign:	[signature]	23 DEC 2022			
Date	22/12/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)* **e-Invoice**

IRN : **b45f33e248702ee4f548a410285378facc17fd31694-085af5f47293c78d519d8**
Ack No. : **112214857179620**
Ack Date : **21-Dec-22**

MAHA LAKSHMI TRADERS
Beside Indian Overseas Bank,Main Road,
Alwal. Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com

Invoice No. **6107** / e-Way Bill No. **111572361977**	Dated **21-Dec-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **94030 170400**	Dated **15-Nov-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Bill of Lading/LR-RR No.	Motor Vehicle No. **TS10UC7180**
Terms of Delivery	

Consignee (Ship to)
Summit Sales Llp
Summit Housing LLP
Cherlapally , Behing Kingston PG College
Hyderabad
Ph. No - 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales Llp
5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad -500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha35 Actuator Plates Bright Chrome**	39229000	115.045.21.3	**40 nos**	2,650.00	nos	48 %	**55,120.00**
	CGST							**4,960.80**
	SGST							**4,960.80**
	Round Off (+/-)							**0.40**
	Total			**40 nos**				**₹ 65,042.00**

INWARD
Inward No. 19165 Dt: 21/12/2
MRN No: 115320 . Dt: 22/12/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: C02081
Date: 22/12/2
Sign:
R.R. DIST.

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Sixty Five Thousand Forty Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	55,120.00	9%	4,960.80	9%	4,960.80	9,921.60
Total	**55,120.00**		**4,960.80**		**4,960.80**	**9,921.60**

Tax Amount (in words) : **Indian Rupees Nine Thousand Nine Hundred Twenty One and Sixty paise Only**

Company's Bank Details
A/c Holder's Name: **Maha Lakshmi Traders**
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code: **Alwal & UBIN0910830**
SWIFT Code :

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS
MAHALAKSHMI TRADERS 9177803094 Sec'bad
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 16-11-2022 10:20:50

94030
15.11.22 1:41:01

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders	**Doc No**	94030	170400
12/142, Beside India Overseas Bank, Main Road,Alwal	**Doc Date**	15-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-11-2022	
9866920214	**SupplyType**	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301300 - SACP-Sanitary-CP - Concealed flush tank ~~plate--Gebritte - - - Nos~~	40.00	2,650.00	48.00	18.00	65,041.60
					Total Order Value . . .	**65,041.60**

Rupees : Sixty Five Thousand Fourty One and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

APPROVED BY
19 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

For ***Summit Sales LLP***
Authorised Signatory

Name : 19/11/22

Name : ______

Accepted the above Terms And Conditions
For ***Maha Lakshmi Traders***

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	12.11.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170400			
Material required before date:		ID No.	81561			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLUM1042-Plumbing-Ball Cock---12MM-Nos	20	15	20		
2	SACP8508-Sanitary-CP-Wall Hung WC Rack Bolts--Fisher--Pairs PO 94029	40	37	40		
3	PLUM6652-Plumbing-GI Ball Valve---12MM-Nos PO 94028	30	10	30		
4	SACP7421-Sanitary-CP-Rack Bolts -Wash Basin-Fisher--Pairs	40	60	40		
5	SACP3013-Sanitary-CP-Concealed flush tank plate--Gebritte--Nos	40	23	40		
6	SACP2576-Sanitary-CP-PVC Waste Pipe---Nos PO 94030	60	32	60		
7						
8						
9						
10						
Remarks:	For Stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

APPROVED BY
14 NOV 2022
SOHAM MODI
MANAGING DIRECTOR