

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 22/12/22		Prepared by: Ashajyothi		Serial no. 11961	
Supplier name: Mahalakshmi Traders				HO inward no.	
Firm/Company: SLLP		Project: SLLP		HO received date	
PO/WO date: 10/12/22		PO/WO No. 94899		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	6106	21/12/22	65,042/-	☒ Yes ☐ No
2.			/	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 65,042/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 115319	Proof of delivery matches MRN ☒ Yes ☐ No
------------------	---

Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 65,042/-

Amount E – PO / WO value: 65,042/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 26/12/22

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Asha				
Date	22/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

e-Invoice



State Name : Telangana, Code : 36

Invoice No.	e-Buy Bill No.	Dated
6106	181572359720	21-Dec-22
Delivery Note	Mode/Terms of Payment	
Reference No. & Date.	Other References	
Buyer's Order No.	Dated	
94899 170538	10-Dec-22	
Dispatch Doc No.	Delivery Note Date	
Dispatched through	Destination	
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	TS10UC7180	
Terms of Delivery		

[illegible]

E. & O.E

Total Tax Amount	
------------------	--

39229000		55,120.00	9%	4,960.80	9%	4,960.80	9,921.60
	Total	55,120.00		4,960.80		4,960.80	9,921.60

SWIFT Code :

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 of 1

12-12-2022 11:05:07



Div.COPY

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

94899
29.11.22 5:55:12

Supplier Details			
Maha Lakshmi Traders 12/142, Beside India Overseas Bank, Main Road, Alwal GSTIN 36ACQFS2044C1Z7 9866920214	Doc No	94899	170538
	Doc Date	10-12-2022	
	Quote No	Nil	
	Quote Date	08-12-2022	
	SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 301300 - SACP-Sanitary-CP - Concealed flush tank plate--Gebritte - - - Nos	40.00	2,650.00	48.00	18.00	65,041.60
Total Order Value . . .					65,041.60
Rupees : Sixty Five Thousand Fourty One and Paise Sixty Only.					

Terms and Conditions :-

Specification / Brand All items shall be of 'Geberit' brand, Alpha model.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 10 yrs on flush tank & 25 yrs guarantee on spare parts

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For MDs APPROVAL
☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock
☐ Other

APPROVED BY
12 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Maha Lakshmi Traders**

Name :

Date : _/_/

Requisition Form							
Company Name:		SLLP	Date:	08.12.2022			
Site & Phase :		SHLLP	Time:				
Unit No./Block No.							
Supplier:			Req. No.	170538			
Material required before date:			ID No.	82326			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	SACP3013-Sanitary-CP-Concealed flush tank plate--Gebritte--Nos	40	✓	0	40		
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		For stock Replenishing purpose					
Engineer		Project Manager		Purchase		MD	
Prepared By:		Ashajyothi					
Approved By:		Minish					
Sign & Date:							

66894899

✓

APPROVED BY
09 DEC 2022
SOHAM MODI
MANAGING DIRECTOR