PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/12/22	Prepared by	Minish	Serial no.	**11959**
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	GVRC	Project	Innopolis.	HO received date	
PO/WO date	14/12/22	PO/WO No.	95011	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	272/22-23	1/10/22	15,750/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,750/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112526 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,750/-
Amount E – PO / WO value:	15,750/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/12/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		23 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/272**	Dated **1-Oct-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **G V Research Centre Pvt. Ltd.** 5-4--187/3&4, IInd Floor, Soham Mansion, MG Road. Secunderabad-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **92337 206294**	Dated **28-Sep-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Gova Rope**	5607	**100.0 Nos**	150.00	Nos	**15,000.00**
	Output CGST @ 2.5 %			*2.50*	%	**375.00**
	Output SGST @ 2.5%			*2.50*	%	**375.00**
	Total		**100.0 Nos**			**₹ 15,750.00**

Amount Chargeable (in words) *E. & O.E*

INR Fifteen Thousand Seven Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
5607	15,000.00	2.50%	375.00	2.50%	375.00	750.00
Total	**15,000.00**		**375.00**		**375.00**	**750.00**

Tax Amount (in words) : **INR Seven Hundred Fifty Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS
AKSHAYA TRADERS HYDERABAD
Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 100325
Date: 12/10
Sign:

INWARD	
Inward No: 10176	Dt: 7/10/22
MRN No: 12526	Dt: 8/10/22
Received By: D. Rajkumar	Sign: D Rajkumar
Genome Valley Research Center Pvt. Ltd.	

Purchase Order

 14-12-2022 11:37:45

95011
13.12.22 3:48:41

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderaba
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Akshaya Traders 6-4-392/1, New Bholakpur, Secunderbad	**Doc No**	95011	206543
	Doc Date	14-12-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	13-12-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	764600 - GENE-General Items - Gova Rope-- - - - Bundles	100.00	150.00	0.00	5.00	15,750.00
					Total Order Value . . .	**15,750.00**

Rupees : Fifteen Thousand Seven Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 14/12/2022

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ______

Date : __/__/__

Requisition Form						
Company Name:	GVRC	Date	13.12.2022			
Site & Phase :	Innopolis	Time:	17:12			
Unit No./Block No.						
Supplier,		Req. No.	206543			
Material required before date:	Urgent	ID No.	82410			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inw
1	GENE9357-General Items-Gova Rope----Bundles → p.o.no. 95011	100	0	100		
2	PAIN8548-Paints-Red Oxide Primer-- Asian-1Ltr-Can	4	0	4		
3	TOOL1467-Tools-Plastic Gampa ---425mm-Nos po no 95011	10	0	10		
4	GENE7860-General Items-Blue Sheet---7200Wx5400Lmm-Sqm - 10x10's.	40x3 10	0	10		
5	GENE4496-General Items-Helmets Labour Female----Nos p.o.no. 95008	50	0	50		
6						
7						
8						
9						
10						
Remarks:	Towards site use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Mr.Madhu					
Approved By:	Mr.Madhu					
Sign & Date:	13.12.2022					

APPROVED
14 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

19829