PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

| | | | | | |
|---|---|---|---|---|---|
| Date: | 22/12/22 | Prepared by | Minish | Serial no. | 11957 |
| Supplier name | Global Safety solutions | | | HO inward no. | |
| Firm/Company | GVRC | Project | Innopolis | HO received date | |
| PO/WO date | 18/11/22 | PO/WO No. | 94136 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 2178 | 22/11/22 | 12,075/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 12,075/- |

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 114189 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 12,075/- |
| Amount E – PO / WO value: | 12,075/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 26/12/22 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | 23 DEC 2022 | | | |
| Date | | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Tax Invoice

*(ORIGINAL FOR RECIPIENT)*

| | | |
|---|---|---|
| **GLOBAL SAFETY SOLUTIONS**<br>#5-48,Ranigunj,<br>Secunderabad-500003<br>GSTIN/UIN: 36AAOFG9573A1Z5<br>State Name : Telangana, Code : 36<br>E-Mail : gss.infoteam@gmail.com | Invoice No.<br>**2178** | Dated<br>**22-Nov-22** |
| | Delivery Note | Mode/Terms of Payment |
| Buyer (Bill to)<br>**G V Research Centre Pvt Ltd**<br>5-4-187/324, 2nd Floor, Soham Mansion, M G Road, Secunderabad-500003<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Buyer's Order No.<br>**94136-206447** | Dated<br>**22-Nov-22** |
| | Dispatch Doc No. | Delivery Note Date |
| | Dispatched through | Destination |
| | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **Midas 9900 Cut Resistant Hand Gloves** | 61169200 | 5 % | **100 prs** | 115.00 | prs | | **11,500.00** |
| | ***CGST@2.5%*** | | | | *2.50* | *%* | | **287.50** |
| | ***SGST@2.5%*** | | | | *2.50* | *%* | | **287.50** |
| | Total | | | **100 prs** | | | | **₹ 12,075.00** |

INWARD
Inward No: 10543 Dt: 23/11/22
MRN No: 114189 Dt: 23/11/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Received By
S.K. RAJU
6281929265

SUMMIT SALES LLP
IN WARD
No: 102187
Date: 2/12/22
Sign:
R.R. DIST.

Amount Chargeable (in words)

*E. & O.E*

**INR Twelve Thousand Seventy Five Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 61169200 | 11,500.00 | 2.50% | 287.50 | 2.50% | 287.50 | 575.00 |
| **Total** | **11,500.00** | | **287.50** | | **287.50** | **575.00** |

Tax Amount (in words) : **INR Five Hundred Seventy Five Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

**for GLOBAL SAFETY SOLUTIONS**

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

# Purchase Order

 18-11-2022 14:39:24 Origi

94136
16.11.22 2:57:25

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50000:
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Global Safety Solutions<br>5-5-48, Ranigunj, secunderbad | **Doc No** | 94136 | 206447 |
| | **Doc Date** | 18-11-2022 | |
| | **Quote No** | Nill | |
| **GSTIN** 36AAOFG9573A1Z5 | **Quote Date** | 18-11-2022 | |
| 9502555088/9581228898 | **SupplyType** | Supply | |

**Kind Attn : Mr.Qasim Hussain/AQ Shakir**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 661600 - GENE-General Items - Safety Hand Gloves-- - STD - pair | 100.00 | 115.00 | 0.00 | 5.00 | 12,075.00 |
| | | | | | **Total Order Value . . .** | **12,075.00** |

Rupees : Twelve Thousand Seventy Five Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transportation Extra. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
18/11/22
Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For *Global Safety Solutions*

Date : __/__/____

| Requisition Form | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | GVRC | Date: | 18.11.2022 | | | |
| Site & Phase : | innopolis | Time: | 10:20 | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | Req. No. | 206447 | | | |
| Material required before date: | urgent | ID No. | 81670 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | GENE1226-General Items-Helmets Labour Male----Nos | 100 | 0 | 100 | | |
| 2 | GENE9357-General Items-Gova Rope----Bundles | 100 | 0 | 100 | | |
| 3 | GENE7265-General Items-Safety Hand Gloves---STD-Pairs | 100 | 0 | 100 | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | Towards site use purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | S.Nagamani | | | | | |
| Approved By: | Mr.Madhu | | | | | |
| Sign & Date: | 18.11.2022 | Mujw | | | | |

PO 94136.

APPROVED
18 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT