PURCHASE DIVISION
Advice for approval for credit to supplier

①

Date:	22-12-22	Prepared by	Venkatesh	Serial no.	11979
Supplier name	Chouhan Steel furniture			HO inward no.	
Firm/Company	MRM LLP	Project	GMR	HO received date	
PO/WO date	13-8-22	PO/WO No.	90985	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	35	20-10-22	71,390/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	71,390/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: Installation report attached	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	71,390/-
Amount E – PO / WO value:	71,390/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-12-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		23 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 9966906325
7093874548

CSF

CHOUHAN STEEL FURNITURE

Plot No. 3, Bapuji Nagar X Road, Near SBI, Bowenpally, Secunderabad - 500 011.

GSTN Number : 36ANJPC9477B1ZX	Invoice No. : 35 Po No: 90985
Pan No. : ANJPC9477B	Date : 20-10-2022
Tax is payable on Reverse Charge :	State Code : 36
Details of Receiver Billed to :	Details of Consignee I Shipped to :
Name : Modi Reality Mallapur LLP	Name :
Address : 5-4-187/3&3 IInd Floor Soham Mansion MG Road Sec	Address :
GSTIN : 36AAEFM7459R1ZP	GSTIN :
State : State Code :	State : State Code :

Sr. No.	HSN ACS	Description of Goods	Pcs	Mtr./Feet/KG	Rate	Per	Total Rs.
		S S Balcony Railing galass		55	1100		60500
		F Blak: 304, 305, 501, 506 302					

Total Invoice Amount in Words : Sevanty one thaousand Tree Headered Ninty Rupes	Taxable Value	60500
	CGST : 9 %	5445
	SGST : 9 %	5445
Bank Details :	IGST : %	
Bank Account Number : Bank Branch IFSC :	INVOIVE TOTAL Rs.	71390

Amount Of Tax Subject to Reverse Charge	CGST	SGST	IGST

ELECTRONICS REFERENCE NUMBER

Certified that the Particulars given above are true and correct.

1. Goods once sold will not be taken back or exchange.
2. Our responsibility ceases on delivery of good to carrier or buyer
3. Subject to Hyderabad Jurisdiction.
4. Interest @ 24 % will be charged if payment is not made in described time.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10458 Date: 16/11/22 Sign:

For **CHOUHAN STEEL FURNITURE**

Hiralal

Authorised Signatory

Purchase Order

 16-11-2022 16:46:09 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Chouhan Steel Furniture	**Doc No**	90985	193583
Plot no. 3, Bapuji Nagar, Near SBI, Bowenpally, Secunderabad - 500011.	**Doc Date**	13-08-2022	
	Quote No	NIL	
GSTIN 36ANJPPC9477B1ZX	**Quote Date**	06-04-2022	
7093874548	**SupplyType**	Supply	

Kind Attn : Mr. Hiralal Chouhan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	394500 - STEL-Steel - Glass Balcony Railing-Stainless steel- - 900Hmm - Rft *10mm toughend glass*	55.00	1,100.00	0.00	18.00	71,390.00
					Total Order Value . . .	**71,390.00**

Rupees : Seventy One Thousand Three Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance & balance 50% after delivery of all materials & completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, 8309938133
Penality For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 35,695/- to be pay vide cheque no. dt.22/08/2022.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for F-Block 302,304,305,501,506 purpose. Fttg charges including in above price.
Completion Date	Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

100% Advance paid

Books of accounts verified and no bills wrt this PO were received by accounts
Name: S. Nagaraju
Sign:
Date: 21/12/2022

For *Modi Reality Mallapur LLP*

Authorised Signatory

Venu 28/4/...

Accepted the above Terms And Conditions

For *Chouhan Steel Furniture*

Name : ______________ Name : ______________ Date : __/__/____

Requisition Form							
Company Name:	MRMLLP						
Site & Phase :	Gulmohar Residency	Date.	04 08 22				
Flat/Block no.	F-Block flat no 302,304,305,501,506 Glass Balcony Railing work purpose .	Time	12 00				
Supplier:	Hirlal Chouhan						
Material required before date:	06.08.22	Req. No	193583				
		ID No.					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STEL3945-Steel-Glass Balcony Railing-Stainless steel--900HMM-Rft	55	0	55			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	F-Block flat no 302,304,305,501,506 Glass Balcony Railing work purpose .						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Gosika Rajesh	Ramprasad					
Approved By:							
Sign & Date:							

APPROVED
13 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

04 AUG 2022

INSTALLATION REPORT

Company/ firm:	MRM22P.	Requisition nos.:	193583.
Project:	GMA.	PO no.:	90985.
Supplier:	Hirlal chauhan.	Material type:	Glass Balcony Railing.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	10.10.2022				
2.			Glass Balcony Railing.	10mm-11'x3'	55 Rft
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Remarks:				Total:	55 Rft.

Towards F-Block. flat. no: 304, 305, 501, 506.
Work done: flat. no: 302, in complete due to Material shifting Lift

Approved by	Project manager	Security	Admin (Audit)

INWARD
MODI REALTY WALAPUR LLP
Ward No
19.11.19

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.