

GOVERNMENT OF TELANGANA
STATE TAX DEPARTMENT

NOTICE FOR PRODUCTION OF DOCUMENTS AND RECORDS

01. Tax Office Address:

Date Month Year

Office of the Assistant Commissioner (ST),

23 01 2019

M.G. Road - S.D. Road Circle,

4th Floor, Pavani Prestige Complex,

Ameerpet, Hyderabad – 500 016.

02. TIN: 36547131584

03. Name : M/s. PARAMOUNT BUILDERS.

*Address: 5 4 187/3 and 4, Soham Mansion, M.G. Road, Secunderabad.

Mail Id : info@modiproperties.com

AUDIT PERIOD : APRIL 2015 TO JUNE 2017

M/s. PARAMOUNT BUILDERS are requested to produce following records and documents for the tax periods from April 2015 to June 2017 for scrutiny.

- Project-wise P & L account or trial balance
- Tender document and Contract agreement
- Agreement with Regd. sub-contractors along with proof that they have included such turnovers in the returns filed to allow exemption.
- Details of exemptions claimed head-wise under Rule 17(1) (e) towards labour and services
- Copies of TDS certificates received and transferred to sub-contractors along with list in the annexure enclosed.
- Form VAT 250 filed if any along with list in the annexure enclosed
- Bank statements
- Audited P & L account and balance sheets for the years 2015-16 to 2017-18.
- List of Local and outside purchases in the annexure enclosed.
- Details of statutory forms utilized in the Annexure enclosed
- Copies of R.A. Bills raised and received.
- Work completion certificate, where work has completed.

In case of Builders, apart from the above information, the following details are required to be furnished:

- Xerox copies of Agreements of sale, sale deeds, statement of sales & advances received (Flat-wise & project-wise)
- Details of Flats constructed i.e. Plinth Area of each flat and total No. of Flats constructed with approval of the GHMC.
- Permission letter issued by the GHMC.
- In case not opted for Composition provide purchase particulars project wise as given in the following proforma along with Original Purchase invoices.

Sl.No.	TIN of the Seller	Name of the Seller	Commodity	Invoice No.	Invoice Date (dd-mm-yyyy) or (dd/mm/yyyy)	Invoice Value before Tax	Rate of Tax
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

(NOTE: Both Hard and Soft Copies).

You are now therefore required to produce above documents at this tax office address on 22.03.2019.

Failure to production of documents will