

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	24.12.22
Site:	Gulmohar Residency	Prepared by:	Basaveshwari
Report From / To	19.12.22	Approved by:	
Report Date	24.12.22		

List of requisitions numbers missing in the report*: Req no: 208426,208241,208489

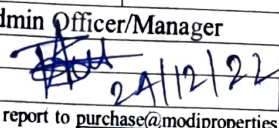
List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
208570	22.12.22	1	Modular kitchen	Requisition sent to MD approval.
208569	22.12.22	1	Modular kitchen	Requisition sent to MD approval.
208568	22.12.22	1	Modular kitchen	Requisition sent to MD approval.
208311	21.12.22	1,2	Fire rated door (single & double leaf)	Requisition sent to MD approval.
208540	20.12.22	1	MS round pipe	Requisition sent to MD approval.
208537	20.12.22	1,2,3	Door beading	Requisition sent to MD approval.
208512	17.12.22	1,2	Fire rated door (single & double leaf)	Requisition sent to MD approval.
208508	17.12.22	1 to 10	Plumbing material	Requisition sent to MD approval.
208458	9.12.22	1	Bituminous/dambar paint MS warping tape- 50mts	Po to be issue.
208379	28.11.22	1	Toughened glass (12mm thick)	Po to be issue.
208310	18.11.22	1,2	Fire rated door (single & double leaf	Procurement team follow up.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
208576	22.12.22	3,4,5	Electrical wires	Less stock at SSLLP.
208579	21.12.22	1	Diamond puncher	Tuesday will be delivered.
208569	21.12.22	1 to 10	Electrical material	Monday will be delivered.
208567	21.12.22	1 to 7	Electrical & hard ware material	Tomorrow will be delivered.
208556	21.12.22	1 to 10	Electrical material	Monday will be delivered.
208526	19.12.22	1 to 10	Electrical wires	Less stock at SSLLP.
208500	16.12.22	1,3	GI nut bolt ,anchor bolt (bolt type)	Supplier not responding.
208491	16.12.22	1 to 10	Electrical wires	Less stock at SSLLP.
208479	14.12.22	2	3 core flat cable wire	Ready with supplier we arranging vehicle.

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208477	13.12.22	1 to 10	Electrical wires	Less stock at SSLLP.		
208472	12.12.22	1,2,3	Gate valve ,rubber gas,flanges 4 hole, nut &bolt	Supplier arranging material.		
208446	8.12.22	1	Panel doors	No stock at SSLLP.		
208444	8.12.22	1 to 10	Panel doors and hard ware material	No stock at SSLLP.		
208439	8.12.22	1 to 10	Panel doors and hard ware material	No stock at SSLLP.		
208410	2.12.22	3,4	Luppam Patti	Supplier arranging material.		
208398	30.11.22	3,4,5	Electrical wires	Less stock at SSLLP.		
208390	30.11.22	2,3,4	Hardware SS screws (size ---8x32,6x25), measurement tapes	Today will be delivered.		
208382	29.11.22	1,3,4,5	MS grills	No stock at SSLLP.		
208380	29.11.22	1 to 4	MS grills	No stock at SSLLP		
208381	29.11.22	1 to 5	MS grills	No stock at SSLLP.		
208367	26.11.22	3	Luppum patti	supplier arranging material.		
208344	23.11.22	1,2,3	Butterfly valve ,nut, bolt,watcher fixing	Ready with supplier we arranging vehicle.		
208337	23.11.22	1,2	Octagonal GI poles , street light arm	Ready with supplier arranging vehicle.		
208306	19.11.22	2	Anchor bolt(bolt type---10x62.50mm)	Supplier arranging material.		
208285	16.11.22	1	SS sink with drain board	No stock at SSLLP.		
208280	15.11.22	8,10	GI thread rod ,GI nut	Supplier arranging material .		
208245	10.11.22	1	Crack mite powder	Supplier not responding.		
208227	7.11.22	1	Anchor bolt	Monday will be delivered.		
208188	4.11.22	1 to 5	MS grills	No stock at SSLLP.		
208185	4.11.22	1 to 5	Ms grills	No stock at SSLLP.		
208156	27.10.22	1,2	Cpvc tank nipple ,GI nipple	Ready with supplier we arranging vehicle.		
208112	22.10.22	1 to 10	Panel doors & hardware material	No stock at SSLLP.		
208009	8.10.22	2	MS grills	No stock at SSLLP.		
193973	30.09.22	2,3,4	MS grills	No stock at SSLLP.		
No of gate passes issued this weak			From No.	9763	To No.	9765
Delivery van site visit on :			19.12.22,21.12.22,22.12.220			
Inward report (MRN/other) &stock report emailed in pdf format to purchase					Yes	
Item not ordered but received : Nill						
Detail of steel & cement stock						

NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs
1.	8mm	0.395	4.74	-	NILL	
2.	10mm	0.617	7.41	-	NILL	
3.	12mm	0.888	10.6	30	318	
4.	16mm	1.580	18.9	20	378	
5.	20mm	2.469	29.6	-	NILL	
6.	25mm	3.86	46.32	-	NILL	
7.	32mm	66.67		-	NILL	
8.	Binding wire				NILL	
OPC stock	150	OPC last weeks stock	200	PPC/PSC stock	0	PPC/PSC last weeks stock 0
Details	Project Manager			Admin Officer/Manager		
Sign						
Date	21/12/22			21/12/22		

Notes: 1. * Send a copy of the missing requisitions to Purchase@modiproperties.com daily. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical detail from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. S Suggested remarks - Ready with supplier, Supplier not reachable, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!