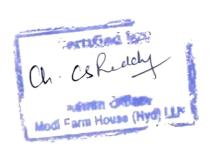
## Remarks from site on the 'Requisition by Site Report' of purchase division

		llp	I .			Date: 17		17-12-20	2-2022			
			ene farms			Prepared by:		CH.CHANDRASHEKAR REDDY				
Report From To 11-1		11-12-	2-2022 to 16-12-2022					Syed golam sarwar				
Report Date 17-1		17-12-	2-2022			510100	Sycu golani sarwar					
List of requ	isitions nu	mbers n	nissing in the re	port*:								
List of requ	isitions wh	iere PO/	WO not prepare	ed 3 workir	10 day	s after requisiti						
Reg No.	Rec	g Date	Serial no of	Item Description			011.	Reason for not preparing PO/WO				
			-	-				-				
List of requ	isitions wh	ere PO/	WO is prepared	and items h	nave n	ot been receive	d at sit	e bevond	the lea	d time:		
Req No.	Req	Date	Serial no of item in Req.		Item Description			Details of discussion with supplier <sup>s</sup>				
-			-									
No. of gate j	passes issu	ed this v	week:	Nil		From No.		To	No.	Т		
Delivery var	n site visit o	on:					17.	-11-2022				
Inward repo	rt (MRN/o	ther) &	stock report em	ailed in pdf	forma	it to nurchase?	1,	-11-2022		Yes / No		
Items not ord	dered but r	eceived		a	101	t to parenase,				162/110		
Other correc												
			,									
Sl. No	Tor size	cement stock size Wt per mtr Wt		Wt. for 12 rod – kgs	2 mtr	Stock at site - no of rods	1				us stock in Kgs	
1.	8mm		.395	10u - 150	4.74	- no of rods	Kgs					
2.	10mm	$\overline{}$	.617	<del>,</del>	$\frac{4.74}{7.404}$	-	-		-			
3.	12mm		.89		10.68	-	-		-			
4.	16mm		1.58		18.96	-	-		-   -			
5.	20mm		2.47		29.64	-	-					
6.	25mm		3.86		46.32	-	-		-			
7.	32mm		6.32		75.84	-	-		-			
8.	Binding v	wire			J.0-1	-	-		-			
OPC stock	nil		OPC last weeks stock	nil		PPC/PSC stock	nil			PSC last	nil	
Details		1	Project Manager			Admin Officer/Manag			ger Admin Audit			
Sign							, . ,	501	Admi	II Audit		
Date												

Notes 1 \* Send a copy of the missing requisitions to Purchase immediately 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and tankumarn a modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks – Ready with supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received. WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



## Remarks from site on the 'Requisition by Site Report' of purchase division

Company Ser		Seren	e construction	Date:		22						
Site: Ser			e farms		Prepared by:			NDRASHEKAR REDDY				
Report From / To 11-			-2022 to 16-12		Approved by:		Syed gola					
Report Da		17-12			approved by:		Sycu goil	aiii sai wai				
List of req	uisitions nur	nbers n	nissing in the re	eport*:								
List of req	uisitions wh	ere PO	/WO not prepar	red 3 working a	lays after requisit	ion:						
Req No	Req	Date	Serial no o	of I	em Description	1011.	Reason for not preparing PO/WO					
			item in Re	q				Reason for not preparing PO/WO				
150662	50662 16-12-2022			A	Lawnmover blades			Po not made				
					or orages		1 o not made					
List of requ	uisitions whe	ere PO/	WO is prepared	d and items have	e not been receive	ed at sit	e beyond	the lead time:				
Req No.	Req No. Req Da		Serial no o	f It	Item Description			Details of discussion with supplier				
10000			item in Rec					у при				
150656	24-11-	2022	-	Stationary	Stationary item			Supplier is arranging				
150657	29-12-		- Electrical ite		item				ier is arranging			
150678	29-12-		Plumbing it		item				er is arranging			
150659	29-12-2022			11			er is arranging					
150660	14-12-2022				and sanitary item			applier is arranging				
150661 13-12-2022		2022		Sports mat	erial		Supplier	Supplier is arranging				
N												
No. of gate	passes issue	d this v	veek:	Nil	From No.		То	No.				
Inward rang	n site visit o	n:		17-11-2022	2							
iliwaru repo	ort (MKN/oti	ner) & s	stock report em	ailed in pdf fori	nat to purchase?			Yes / No				
	dered but re											
	ctions & rem											
Sl. No	eel & cemer											
51. INO	Tor size		Wt per mtr	Wt. for 12 mt			k at site ii	n Previous sto	Previous stock in Kgs			
1	0		kgs	rod – kgs	– no of rods	Kgs						
2.	8mm		.395	4.7		-		-				
3.	10mm		.617	7.40		-		-				
4.	12mm		.89	10.6	-	-		ı <b>-</b>				
5.	16mm		1.58	18.9		-		-				
6.	20mm		2.47	29.6		-		-				
7.	25mm		3.86	46.33		-		-				
8.	32mm		6.32	75.84	1 -	-		-				
PC stock	Binding w		ODC Inst	11	-							
LC STOCK	nil		OPC last	nil	PPC/PSC ni			PPC/PSC last nil				
etails			veeks stock	stock			weeks stock					
gn		P	Project Manage	Admin Officer/Manager		Admin Audit						
gn ate				4								
ne												

Notes 1 \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties com</u>, <u>ashaiya@modiproperties com</u> and the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers

