PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	23/12/22	Prepared by	Deepa	Serial no.	12030
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPHP	Project	NGH	HO received date	
PO/WO date	6/12/22	PO/WO No.	94726	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27727	20/12/22	2,753/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,753/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115288	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,753/-
Amount E – PO / WO value:	7,770/-
Amount F – Difference (A – E):	5,017/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	2/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	23/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27727
Modi Realty Pocharam LLP	Invoice Date.	20-12-2022
Nilgiri Heights, Pocharam, 500088	PO No.	94726
	PO Date.	06-12-2022
	Req ID	82177
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	05-12-2022
	Loc Req No	182342

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	4	88.20	352.80	18	63.50
2	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	10	84.00	840.00	18	151.20
3	639400 - CONS-Consumables - Toilet	84807900	4	87.00	348.00	18	62.64
4	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	9	88.00	792.00	18	142.56
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,332.80	419.90
	209.95	209.95	Total Invoice Amount	2,752.70	

Rupees : Two Thousand Seven Hundred Fifty Two and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102909 Date: 20/12/22 Sign:

Purchase Order

 06-12-2022 2:06:03 PM

94726
29.11.22 5:44:33

Div.Copy

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secund
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	94726	182342
Doc Date	06-12-2022	
Quote No	NIl	
Quote Date	05-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	10.00	88.20	0.00	18.00	1,040.76
2	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	10.00	88.20	0.00	0.00	882.00
4	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
5	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	6.00	16.75	0.00	5.00	105.53
6	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	10.00	84.00	0.00	18.00	991.20
7	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	20.00	16.75	0.00	0.00	335.00
8	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	8.00	87.00	0.00	18.00	821.28
9	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	6.00	186.00	0.00	18.00	1,316.88
10	722700 - CONS-Consumables - Air Freshner-- - - - Nos	15.00	88.00	0.00	18.00	1,557.60
				Total Order Value . . .		**7,770.16**

Rupees : Seven Thousand Seven Hundred Seventy and Paise Sixteen Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil

Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amt
1.	27479	9/12/22	5017/-
2.	27727	20/12/22	2753/-
3.			
4.			
5.			

For *Modi Realty Pocharam LLP*

Authorised Signatory

Venu 07/12/22

Name : __________ Name : __________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Purchase Order

06-12-2022 2:06:03 PM

Original / Office Copy / Purchase Div.Copy

Transportation	
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site & sales office use work use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	05.12.22			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.	site office , sales office					
Supplier:		Req. No.	182342			
Material required before date:	07.12.22	ID No.	82177			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	10	0	10		
2	CONS9989-Consumables-Phinyl---1 Ltr-Nos	6	0	6		
3	CONS6596-Consumables-Bombay Brooms Big ----Nos	10	0	10		
4	CONS6615-Consumables-Cleaning Cloth----Nos	20	0	20		
5	CONS6493-Consumables-Mopping cloth----Nos 94726	6	0	6		
6	CONS6703-Consumables-Colin 500 ml----Nos	10	0	10		
7	CONS9057-Consumables-Coconut Brooms----Nos	20	0	20		
8	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos	8	0	8		
9	CONS6639-Consumables-Handwash liquid----Nos	6	0	6		
10	CONS7227-Consumables-Air Freshner----Nos	15	0	15		
11			0	0		
Remarks:	for model flats , site office and sales office use purpsoe .					
	Note : we need Air freshner bottles sprey.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A.Sravani					
Approved By:						

APPROVED
06 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Realty Pocharam LLP
Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

DC No.	23619
DC Date.	20-12-2022
PO No.	94726
PO Date.	06-12-2022
Req ID	82177
Req Date	05-12-2022
Loc Req No	182342

	Description of Goods	HSN/SAC	Qty
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	4
2	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	10
3	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	4
4	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	9
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P. M

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 12258 Dt: 20/12/22
MRN No: 115238 Dt:
Received By: Bishnu Sign: Bishnu
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 8240
Date: 23/12/22
Sign:
R.R. DIST.