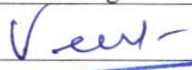


PURCHASE DIVISION  
Advice for approval for credit to supplier

②

Date:		23/12/22		Prepared by	Venkatesh		Serial no.	12045	
Supplier name		Santosh Tarpaulin				HO inward no.			
Firm/Company		SSUP		Project	SSUP@VSC		HO received date		
PO/WO date		12/12/22		PO/WO No.	20221212004		Scan ID.		
Sl no.	Bill no.		Bill date		Bill amount		Original attached		
1.	279		15/12/22		10,030/-		<input type="checkbox"/> Yes <input type="checkbox"/> No		
2.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.					/		<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):							10,030/-		
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report									
MRN nos.:	202212				Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits : Transportation charges							-		
Amount C – Other Debits :							-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:							10,030/-		
Amount E – PO / WO value:							10,030/-		
Amount F – Difference (A – E):							-		
Quantity received as per PO /WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received					
Close PO / WO				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other					
Payment – due date				02/01/23					
Remarks: Final Bill									
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager				
Name:		V. Venkatesh							
Sign:									
Date									
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k				

APPROVED  
23 DEC 2022  
P. VENKATESHWARLU  
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**TAX-INVOICE**

**SANTHOSH TARPAULIN**

# 2-9-39/7/3, Forzenguda,  
Suryanagar, Old Alwal,  
Medchal, Malkajgiri District - 500 010.  
Telangana State

**GSTIN :36ATWPA1307P1ZC**

Email id: santhoshtarp@gmail.com  
Cell: 9642662732  
Bank Account : AXIS BANK  
Acc.No.919020039284737  
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP  
5-4-187/3&3 IInd floor MG ROAD  
SECUNDERABAD 500003  
**GSTIN No. 36ACQFS2044C1Z7**

Invoice No: **279**  
Invoice Date: 15/12/2022  
P.O.No:- 20221212004  
P.O.Date: 12.12.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	COVER BLOCS ALL IN ONE RCC 200 nos X <del>25</del> <sup>50</sup> BAGS	6810	10000 ✓ NOS	@ 0.85/-	8,500.00

**INWARD**

Inward No.	Dt:
MRN No:	Dt:
Received By:	Sign:

**SUMMIT SALES LLP**

**Rupees in words TEN THOUSAND THIRTY ONLY**

<b>Total ::</b>	<b>8,500.00</b>
<b>CGST @ 9 %</b>	<b>765.00</b>
<b>SGST @ 9 %</b>	<b>765.00</b>
<b>IGST 18% ::</b>	
<b>Grand Total ::</b>	<b>10,030.00</b>

Receiver Signature & Seal

**For SANTHOSH TARPAULIN**

**Authorized Signatory**

**INWARD**

Inward No. 19132	Dt: 15/12/22
MRN No: 202212	Dt:
Received By: 21003	Sign:

**SUMMIT SALES LLP**



**TAX-INVOICE**

**SANTHOSH TARPAULIN**

# 2-9-39/7/3, Forzenguda,  
Suryanagar, Old Alwal,  
Medchal, Malkajgiri District - 500 010.  
Telangana State

**GSTIN :36ATWPA1307P1ZC**

Email id: santhoshtarp@gmail.com  
Cell: 9642662732  
Bank Account : AXIS BANK  
Acc.No.919020039284737  
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP  
5-4-187/3&3 IInd floor MG ROAD  
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<b>IGST 18% ::</b>	
<b>Grand Total ::</b>	<b>10,030.00</b>

Receiver Signature & Seal

**For SANTHOSH TARPAULIN**



**Authorized Signatory**

**INWARD**

Inward No. 19132	Dr: 15/12/22
MRN No:	Di:
Received By:	Sign:

**SUMMIT SALES LLP**



Purchase Order

Original

From Company: Summit Sales LLP  
 5-4-187/3&4, IInd Floor, Soham Mansion, M.G. Road  
 Secunderabad, TELANGANA, 500003  
 GSTNO:36ACQFS2044C1Z7

Delivery Location: SLLP Stores @ VSC

Supplier Details		PO No	Quote No	NIL
Santosh Tarpaulin 2-9-39/7/3, Forzenguda Suryanagar, Old Alwal Medchal Malkajiri Hyderabad, TG, 500010 GSTIN:36ATWPA1307P1ZC A Santosh Kumar, 9642662732 santosharpaulin@gmail.com		20221212004		
		PO Date	Quote Date	14 Dec 2022
		Supply Type	Purchase Order	

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%			IGST AMT	CGST AMT	SGST AMT	Amount
1	BU116836-Building Material-Spacers---Misc-Nos.	10,000.00	0.85	0%	8,500	0%	9%	9%	0	765	765	10,030
					<b>Total Amount ...</b>				0	765	765	10,030

Rupees in words : Ten Thousands Thirty Only.

Terms and Conditions:-

Purchase Order

Original

Additional Specifications

Inclusive of GST and other taxes.

Tax :

Within Immediate days of PO

Delivery Date :

As given above.

Delivery Location :

By Vendor or Purchaser

Transport:

Nil.

Advance Paid :

After delivery and on submission of bills.

Payment Terms :

Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03. Do not send to site.

Bill submission:

Nil.

Other Terms:

Payment shall be made on quantity delivered at site.

For Summit Sales LLP

Authorised Signatory

Name :-

Sign:-

Date :-

**APPROVED**  
**14 DEC 2022**  
MINISH PARIKH  
MANAGER PROGRAMS

Accepted the above Terms And Conditions

For Santosh Tarpaulin

Date :-

Requisition Form

Company Name	Summit Sales LLP	Date	12 Dec 2022
Site Or Phase	SSLLP Stores @ VSC	Time	03:40:49
Flat/Villa/Other		Req.No.	170552
Material required before date		ID No	20221212004

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	BUIL6836-Building Material-Spacers---Misc-Nos.	10,000.00	0	10,000.00	80.00		

Remarks: For stock replenishing purpose

Prepared By :- Ashajyothi

Sign:-

Date :- 12 Dec 2022

Approved By:-

Sign:-

Date:-

0/85.2000  
+18.1

Note: On receipt of material at site write inward number and date in last two columns

**APPROVED**  
**14 DEC 2022**  
 MINISH PARIKH  
 MANAGER PROCUREMENT