PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 23/12/22 | Prepared by | Deepa | Serial no. | 12028 |
| Supplier name | SSHHP | | | HO inward no. | |
| Firm/Company | MRPHHP | Project | NGH | HO received date | |
| PO/WO date | 16/12/22 | PO/WO No. | 95109 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 27725 | 20/12/22 | 680/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 680/- |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | | | |
| MRN nos.: | 115240 | Proof of delivery matches MRN | ☑ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | | | – |
| Amount C –Other Debits : | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 680/- |
| Amount E – PO / WO value: | | | 680/- |
| Amount F – Difference (A – E): | | | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received | | |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other | | |
| Payment – due date | 2/01/23 | | |
| Remarks: | | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deeps | | | | |
| Sign: | [signature] | | | | |
| Date | 23/12/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 27725 |
|---|---|---|
| Modi Realty Pocharam LLP | Invoice Date. | 20-12-2022 |
| Nilgiri Heights, Pocharam, 500088 | PO No. | 95109 |
| | PO Date. | 16-12-2022 |
| | Req ID | 82524 |
| GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H | Req Date | 15-12-2022 |
| | Loc Req No | 182357 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 402300 - STAT-Stationary - Chalk Piece-- - - - Boxes | 25090000 | 108 | 6.30 | 680.40 | 0 | 0.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 680.40 | | 0.00 |
|---|---|---|---|---|---|---|
| | 0.00 | 0.00 | Total Invoice Amount | 680.40 | | |

Rupees : Six Hundred Eighty and Paise Fourty Only.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 102907
Date: 26/12/22
Sign:
R.R. DIST.

# Purchase Order

 16-12-2022 3:38:38 PM

.Copy

95109
13.12.22 3:48:59

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunder
G S T No. : 36ABIFM1836H1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 95109 | 182357 |
| | **Doc Date** | 16-12-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 15-12-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 402300 - STAT-Stationary - Chalk Piece-- - - - Boxes | 108.00 | 6.30 | 0.00 | 0.00 | 680.40 |
| | | | | | **Total Order Value . . .** | **680.40** |

Rupees : Six Hundred Eighty and Paise Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order for site use (RCC work) purpose |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Veen 18/12

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | MRPLLP | Date: | 15-12-2022 | | | |
| Site & Phase : | NGH | Time: | 14.32 | | | |
| Unit No./Block No. | Site Use | | | | | |
| Supplier: | | Req. No. | 182357 | | | |
| Material required before date: | 16-12-2022 | ID No. | 82524 | | | |
| S No | Item 4023. | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | STAT3400-Stationary-Chalk Piece----Boxes | 108 | 0 | 108 | | |
| 2 | | | 0 | 0 | | |
| 3 | 95109 | | 0 | 0 | | |
| 4 | | | 0 | 0 | | |
| 5 | | | 0 | 0 | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Site Use (RCC Works) Purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Vijay Raj | | | | | |
| Approved By: | | | | | | |
| Sign & Date: | 15-12-2022 | | | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Modi Realty Pocharam LLP

Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

| | |
|---|---|
| DC No. | 23617 |
| DC Date. | 20-12-2022 |
| PO No. | 95109 |
| PO Date. | 16-12-2022 |
| Req ID | 82524 |
| Req Date | 15-12-2022 |
| Loc Req No | 182357 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 402300 - STAT-Stationary - Chalk Piece-- - - - Boxes | 25090000 | 108 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| 22 | | | |
| 23 | | | |
| 24 | | | |
| 25 | | | |
| 26 | | | |
| 27 | | | |
| 28 | | | |
| 29 | | | |
| 30 | | | |

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 12256 Dt: 20/12/22

MRN No: 115240 Dt:

Received By: Bishnu Sign:

NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *

IN WARD

No: 85241

Date: 23/12/22

Sign: