

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 23/12/22		Prepared by: Deepa		Serial no. 12025	
Supplier name: Gautham Enterprises				HO inward no.	
Firm/Company: MMRK Ltd		Project: GHT		HO received date	
PO/WO date: 9/11/22		PO/WO No. 93762		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2341	8/12/22	1545/-	☒ Yes ☐ No
2.			1	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1545/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 114830	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1545/-

Amount E – PO / WO value: 1545/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 02/01/23

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date:	23/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises

1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
PAN Number: ADIPA9683N
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com
Consignee (Ship to)

Mehta & Modi Realty Kowkur LLP

5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunderabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36
Buyer (Bill to)

Mehta & Modi Realty Kowkur LLP

5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunderabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Invoice No.

2341

Dated

8-Dec-22

Delivery Note

Mode/Terms of Payment

Reference No. & Date.

Other References

Buyer's Order No.

Dated

Vechile no: TS10UB5649

8-Dec-22

Dispatch Doc No.

Delivery Note Date

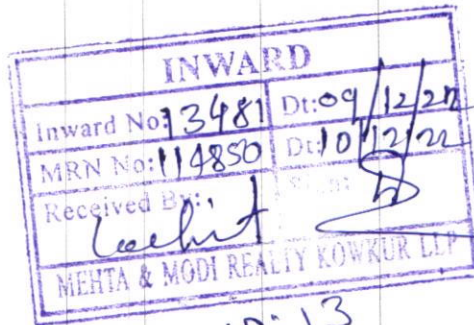
Dispatched through

Destination

Mr. Vamshi

Terms of Delivery

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	Nescafe Signature Premix	21011200	18 %	3 kg	515.00	436.44	kg		1,309.32
	CGST Output @ 9%						9 %		117.84
	SGST Output @ 9%						9 %		117.84
				Total	3 kg				₹ 1,545.00



Amount Chargeable (in words)

INR One Thousand Five Hundred Forty Five Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
21011200	1,309.32	9%	117.84	9%	117.84	235.68
Total	1,309.32		117.84		117.84	235.68

Tax Amount (in words) : INR Two Hundred Thirty Five and Sixty Eight paise Only

Company's Bank Details

A/c Holder's Name: Gautham Enterprises

Bank Name : Union Bank of India

A/c No. : 022231043001908

Branch & IFS Code: Ameerpet Br & UBIN0802221

SWIFT Code :

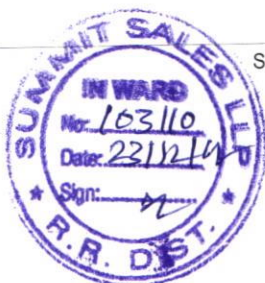
Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for Gautham Enterprises

Authorized Signatory



SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

09-11-2022 2:19:45 PM



93762

01.11.22 2:56:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms, Sec-Bad

Doc No 93762 142349

Doc Date 09-11-2022

Quote No Nil

Quote Date 08-11-2022

SupplyType Supply

GSTIN 36ADIPA9683N12W

NA

2776-3763 / 6633-8763

9848035963

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 712600 - CONS-Consumables - Coffee Powder--Nescafe - 1kg - Packets	3.00	515.00	0.00	0.00	1,545.00
Total Order Value . . .					1,545.00
Rupees : One Thousand Five Hundred Fourty Five Only.					

Terms and Conditions :-

Specification / Brand is cafe desire

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site customer visiting purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Gautham Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Company Name: Mehta & Modi Realty Kowkur LLP		Date: 08-11-2022			
Site & Phase: GHT				Time: 10:21			
Unit No./Block No. A & B				Req. No. 142349			
Supplier:				Qty available at site		Order Qty Inward No	
Material required before date:				Qty required		Inward Date	
S No	Item	09-11-2022 ID No.					
1	CONS7126-Consumables-Coffee Powder--Nescafe-1kg-Pkts	✓	93762	3	3		
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		GHT site customer visiting purpose.					
Engineer		Project Manager					
Prepared By: D Devi							
Approved By: A Suresh							
Sign & Date:		08-11-2022					

Purchase MD
APPROVED
 09 NOV 2022
 P. VENKA
 SHWAIKLU
 PURCHASE
 MANAGE

9252997755

92722