PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/12/22	Prepared by	Deepa	Serial no.	12025
Supplier name	Gautham Enterprises			HO inward no.	
Firm/Company	MMRK Hap	Project	GHT	HO received date	
PO/WO date	9/11/22	PO/WO No.	93762	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2341	8/12/22	1,545/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,545/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 114830	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,545/-
Amount E – PO / WO value:	1,545/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	02/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	23/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
PAN Number: ADIPA9683N
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Invoice No. **2341**	Dated **8-Dec-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No. **Vechile no: TS10UB5649**	Dated **8-Dec-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through **Mr. Vamshi**	Destination
Terms of Delivery	

Consignee (Ship to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Buyer (Bill to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**3 kg**	515.00	436.44	kg		**1,309.32**
	CGST Output @ 9%					*9*	%		**117.84**
	SGST Output @ 9%					*9*	%		**117.84**
	Total			**3 kg**					**₹ 1,545.00**

P. H
TS10UB5649
8/12/22.

INWARD
Inward No: 13481 Dt: 09/12/22
MRN No: 114850 Dt: 10/12/22
Received By: Lachit
MEHTA & MODI REALTY KOWKUR LLP
10:13

E. & O.E

Amount Chargeable (in words)
INR One Thousand Five Hundred Forty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,309.32	9%	117.84	9%	117.84	235.68
Total	**1,309.32**		**117.84**		**117.84**	**235.68**

Tax Amount (in words) : **INR Two Hundred Thirty Five and Sixty Eight paise Only**

Company's Bank Details
A/c Holder's Name: **Gautham Enterprises**
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code: **Ameerpet Br & UBIN0802221**
SWIFT Code :

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for Gautham Enterprises

Authorised Signatory

GAUTHAM ENTERPRISES Secunderabad

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 163110
Date: 23/12/22
Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

 09-11-2022 2:19:45 PM

Purchase Order

93762
01.11.22 2:56:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderaba(
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Doc No	93762	142349
Doc Date	09-11-2022	
Quote No	Nil	
Quote Date	08-11-2022	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	712600 - CONS-Consumables - Coffee Powder--Nescafe - 1kg - Packets	3.00	515.00	0.00	0.00	1,545.00
					Total Order Value . . .	**1,545.00**

Rupees : One Thousand Five Hundred Fourty Five Only.

Terms and Conditions :-

Specification /	Brand is cafe desire
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site customer visiting purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : Venkatesh 09/11/22

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	Mehta & Modi Realty Kowkur LLP						
Site & Phase :	GHT						
Unit No./Block No.	A & B	Date:	08-11-2022				
Supplier:		Time:	10:21				
Material required before date:							
		Req. No.	142349				
S No	Item 09-11-2022	ID No.	~~[illegible]~~ 81301				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS7126-Consumables-Coffee Powder--Nescafe-1kg-Pkts	3		3			
2	6 93762						
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	GHT site customer visiting purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	D Devi						
Approved By:	A Suresh						
Sign & Date:	08-11-2022						

APPROVED BY
09 NOV 2022
A. SURESH

APPROVED
09 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

9252997755

92727