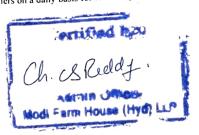
## Remarks from site on the 'Requisition by Site Report' of purchase division

		Remar	ks from site on the	Requisition by	Site rep	1.00	0.2022			
Samona av			onstruction llp	Date:	Date:		13-08-2022 CH.CHANDRASHEKAR REDDY			
Company.			orme	Prepare	ared by:					
Sile.			)22 to 12-08-2022		yed by: Sy		ed golam sarwar			
Keport Hom / 10										
Report Date			' ' the manort'							
ist of requisition	ons nur	nbers mis	ssing in the report	working days af	ter requisition:			• • •	DO/WO#	
List of requisitions numbers miss List of requisitions where PO/W			O not prepared 3	escription	cription Reason for not pre			PO/WO		
Req No.	Req	Date	Serial no of	item 2000 i						
			item in Req	-		-	-			
-	-		-	-						
			1							
					magained a	t site h	peyond the le	ad time:		
List of requisit	ions wh	ere PO/V	VO is prepared and	O is prepared and items have not been received at sit			Details of discussion with supplier <sup>s</sup>			
Req No.	Req Date		Serial no or	Item Description			Details of distance			
1004 1.0.			item in Req.				Supplier is arranging materials			
150646	15-0	7-22	-	Electrical materials			Supplier is arranging materials			
150644	09-07-22			Plumbing material			Supplier is arranging material  Supplier is arranging material			
	04-0			Plumbing material			Supplier is arranging material  Supplier is arranging material			
150648				Plumbing material			Supplier is arranging material			
150649	04-08-22			Plumbing material			Supplier is arranging material			
150650		8-22		Electrical material			Supplier is arranging material			
150651	04-0	0-22		Diccurrent						
	Ь.	1.11.	ale	Nil	From No.	9	To No.			
No. of gate pa	isses iss	sued this	week:	1411		27	//07/22			
Delivery van	site vis	it on:		lad in adf format	to purchase?			Yes / No		
Inward report	(MRN	/other) &	stock report emai	ied iii pui format	to parenase:					
Items not ord	ered bu	t received	d:							
Other correct	ions &	remarks:								
Details of steel & cement stoc			ck				k at site in	Previous stock in Kgs		
Sl. No	Tor size		Wt per mtr	Wt. for 12 mtr	Stock at site	Kgs	JOIL GO DITT			
31. NO			kgs	rod – kgs	– no of rods			-		
1.	8mm		.395	4.74	-	<u> -</u>	•	-		
2.	10mm	n	.617	7.404		-		-		
3.	12mm		.89	10.68 -		-		-		
	16mr		1.58	18.96		<u> -</u>				
4.	20mr		2.47	29.64		-		-		
5.			3.86	46.32	-	-		-		
6.	25mr		6.32	75.84	-	-	9	-		
7.	32mi		0.52						T .,	
8.		ing wire	ODC lost	nil	PPC/PSC	nil	1 1	PPC/PSC last	nil	
OPC stock	nil		OPC last	1111	stock			weeks stock		
			weeks stock	)	Admin Offic	er/Ma	nager	Admin Audit		
Details			Project Manage	51						
Cian			7							
Date			ng requisitions to Purch	i disabu 2 Se	end this report to pu	rchase@	modiproperties.c	om, ashaiya@modi	properties.com	

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	М	ODI EADM HOUS				or purchase	division		
,		ODI FARM HOUS	SE(HYD)	Da	ite:	13-08-2	13-08-2022		
Site: Sere		erene farms	ene farms						
Report From / To 06-0		-08-2022 to 12-08-	2022	Pre	Prepared by:		CH.CHANDRASHEKAR REDDY		
Report Date 13-0		-08-2022		Ap	proved by:	Syed go	Syed golam sarwar		
List of requi	isitions numbe	re missis i d					July 11 41		
List of requi	isitions where	PO/WO not	port :			1			
Reg No.	Req Da	to Const prepar	D/WO not prepared 3 working			ion:			
Red Date		3011411100	1	Iten	n Description		eason for not proper	- DO MILO	
-		item in Re	9			"	Reason for not preparing PO/WO		
	-	-		-		-		-	
List of requi	citions	DO WILL							
Reg No.	Sitions where	PO/WO is prepared	l and items h	ave n	ot been receive	ed at site hevon	d the lead time.		
Req I				nd items have not been received at sit			Details of discussion with suppliers		
		item in Req		F.1.011		Dec	Details of discussion with supp		
	-	-	-	-		-			
-									
No of gata	200000 (2000 10)	1		7					
No. of gate passes issued this Delivery van site visit on:		his week:	Nil		From No.	T	o No.		
Inward reno	t (MDN/other					27/07/22			
inward repo	it (MKN/otner	) & stock report em	ailed in pdf f	forma	t to purchase?		Yes / No		
Others not or	dered but rece	ived:							
	tions & remark								
	eel & cement s								
Sl. No	Tor size	Wt per mtr	Wt. for 12	mtr	Stock at site	Stock at site	in Previous stock	stock in Kas	
1		kgs	rod – kgs		– no of rods	Kgs			
2.	8mm	.395		4.74	-	-	-		
	10mm	.617		.404	-	-	-		
3.	12mm	.89		0.68	-	-	-		
4.	16mm	1.58		8.96	-	-	-		
5.	20mm	2.47	29.64		-	-	-	-	
6.	25mm	3.86			-	-	-	-	
7.	32mm	6.32	75	5.84	-	-	-		
8.	Binding wire								
OPC stock	nil	OPC last	nil		PPC/PSC	nil	PPC/PSC last nil		
Details		weeks stock			stock		weeks stock		
Details		Project Manage	Project Manager			Admin Officer/Manager		Admin Audit	
Sign Date		-							
Date		1		- 1					

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