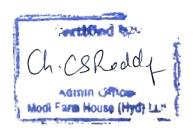
## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		MODI FARM HOUSE(HYD)			Date:			17-09-2022				
llp												
			e farms			pared by:		CH.CHANDRASHEKAR REDDY				
			-2022 to 16-09-2022			proved by:	Syed golam sarwar					
		17-09-										
List of requisitions numbers missing in the report*:												
List of requisitions where PO/WO not prepared 3 working days						s after requisition	on:					
Req No. Req Date		Date	Serial no of		Item Description			Reason for not preparing PO/WO				
			item in Req		•					, , , , , , , , , , , , , , , , , , ,	8	
-	-		-		-			-				
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:												
Req No. Req Date		Date	Serial no of		Item Description			Details of discussion with supplier <sup>s</sup>				
•	1004 2000		item in Req.		nem Description			Details of discussion with supplier				
150652	02-09-2022					g materials			Supplier is arranging materials			
-			T rainoin			ioriais		Supplier is arranging materials				
1,1												
No. of gate passes issued this week:			week:	Nil	Nil From No.			To No.				
Delivery van site visit on:									27/07/22			
Inward report (MRN/other) & stock report emailed in pdf formation					orma	to purchase? Yes / No						
Items not orde	ered but	received	l:									
Other correcti	ions & re	marks:										
Details of stee	el & cem	ent stoc	k									
Sl. No	Tor size		Wt per mtr	t per mtr Wt. for 12		mtr Stock at site		k at site i	n	Previous stock in Kgs		
			kgs	rod – kgs		– no of rods	Kgs			1.0010d3 stock in regs		
1.	8mm		.395		4.74	-	-			-		
2.	10mm		.617	7.	404	,-	-			-		
3.	12mm		.89	10	0.68	-	-			-		
4.	16mm		1.58	18	3.96	-	-			-		
5.	20mm		2.47	29	9.64	-	-	-		-		
6.	25mm		3.86	46	5.32					-		
7.	32mm		6.32	75	5.84					-		
8.	Binding	wire										
OPC stock	nil		OPC last	nil		PPC/PSC	nil		PPC/PSC last nil		nil	
			weeks stock			stock		we		eks stock		
			Project Manager		Admin Officer/Man							
Date												
						Admin Officer/Manager			Admin Audit			

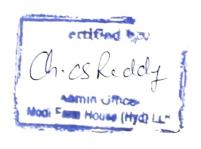
Notes 1 \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumam@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Serene construction llp			Date: 1			17-09-2022					
		Serene farms						CH.CHANDRASHEKAR REDDY					
Report From / To 10-09		10-09-2	-2022 to 16-09-2022		Approved by:		_	Syed golam sarwar					
Report Date 17-09			-2022				7 8						
List of requisitions numbers missing in the report*:													
List of requisitions where PO/WO not prepared 3 working days after requisition:													
Req No.	Req No. Req Date Serial no o				Item Description				Reason for not preparing PO/WO#				
			item in Req										
- 1	-		-	-	-			-					
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:													
Req No. Rec		Date Serial no of			Item Description				Details of discussion with supplier <sup>5</sup>				
			item in Req.										
150646			-	Electric	Electrical materials			Supplier is arranging materials					
150644	09-07-2				Plumbing material				Supplier is arranging materials				
150648	04-08-2			Plumbir	Plumbing material			Supplier is arranging material			erial		
150649	0,0022			Plumbir				Supplier is arranging material			erial		
150650	04-08-2			Plumbir	ng mat	erial	Supplier is			is arranging material			
150651	150651 04-08-22			Electric	al mat	erial Supplier			is a	rranging mate	erial		
No. of gate passes issued this week:			Nil					No.					
Delivery van site visit on:				2				27/07/22					
Inward repor	t (MRN/oth	stock report ema	ailed in pdf	ed in pdf format to purchase?				Yes / No					
Items not orc			:				·						
Other correct													
Details of steel & cement stock													
Sl. No	Sl. No Tor size		Wt per mtr	Wt. for 12 mtr				tock at site in		Previous stock in Kgs			
			kgs	rod – kgs	– no of rods		Kgs						
1.	8mm		.395	4.74		-	-			-			
2.		10mm .617		7.404		-	-			-			
3.	12mm		.89		10.68 -		-			-			
4.	16mm	-	1.58		18.96	-	-		_	•			
5.	20mm			29.64 46.32		-	-						
6.	25mm									-			
7.	32mm		6.32		75.84	-	-			-			
8.	Binding v					PDC/PCC	<u></u>						
OPC stock	nil		OPC last nil		PPC/PSC		nil			PC/PSC last	nil		
			weeks stock		stock		m/Managar			eeks stock			
Details			Project Manage	Г		Admin Officer/Mar		ager	Admin Audit				
Sign					-				_				
Date													

Notes 1.\* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiva@modiproperties.com</u> and <u>raykumam@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



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