Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Seren	e construction	IIn	Date:								
Site: Ser		Seren	e farms	10-1			-2022						
			-2022 to 09-12-		Prepared by:	CH.CHANDRASHEKAR REDDY							
			-2022	2022	pproved by: Sye		Syed go	ed golam sarwar					
List of requ	nisitions nu	mbers n	nissing in the re	mort*:									
List of requ	iisitions wl	iere PO	WO not prepar	red 3 working	lays after requisi	. •							
Req No.	Rec	Date	Serial no o	of J working to	em Description	tion:							
			item in Re		item Bescription			Reason for not preparing PO/WO#					
-			-	-	-								
List of requ	iisitions wh	ere PO/	WO is prepared	and items hav	e not been receiv	ad at a	i	1.0					
Req No. Req Date					em Description	the beyond the lead time:							
			item in Req		item Bescription			Details of discussion with supplier ⁵					
150656	24-11	-2022	-	Stationary	item	em			Supplier is arranging				
150657	29-12-2022		-										
150678		-2022		Electrical Plumbing	item	Supp			lier is arranging				
150659	659 29-12-2022			item				er is arranging					
			Dieetriea		item	Supplier is arranging							
No. of gate	passes issu	ed this v	week:	Nil	From No.		T	No.					
Delivery va	n site visit	on:		17 11 202	3		10) NO.					
Inward repo	rt (MRN/o	ther) &	stock report em	ailed in pdf for	nat to purchase?				V /N				
nems not or	dered but r	eceived:	:		mar to parenase:				Yes / No				
Other correct	ctions & rea	narks:											
Details of st	eel & ceme	nt stock	(
Sl. No	Tor size		Wt per mtr	Wt. for 12 mt	r Stock at site	Sto	ale at aite	at sita in D)i			
			kgs	rod – kgs	510		Stock at site in Kgs		Previous stock in Kgs				
1.	8mm		.395	4.7		-	S						
2.	10mm		.617	7.40		-			-				
3.	12mm		.89	10.6	8 -	-			-				
4.	16mm		1.58	18.9	6 -	-			-				
5.	20mm		2.47	29.6	4 -	-			-				
6.	25mm		3.86	46.3	2 -	-							
7.	32mm		6.32	75.8	4 -	7.			-				
8.	Binding v						-						
OPC stock	v		OPC last	nil	PPC/PSC	nil	nil		C/PSC last	nil			
D . 1			weeks stock		stock				eks stock	1111			
Details		I	Project Manager		Admin Offic	Admin Officer/Manager		Admin Audit					
Sign									ruun				
Date	rome of the												

Notes 1 * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raykumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Suggested remarks - Ready with supplier, Supplier not contacted, Supplier from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received. WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!



Remarks from site on the 'Requisition by Site Report' of purchase division

No. of gate passes issued this week: Nil From No. To No.	Company:		MODI FARM HOUSE(HYD)			Dat	Date:		10-12-2022				
Report From / To	11 _p		llp	p									
Report Prom/ 10							pared by:	(CH CHANDRASHEVAR REDDY				
To No. To No. List of requisitions where PO/WO not prepared 3 working days after requisitions:			04-12	2-2022 to 09-12-2022					Sved golam sarvar				
Req No Req Date Serial no of item in Req	Report Date 17-1		17-12	2-2022					Syca goldin saiwai				
Req No Req Date Serial no of item in Req	List of requ	isitions nu	mbers	missing in the re	port*:	-							
Read Date Serial no of Item Description Reason for not preparing PO/WO	List of requ	isitions wh	ere PC)/WO not prepare	ed 3 workin	g day:	s after requisition	on:					
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: Req No. Req Date Serial no of item in Req. Serial no No. Serial no No.	Req No.	Req No. Req Date		Serial no o	f	Item Description			Reason for not preparing PO/WO				
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: Req No.				item in Rec			,		Total for not preparing PO/WO				
No. of gate passes issued this week: Nil				-	_	-			-				
No. of gate passes issued this week: Nil													
No. of gate passes issued this week: Nil	f ' c												
No. of gate passes issued this week: Nil	List of requ	isitions wh	ere PC	/WO is prepared	and items h	ave n	ot been received	d at site	beyond	the le	ad time:		
No. of gate passes issued this week: Nil	Req No. Req Date		Date	Serial no of		Item Description			Details of discussion with suppliers				
No. of gate passes issued this week: Nil				item in Req				or election with supplier					
No. of gate passes issued this week: Nil				-									
Delivery van site visit on: 17-11-2022	-												
Delivery van site visit on: 17-11-2022													
Delivery van site visit on: 17-11-2022													
Delivery van site visit on: 17-11-2022													
Delivery van site visit on: 17-11-2022													
Delivery van site visit on: 17-11-2022	No of gate	naccac iceu	ad this								,		
Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes / No				week:	Nil					No.			
Details of steel & cement stock Sl. No	Inward report (MDN/asks)		thon) 0	Protople non-state 11 11		17							
Other corrections & remarks: Details of steel & cement stock Wt per mtr kgs Wt. for 12 mtr rod - kgs Stock at site - no of rods Previous stock in Kgs 1. 8mm .395 4.74 - - - 2. 10mm .617 7.404 - - - 3. 12mm .89 10.68 - - - 4. 16mm 1.58 18.96 - - - 5. 20mm 2.47 29.64 - - - 6. 25mm 3.86 46.32 - - - 7. 32mm 6.32 75.84 - - - 8. Binding wire nil PPC/PSC stock nil PPC/PSC last weeks stock nil Details Project Manager Admin Officer/Manager Admin Audit	iiwaid repo	II (MIKIN/O	mer) a	stock report em	ailed in pdf	forma	t to purchase?				Yes / No		
Details of steel & cement stock Wt per mtr kgs Wt, for 12 mtr rod - kgs Stock at site - no of rods Stock at site in Kgs Previous stock in Kgs 1. 8mm .395 4.74 - - - 2. 10mm .617 7.404 - - - 3. 12mm .89 10.68 - - - 4. 16mm 1.58 18.96 - - - 5. 20mm 2.47 29.64 - - - 6. 25mm 3.86 46.32 - - - 7. 32mm 6.32 75.84 - - - 8. Binding wire nil PPC/PSC stock nil PPC/PSC last weeks stock nil Details Project Manager Admin Officer/Manager Admin Audit													
Sl. No Tor size Wt per mtr kgs Wt. for 12 mtr rod – kgs Stock at site – no of rods Stock at site in Kgs Previous stock in Kgs 1. 8mm .395 4.74 - - - 2. 10mm .617 7.404 - - - 3. 12mm .89 10.68 - - - 4. 16mm 1.58 18.96 - - - 5. 20mm 2.47 29.64 - - - 6. 25mm 3.86 46.32 - - - 7. 32mm 6.32 75.84 - - - 8. Binding wire nil PPC/PSC at weeks stock nil PPC/PSC last weeks stock nil Details Project Manager Admin Officer/Manager Admin Audit													
1 8mm 395 4.74 - - - -			ent stoc		111. 2		1						
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3. 12mm .89 10.68 - - - - - - - - -	7	-								-			
4. 16mm 1.58 18.96 - <t< td=""><td></td><td></td><td></td><td></td><td>-</td><td colspan="2"></td><td colspan="2"></td><td></td><td colspan="2">-</td><td></td></t<>					-						-		
5. 20mm 2.47 29.64 - <t< td=""><td></td><td>-</td><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td>•</td><td></td><td></td></t<>		-					-				•		
6. 25mm 3.86 46.32		_					-						
7. 32mm 6.32 75.84							-						
8. Binding wire OPC stock nil OPC last weeks stock nil PPC/PSC nil PPC/PSC last weeks stock Details Project Manager Admin Officer/Manager Admin Audit							-				-		
OPC stock nil OPC last weeks stock nil PPC/PSC nil PPC/PSC last weeks stock weeks stock weeks stock Details Project Manager Admin Officer/Manager Admin Audit				6.32	/	5.84	-	-			-		
weeks stock stock weeks stock weeks stock			wire	ODC lost	!1		PDC/DCC						
Details Project Manager Admin Officer/Manager Admin Audit Sign	OF C SLOCK	пп			uII			nıl				nil	
Sign	Details							/) /					
				Frojectivianager			Admin Officer/Manager			Admin Audit			
	Date												\dashv

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