

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 24-12-22		Prepared by: S. Jay Sudha		Serial no. 12129	
Supplier name: Summit Sales LLP		HO inward no.			
Firm/Company: Sov LLP		Project: Sov part III		HO received date	
PO/WO date: 3-12-22		PO/WO No. 94620		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	27761	21-12-22	719 /-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				719 /-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	115290		Proof of delivery matches MRN	☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				719 /-	
Amount E – PO / WO value:				2,707 /-	
Amount F – Difference (A – E):				1,988 /-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		02-01-23			
Remarks: Final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		27761	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 OF 1

03-12-2022 3:51:11 PM



Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

29.11.22 5:43:09

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	94620	184860
Doc Date	03-12-2022	
Quote No	nil	
Quote Date	02-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 728600 - PAWC-Paints - White cement--Birla - 25Kgs - bags	2.00	561.75	0.00	28.00	1,438.08
2 189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	5.00	215.00	0.00	18.00	1,268.50

Total Order Value . . .**2,706.58**

Rupees : Two Thousand Seven Hundred Six and Paise Fifty Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for grills fitting and white cement for filling purpose.

Completion Date NA**Measurment** NA**Security** Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	27424	7-12-22	1988/-
2.	27761	21-12-22	719/-
3.			
4.			
5.			

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form							
Company Name:		Silver Oak Villas LLP		Date:		02-11-2022	
Site & Phase :		SOV-III		Time:		11:30	
Unit No./Block No.		Screws for grills fitting and white cement for filling purpose					
Supplier:				Req. No.		184860	
Material required before date:		urgent		ID No.		82090	
S No		Item		Qty required		Qty available at site	
1		PAINT-167-Paints- White cement--Birth-25Kgs-Bags		2		0	
2		HARDWARE-1916-Hardware-SS Screws-CSK Head--8x32mm-PKts		5		5	
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		Screws for grills fitting and white cement for filling purpose					
Prepared By:		B. Meenakshi		Project Manager		Purchase Manager	
Approved By:		K. Purthotham					
Sign & Date:				02-12-2022			


APPROVED
 03 DEC 2022
 P. VENKATESHWARLU
 MANAGER PURCHASE

MD

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-12-2022

Customer Details

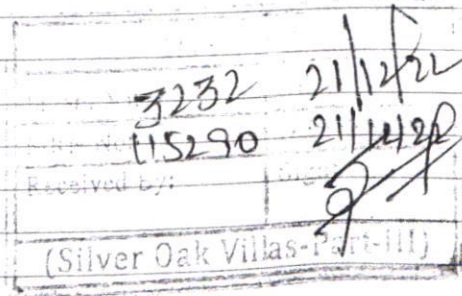
Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN: 36ADBFS3288A2Z7

DC No.	23643
DC Date.	21-12-2022
PO No.	94620
PO Date.	03-12-2022
Req ID	82090
Req Date	02-12-2022
Loc Req No	184860

	Description of Goods	HSN/SAC	Qty
1	728600 - PAWC-Paints - White cement--Birla - 25Kgs - bags	32091010	1
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

